

**PLANNING COMMISSION REGULAR MEETING MINUTES**  
**Lake Stevens School District**  
12309 22<sup>nd</sup> St, Lake Stevens  
Wednesday, August 07, 2019

**CALL TO ORDER:** 7:00 pm by Chair Janice Huxford

**MEMBERS PRESENT:** Janice Huxford, Tracey Trout, Jennifer Davis, John Cronin, Steve Ewing and Vicki Oslund

**MEMBERS ABSENT:** Linda Hoult

**STAFF PRESENT:** Planner Dillon Roth, Parks Coordinator Meis and Clerk Jennie Fenrich

**OTHERS PRESENT:** Councilmember Petershagen and Gailey

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**Excused Absence:** Commissioner Davis made a motion to excuse Linda Hoult and Steve Ewing seconded. Motion passed 6-0-0-1.

**Guest business:** None

**Action Items:**

1. Commissioner Davis made a motion Commissioner Trout seconded to approve minutes for 06-05-2019. Motion passed 6-0-0-1.

**Discussion items:**

Planner Roth gave a briefing on Design Review Code amendment. This is the first introduction to this topic and materials were not available prior to the meeting, making this the first time the Commission has seen materials. The Design Review Board has been disbanded and is now an Administrative Review. He asked the commission to discuss what would be proper threshold for when the City should require design review. Commissioner Trout asked how the native trees and plantings would be determined. Planner Roth replied the landscape plans are provided at time of application and are prepared by landscape experts. There are standards that Planners have for which plantings are required. Chair Huxford suggested the City incorporate differences in Commercial versus Industrial zones for Design Review standards.

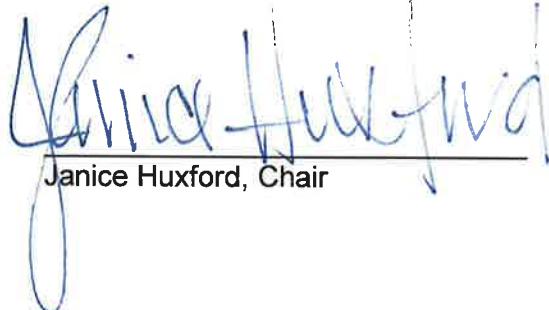
Parks Coordinator Jill Meis spoke about parks planning and the City's Comprehensive Plan that is currently being updated. The plan will include parks planning, recreational services, facility updates, and programming. Commissioner Ewing asked where the budget comes from for these projects. Ms. Meis stated we are currently using park mitigation fees. The City will be applying for grants for next year grant cycle at the end of this year. Commissioner Ewing asked about parks on the west side of Hwy 9 and if there are plans for any.

**Commissioner Reports:** Commissioner Davis reports she has heard many positive comments on the North Cove park development. Commissioner Oslund extended her thanks to the Aquafest committee and all their hard work. Commissioner Ewing said he

had been in conversation with Barnes family and is thankful for the Community support of their family after their recent loss.

**Planning Director Report:** none

**Adjourn.** Motion to adjourn by Commissioner Davis, seconded by Commissioner Oslund. Motion carried 6-0-0-1. Meeting adjourned 7:46 pm.



Janice Huxford, Chair



Jennie Fenrich, Clerk, Planning & Community Development