

**PLANNING COMMISSION REGULAR MEETING MINUTES**  
**Lake Stevens School District**  
12309 22<sup>nd</sup> St, Lake Stevens  
Wednesday, September 18, 2019

CALL TO ORDER: 7:00 pm by Chair Janice Huxford

MEMBERS PRESENT: Janice Huxford, Tracey Trout, John Cronin, Steve Ewing and Vicki Oslund, Linda Hoult

MEMBERS ABSENT: Jennifer Davis

STAFF PRESENT: Community Development Director Russ Wright, Planner Dillon Roth and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmember Petershagen

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**Excused Absence:** Commissioner Hoult made a motion to excuse Jennifer Davis and Steve Ewing seconded. Motion passed 6-0-0-1.

**Guest business.** None

**Action Items:**

1. Commissioner Ewing made a motion and Commissioner Cronin seconded to approve minutes form 8/7/2019 with an addition that materials for the Design Review Code Amendment were not available prior to the meeting. Motion passed 6-0-0-1.

**Discussion items:**

Planner Roth gave a second briefing on Design Review Code amendment. He recapped that this is a permanent code to replace the interim procedure currently in place. The Commissioners asked for clarification on public input. There will a noticing process that includes a comment period during which the public may request a public meeting. Language to be added to the noticing documents that explains how to request a public meeting.

Community Development Director Russ Wright gave a briefing on Zoning definitions and an effort to rename designations. There have been citizen requests to address small lot sizes. The City is considering major changes to the zoning codes to line up with community preferences. Planner Roth introduced Planned Residential Development and the proposed changes to current code. PRDs are designed to give developers more flexibility in the code in exchange for higher quality design.

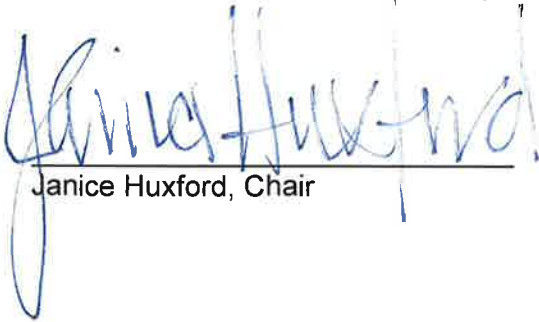
Community Development Director Russ Wright introduced some Zoning Map updates that are be considered. City Council requested an updated study on our current zones and what is being utilized and what could be changed. A consultant team, BERK, did a study on current uses and what is working and some recommendations for the City to consider. Director Wright handed out several maps with potential changes that could be

considered. He asked for feedback from the Commission for their preferences. The Commissioners asked for additional information before making recommendations.

**Commissioner Reports:** Commissioner Ewing announced that September is National Suicide Prevention month and he will be walking on October 12<sup>th</sup> at an awareness event in Everett and invited anyone who wanted to walk join in. Commissioner Cronin reported his family is making a recommendation to the School Board to name the new batting cages at the high school after his dad, Bert Cronin.

**Planning Director Report:** None

**Adjourn.** Motion to adjourn by Commissioner Hoult, seconded by Commissioner Trout. Motion carried 6-0-0-1. Meeting adjourned 8:46 pm.



Janice Huxford, Chair



Jennie Fenrich, Clerk, Planning & Community Development