

**PLANNING COMMISSION REGULAR MEETING MINUTES**  
Remote Participation  
Wednesday, May 20, 2020

CALL TO ORDER: 7:08 pm by Chair Jennifer Davis

MEMBERS PRESENT: Janice Huxford, Vicki Oslund, Jennifer Davis, Linda Hoult, Todd Welch and Mike Duerr, John Cronin arrived at 7:29.

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Russ Wright, Kathy Pugh, City Clerk and Jennie Fenrich, Clerk

OTHERS PRESENT: Councilmember Steve Ewing

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Chair Davis called the meeting to order at 7:08 p.m. and led the Pledge of Allegiance.

**Roll Call:** All present except Commissioner Cronin arrived at 7:29.

**Guest business:** None.

**Approval of Minutes:** Motion by Commission Welch, seconded by Commissioner Hoult, to approve the minutes of the 4/22/2020 with one correction to Director Wright's name. The motion carried (6-0-0-1).

**Public Hearing:**

Community Development Director Russ Wright gave a report on revised Flood Hazard Regulations. The last time this was addressed was in 2016. This 2020 version has few changes that are mainly non-substantive. There are duplicate definitions that have been updated and additions have been based on the FEMA model ordinance. The deadline to adopt is June 19, 2020 to keep flood insurance available in the city.

**MOTION:** Moved by Commissioner Hoult, seconded by Commissioner Welch to forward a recommendation to City Council to approve the revised flood hazard regulations. On vote the motion carried (7-0-0-0).

**Commissioner Reports:**

Commissioner Hoult announced her daughter has graduated from North Dakota University.

Commissioner Huxford asked for an update on the 123<sup>rd</sup> Right-of-Way Vacation application, Annexation and Waterfront Residential amendments. She has concerns that during this COVID-19 closure that the public/citizens are less likely to engaged in Public process. She is concerned that decisions will be made in haste without public participation.

Commissioner Cronin apologized for being late to the meeting.

Chair Davis thanked the staff and City Council for their work during these difficult times.

**Planning Director's Report:**

Community Development Director Wright reported City Council passed the Infill lot ordinance. There is a Mobile Food Vendor ordinance currently being discussed. He proposed we cancel the next regular meeting and meet again on June 17.

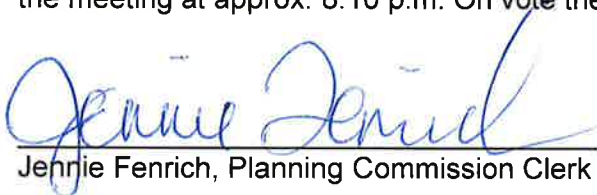
Director Wright reported that at the next Planning Commission meeting he will be introducing new Senior Planner Dave Levitan. He reported the Building Division has not slowed during this time. Building permits are being moved to an online platform, soon. Land Use applications will also be migrated to online. Small business grants are available to help with business costs due to COVID-19. There is an application process for receiving a grant. Director Wright shared a revised work program. City Council wished Mobile Food Vendors to be moved forward. The Council also wishes to consider an interim Waterfront Multifamily ordinance prior to a final ordinance in 2021. He reported the Waterfront Task Force will be used in the future for the final ordinance.

In answering Commissioner Huxford's questions regarding 123<sup>rd</sup> ROW Vacation, Director Wright believes they are withdrawing their application. The annexations being considered are in the Industrial area as well as the remainder of the UGA. The City is working on an Inter-local agreement with Snohomish County with the UGA areas.

Commissioner Huxford is against the idea of a Waterfront Residential interim ordinance. She does not think its acceptable to move on this when there have been previous assurances that this would be on hold until next year. She restated her comment that citizens are trying to get through this Covid-19 time period and are not engaged in local government at this time.

**Adjourn:**

**MOTION:** Moved by Commissioner Hoult, seconded by Commissioner Welch to adjourn the meeting at approx. 8:10 p.m. On vote the motion carried (7-0-0-0).



Jennie Fenrich, Planning Commission Clerk