

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**
Lake Stevens Community Center
1812 Main Street
Lake Stevens, WA 98258

Monday, December 12, 2016

CALL TO ORDER: 6:02 pm by Carl Johnson

MEMBERS PRESENT: Carl Johnson, Chris Jones, Marlene Sweet, Terry Van Wyck and City Council Liaison Kathy Holder

MEMBERS ABSENT: Leland Adams and Roger Schollenberger

STAFF PRESENT: Russ Wright, Community Development Director and Jim Haugen, Parks and Recreation Coordinator

OTHERS PRESENT: Mason Jones and Kloe Jones

Excused Absence

Motion by Board Member Terry Van Wyck to excuse Leland Adams and Roger Schollenberger, seconded by Board Member Marlene Sweet
Motion carried.

Guest Business

Mason Jones enquired as to when the Skate Park will be open. He was told that the current schedule will have the Skate Park opening in the summer of 2017.

Action Items

Motion to approve, November 12, 2016 Minutes. Moved by: Carl Johnson
Seconded: Chris Jones
Motion carried.

Discussion Items

The Parks and Recreation Planning Board Rules of Procedure were reviewed and changes were noted. The Board will vote at the next meeting to approve the Procedures.

Board Member Reports

Chris Jones stated that the Hartford baseball fields are being upgraded.

Staff Reports

Jim Haugen gave a Parks & Recreation update.

Cavelero – Meeting with the County Parks and Grindline on Monday the 19th to finalize plans and costs. Meeting with Peter Kirk on Friday 16th to discuss the BMX program.

Lundeen – Kid fence is in, street fence to be removed Wednesday the 14th. Trees are still being removed. A bid proposal for Park drainage, grading and irrigation is being put together for work to be done this spring. The new sign is in the process of being installed.

Frontier Heights – Jim has met with all of the utilities holding easements on the property. A HOA meeting is scheduled for January 17th and hopefully the vote process will begin.

Eagle Ridge – Community garden plans are being developed. The Snohomish Conservation District has been assisting.

North Cove – Trees are being cut to make room for the new modular City offices.

Recreation – We will work together with the School District on developing a City/School Recreation program for the community.

Park Planning Board – We will have an election of officers at our next meeting and we are looking for a new Board member to replace Jim Kelley.

Council Reports

None

Adjourn

Motion to adjourn, Moved by: Chris Jones, Seconded: Terry Van Wyck
Meeting adjourned at 6:42 PM

Proposed Future Agenda Items

Policy P-3-90
Parks Board Rules of Procedure Adoption



Carl Johnson, Chair



Jim Haugen, Parks & Recreation Coordinator