

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES**

Lake Stevens Community Center  
1812 Main Street  
Lake Stevens, WA 98258

Monday, May 8, 2017

**CALL TO ORDER:** 6:02 pm by Chris Jones

**ROLL CALL:**

**MEMBERS PRESENT:** Chris Jones, Carl Johnson, Terry Van Wyck, Marlene Sweet, Tina Decker, Roger Schollenberger, and City Council Liaison Kathy Holder

**MEMBERS ABSENT:** Leland Adams

**STAFF PRESENT:** Jim Haugen, Parks and Recreation Coordinator, Russ Wright Community Development & Planning Director

**GUESTS PRESENT:** North Cove Open House attendees

**Action Items**

Motion to approve April 10, 2017 Minutes. Moved by Carl Johnson, seconded by Terry Van Wyck. Motion carried 6/0/1.

**DISCUSSION ITEMS:**

None. Community Open House regarding North Cove Park in Community Center followed immediately upon adjournment of Parks Board Planning meeting.

**Adjourn**

Motion to adjourn meeting moved by Carl Johnson, seconded by Tina Decker. Motion carried 6/0/1. Meeting adjourned 6:04 PM.

**Proposed Future Agenda Items**

Additional Disc Golf course



Chris Jones, Chair



Jim Haugen, Parks & Recreation Coordinator

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Monday, April 10, 2017

CALL TO ORDER: 6:07 pm by Chris Jones

ROLL CALL: New Board member Tina Decker was introduced

MEMBERS PRESENT: Chris Jones, Carl Johnson, Terry Van Wyck, Marlene Sweet, Tina Decker Roger Schollenberger, and City Council Liaison Kathy Holder

MEMBERS ABSENT: Leland Adams

STAFF PRESENT: Jim Haugen, Parks and Recreation Coordinator

GUESTS PRESENT: Mark Somers, Hayden Ploeger, Aaron Eastman and Cameron Coronado

**Unexcused Absence**

A motion was made by Carl, seconded by Terry to not excuse Leland Adams from the meeting. Passed 6/0/0

**Action Items**

Due to several questions regarding the minutes of the March meeting, it was decided to approve them at the May meeting. It was requested to send your Minutes corrections to Jim. WSP background checks were handed out to all Board members to complete. A motion was made by Chris, seconded by Terry to have Marlene Sweet and Carl Johnson continue as Board members on the Arts & Parks Foundation Board. Passed 6/0/0

**Guest Business**

Boy Scout Hayden Ploeger handed out copies of the design layout he will be using for his Eagle Scout project about fish in Lake Stevens. The signs will be placed in North Cove Park, the boat launch and Lundein Park, all close to the water. Hayden is working on completing his project by the end of April. Carl made a motion, seconded by Terry to approve Hayden's design. Passed 6/0/0

Cameron Coronado from the Snohomish Conservation District gave an update on the Community Garden. The Conservation District is giving a \$500 grant to the garden. Things

are progressing but we are waiting for the weather to cooperate to allow final grading to occur before the fence and garden beds can be installed. Bed reservations are being advertised for payment at City Hall and it was agreed to limit the number of plots to a maximum of two.

A staff report and a copy of the Agreement with the City of Lake Stevens and Paddle Broz was included in the Board packet. The Board recommended the Mayor sign the contract.

Also included in the Board packet was information regarding the effort in 2002 to create a Lake Stevens Park & Recreation Service area taxing district and pass a Bond to provide revenue to Parks & Recreation. It was agreed to discuss at a future date.

### **Staff Report**

Jim Haugen gave a Parks & Recreation update

Cavelero – Final Skatepark design is in place. Design for permitting in process. BMX people are looking to start work at the same time. Working on purchasing the Duskin road access.

Lundein – Trees will be coming down this week. Permit for fill is in process and replanting to begin soon

Eagle Ridge – Rain Garden work to be done this summer with the help of the Snohomish Conservation District.

North Cove Park – Greenworks will do the work on design and layout. Our next Board meeting will be an Open House meeting discussing North Cove Park.

Continue to look for new park Acquisitions.

Frontier Heights - Ongoing meetings with HOA. Jim will meet with the Board later this month.

Recreation - Music in the Park July 8th and 22<sup>nd</sup> & Movies in the Park August 11th and 25<sup>th</sup>  
Lake Buoys is on hold at the moment

Arts & Parks Foundation - Annual meeting was held on March 29th at 5:00 and the next meeting is scheduled for April 24<sup>th</sup> at 4:00

### **Other**

Tina gave an update on her past experiences

### **Adjourn**

Terry made a motion to adjourn, seconded by Marlene, and approved 6/0/0. Meeting adjourned at 7:15 PM

### **Proposed Future Agenda Items**

Additional Disc Golf course



Chris Jones, Chair



Jim Haugen, Parks & Recreation Coordinator