

**PLANNING COMMISSION REGULAR MEETING MINUTES**

Remote Participation

Wednesday, December 9, 2020

**CALL TO ORDER:** 7:00 pm by Chair Jennifer Davis

**MEMBERS PRESENT:** Jennifer Davis Janice Huxford (arrived at 7:17pm), Vicki Oslund, John Cronin, Todd Welch and Mike Duerr

**MEMBERS ABSENT:** Linda Hoult

**STAFF PRESENT:** Community Development Director Russ Wright, Senior Planner Place and Clerk Jennie Fenrich

**OTHERS PRESENT:** Councilmembers Gary Petershagen and Steve Ewing

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Chair Davis called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Roll Call:** All present except an excused absence for Commissioner Hoult.

**Guest business:** None

**Approval of Minutes:** Motion by Commissioner Welch, to approve the minutes for 11-18-2020 meeting seconded by Commissioner Duerr (6-0-0-1).

**Discussion items:**

Senior Planner Place gave a second briefing on SEPA updates to two proposed amendments to City of Lake Stevens SEPA regulations. These amendments would increase exemption thresholds for minor new construction projects from SEPA review. The Commissioners were supportive of the changes and appreciated the charts.

Community Development Director Wright showed the DRAFT 2021 Long Range Work Program. He shared what were the City's Administration's goals for the year. Director Wright revisited the 2020 Long Range Work Program to highlight accomplishments made through the work of Planning Commission and City Council.

**Commissioner Reports:**

Commissioner Cronin thanked the staff for providing the opportunity to continue meetings virtually. Commissioner Oslund thanked the staff for making virtual meetings work. Commissioner Huxford reminded the Commission to that elections will be held at the next meeting. Commissioner Duerr inquired about the joint meeting and confirmed time.

**Director's Report:** Community Development Wright reported the joint meeting with the City Council will be December 15 @ 6:00 pm. The City Council has permanently changed their meeting to 6:00 pm, Director Wright asked if the Commission was

interested in switching their time. After discussion it was decided that Planning Commission will be at 6:00 on a temporary basis and to revisit it in three months to see how it is working for all.

**MOTION:** Moved by Commissioner Welch, seconded by Commissioner Duerr to adjourn the meeting at 7:36 p.m. The motion carried (6-0-0-1).



Jennie Fenrich, Planning Commission Clerk