

**PLANNING COMMISSION REGULAR MEETING MINUTES**

Community Center  
1808 Main Street, Lake Stevens  
Wednesday, December 7, 2016

CALL TO ORDER: 7:05 pm by Commissioner Davis

MEMBERS PRESENT: Vicky Oslund, Tracy Trout, Jennifer Davis, Janice Huxford, Gary Petershagen

MEMBERS ABSENT: Commissioner Hoult

STAFF PRESENT: Senior Planner Stacie Pratschner, Senior Planner Place and Clerk Jennie Fenrich

OTHERS PRESENT: Sally Jo Sebring, Mark Christianson and Aaron Walter

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**Excused Absence:** Commissioner Huxford made a motion to excuse Commissioner Hoult and Commissioner Petershagen 2<sup>nd</sup> the motion. Motion carried 4-0-0-1.

**Action Items:** Officers were nominated as follows, Jennifer Davis has been elected as Chair and Vicky Oslund as Vice Chair. Motion carried 5-0-0-1

Design Review Board liaison will be Gary Petershagen and Tracy Trout will be the alternate. Motion carried 5-0-0-1

The minutes of the November 16, 2016 were approved as written. Motion carried 5-0-1-1.

**Public Hearing:** Senior Planner Pratschner gave a briefing on a Land Disturbance Code Update. Ms. Pratschner reported a new chapter on fences will be created to combine several codes into one group. At this time there is language in 3 different places. There was a discussion on if was being rushed through the approval process, but it is mandated that it be complete by the end of 2016 and it will meet noticing requirements. Ms .Pratschner gave in Introduction on the upcoming Stormwater Update.

**Commissioner Reports:** Commissioner Huxford reported there is an increase in theft along Hartford Rd.

**Planning Director Report:** Planning and Community Development Director Russ Wright, reported the final design of the new skate board park has been decided and he is looking forward to breaking ground on this.

**Adjourn:** Commissioner Hoult made a motion to adjourn, Commissioner Huxford 2<sup>nd</sup>. Motion carried 4-0-0-2. Meeting adjourned at 7:35 p.m.

Russ Wright, Planning and Community Development Director, announced that Tom Matlack resigned his position with the Planning Commission and he thanked him for years of service for the City.

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Jennifer Davis, Chair



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Jennie Fenrich, Clerk, Planning &  
Community Development