

**PLANNING COMMISSION REGULAR MEETING MINUTES**

Remote Participation

Wednesday, November 18, 2020

CALL TO ORDER: 7:00 pm by Chair Jennifer Davis

MEMBERS PRESENT: Janice Huxford, Vicki Oslund, Linda Hoult, John Cronin, Todd Welch and Mike Duerr

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Russ Wright, Senior Planner Dave Levitan, Senior Planner Place, Assistant Planner Needham and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmembers Gary Petershagen and Mary Dickenson

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Chair Davis called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Roll Call:** All present

**Guest business:** None

**Approval of Minutes:** Motion by Commissioner Welch, to approve the minutes for 10-21-2020 meeting with one amendment, seconded by Commissioner Hoult, to (7-0-0-0).

**Public Meeting:**

Commissioner Welch made a motion to open the Public Hearing for the 2020 Comprehensive Plan Update, Commissioner Hoult seconded. Senior Planner Dave Levitan gave a review of the annual docket process. He reported the City Council had approved the proposed changes in March. There are five text changes and three city-initiated map amendments.

Commissioner Welch asked if High Intensity on Waterfront Residential was included in this update. Director Wright said it wasn't and will be revisited at the next Shoreline Master Plan update. Commissioner Huxford inquired if the work the Waterfront Task Force will be negated in this process. Director Wright assured her that the work that was done will be implemented in the Shoreline Master Plan update. Commissioner Huxford asked about the Southwest Annexation and if it is assumed that it is moving forward. She asked if there was another public meeting scheduled for the people who will be annexed. Senior Planner Levitan said there is one scheduled for December 9<sup>th</sup> at 6:30. Post cards are being mailed and Facebook will be used to notify residents. Ms. Huxford asked for an update on the Light Industrial zoning push to encourage more manufacturing with higher income wages from last Comprehensive Plan update had happened. Director Wright said he didn't have current statistics to share on that, but Mayor Gailey asked for 2021 to focus on employment opportunities in this area. Commissioner Cronin asked if there were any comments from property owners near the boat launch. Planner Levitan said he had not received any. The comments he received on property designations were in the 20<sup>th</sup> St SE area.

Chair Davis asked if there was any public comment and there was none.

After a discussion amongst the Planning Commissioners, all members were ready to approve Docket items to be forwarded to City Council. Commissioner Welch made a motion to approve the recommendation to approve with one correction to strike out Shoreline Master Program update. Commissioner Hoult seconded. The motion passed (7-0-0-0).

Chair Davis closed the Hearing.

**Discussion items:**

Permissible Use Table:

Assistant Planner Jill Needham gave a briefing on the Permissible Use Chart that is used to determine what allowable uses are acceptable in different zones within the City. Planner Needham gave some examples of how the streamlined process will reduced redundancies.

Commissioner Welch made a suggestion that we reach out to building community for additional input. Commissioner Hoult asked how outreach will be handled. Senior Planner Levitan said it will be on the City Website and through the Chamber of Commerce. Commissioner Cronin is supportive of the changes and sees the permitting streamlining as a good balance between administrative and public process.

**Commissioner Reports:**

Commissioner Welch thanked the staff for the hard work they've done in preparing the docket changes. Commissioner Cronin reported the Lake Stevens batting cages have been named The Bert Cronin Batting Cages. Commissioner Huxford reported the Ken Waller family has asked to dedicate one of the benches at the Mill to him.

**Director's Report:** Community Development Wright reported there will be one more Planning Commission for the year that will include 2021 Work Program and SEPA update briefing, and a joint meeting with the City Council on December 15. The City is holding a Winter Market on December 15<sup>th</sup> at the Mill. He also let the Commission know that the Costco Appeal had been dismissed.

**MOTION:** Moved by Commissioner Welch, seconded by Commissioner Hoult to adjourn the meeting at 8:20 p.m. The motion carried (7-0-0-0).



Jennie Ferri, Planning Commission Clerk