

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Impact Property Management – 2nd Floor Conf Room
9506 4th St NE
Lake Stevens, WA 98258

Monday, July 8, 2019

CALL TO ORDER: 6:01 PM by Tina Decker, Chair

MEMBERS PRESENT: Carl Johnson, Chris Jones, Susan Green, Marlene Sweet, Roger Schollenberger

MEMBERS ABSENT: Terry Van Wyck

STAFF PRESENT: Russ Wright, Community Development Director; Jill Meis, Parks Planning and Development Coordinator;

GUESTS PRESENT: None

EXCUSED ABSENCE: Terry Van Wyck

ACTION ITEMS:

Park Naming Solicitation – Chair Decker closed the regular meeting to open the Public Meeting for the Park Naming Solicitation. No public was present. Chair Decker called for a motion to approve the staff report naming recommendations.

Chris Jones moved to approve the Oak Hill Park name for the park located within The Timbers (formerly known as Nourse) subdivision located at the corner of Oak Road and Callow Road. Carl Johnson seconded. The motion carried. (6-0-0-1)

Lengthy discussion was held regarding the naming options for the 20th Street Ball Fields. With future park development at Cavalero; additional park area and trail head development at the location, the Board recommended tabling the naming suggestion. Chris Jones made the motion to table the item. Susan Green seconded. The motion carried. (6-0-0-1)

DISCUSSION ITEMS:

Chapter 5 Update: Jill Meis presented the red-lined version of Chapter 5 – Parks, Recreation and Open Space Element for the Comprehensive Plan to solicit the Board's recommendations and changes to be incorporated for Planning Commission. Comments

included changing colors on the Parks & Recreation Facilities map; adding Stevens Creek Elementary School to document; how to best indicate park progress versus planning stage; change to Lundein Park description on page 11 – update Sarita's Playground to "Sarita's Garden"; how to best identify "Neighborhood Parks"; private and public park delineation; mini-park inventory signage; Sunset Park and Sunset Beach clarification; suggestion to add "services" to Introduction language and add conformity to listing for public parks, recreation and open spaces throughout document and update Bonneville Field Ball Park description to reflect operated by Lake Stevens Little League. An updated red-lined version will be brought back to the board at the next meeting for review and approval.

Needs Assessment for Parks Update: Jill Meis provided the staff report and survey results for discussion. Based on the survey results the desires of the community include: Parks over 10 acres; Parks located close to residential areas; Additional playgrounds and trails; additional access to the lake and recreational programs. General consensus from the public indicates all parks are desired throughout the City. A farmer's market was the most requested event overall. Additional comments from the survey included trails, sidewalks and larger community park activities.

Trails Master Program Update: The City Council set aside some budget for the Trails Master Plan consultant. Following the request for proposal notice, Alta Planning was selected to consult with the trail design and trail acquisition. Jill informed the board Staff will be seeking board input with public outreach opportunities to draft plan. The plan is anticipated to be drafted within a six-month time frame.

BOARD MEMBER REPORTS

Tina Decker discussed the Arts and Parks Foundation Strategic Plan. Chair Decker, Carl Johnson and Marlene Sweet participated in the strategic planning meeting. The mission statement was amended to include financing. Chair Decker will share a detailed update with the Board once the Foundation has adopted the strategic plan.

Carl Johnson commented on the Fourth of July firework activity and remnants within the parks and on the lake shore. Russ Wright reported the council is addressing fireworks at an upcoming retreat. Carl also reported on the groundbreaking ceremony for the Pavilion at North Cove Park. Russ informed the board ground construction has begun on the building with an anticipated completion date within six-months and Phase 1 of the North Cove Park improvements will be completed in 2019.

Roger Schollenberger asked if the Arts and Parks Coordination meeting would continue to meet as they have not met in several months. Jill will initiate and resume the regularly scheduled meetings.

Jill reported that the City has found a design for the Eagle Ridge Park sign and she will notify the Board once it is completed. July 13th is the day of giving and volunteer groups

have agreed to clean the trail head and Eagle Ridge as well as plantings at North Cove Park.

ADJOURN:

Motion to adjourn the meeting moved by Carl Johnson; seconded by Chris Jones. Motion carried (6-0-0-1). Meeting adjourned 7:27 PM.

NEXT MEETING: August 12, 2019



Tina Decker, Chair