

# PLANNING COMMISSION MEETING MINUTES

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## REMOTE PARTICIPATION

06-02-2021



CALL TO ORDER: 6:00 pm by Chair John Cronin

MEMBERS PRESENT: Mike Duerr, Janice Huxford, Vicki Oslund, Todd Welch, Linda Hoult and Jennifer Davis

MEMBERS ABSENT: None

STAFF PRESENT: Planning Manager Levitan, Senior Planner Place and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmembers Steve Ewing and Gary Petershagen

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Chair Cronin called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Roll Call:** All present.

**Guest business:** None.

**Approval of Minutes:** Motion by Commission Cronin, seconded by Commissioner Welch, to approve the minutes of the May 19 meeting, with one Scrivener error, to be amended. The motion carried (7-0-0-0).

**Discussion Items:**

1. Senior Planner Place gave an introduction of proposed amendments to the city's nonconforming code (LSMC 14.32), which aim to update and streamline how the city regulates uses and development that do not meet current zoning standards. She provided an overview of the major concepts that staff is proposing to address as part of the amendments, including the continuation, modification, and abandonment of nonconforming uses and development, as well as examples of code language from several jurisdictions in the region. Senior Planner Place answered a number of questions from commissioners and discussed a proposed schedule for the update, as well as related efforts such as the update to the Shoreline Master Program.

2. Planning Manager Levitan introduced proposed amendments to the Parks and Capital Facilities elements of the Comprehensive Plan as part of the 2021 Docket. He stated that they were similar in scope to the 2020 amendments and would focus on updates to the 6-year Capital Improvement Plan and 20-year Capital Facilities Program. He laid out a schedule for future work sessions on other

Comprehensive Plan elements and that the city would be undertaking a more comprehensive update in 2024 as part of the state-mandated periodic update.

**Commissioner Reports:** Commissioner Davis thanked the staff for their preparation of the nonconforming code staff report and really appreciates the hyperlinks to other jurisdictions.

Commissioner Hoult inquired as to when in-person meetings might start again. Planning Manager Levitan reported the City Council was scheduled for a hybrid (in-person and online) meeting on June 8 and that the city was working on a plan to resume in person meetings. Commissioner Hoult also reiterated that drivers are driving unsafely, especially up around the high school and requested that some traffic calming devices be added. Planning Manager Levitan responded that he would follow up with the Police and Public Works departments.

Commissioner Huxford reported the next Council meeting was scheduled to have a public hearing to on the Marijuana production threshold limits that the Planning Commission had recommended and encouraged commissioners to attend the meeting. She also reported that she is Mistress of Ceremony for the Aquafest pageant and Miss Aquafest was crowned and her name is Ocean Chapman, who is from Granite Falls. She encouraged everyone to try to meet the Aquafest court when they are out around town.

Chair Cronin invited anyone who is interested in helping with the remodeling of the batting cages at the High School to reach out to him for information.

**Planning Manager's Report:** Planning Manager Levitan reported that the lot Status hearing was scheduled for June 16<sup>th</sup>, and that future meeting items would include the Permissible Uses code amendment, Shoreline Master Program updates, and impact fee code amendments. He noted also noted that the Farmer's Market opened on June 2.

**Adjourn:** Moved by Commissioner Welch, seconded by Commissioner Huxford to adjourn the meeting at 6:51 p.m. On vote the motion carried (7-0-0-0).

A handwritten signature in blue ink, appearing to read "Jennie Fenrich", is written over a horizontal line.

Jennie Fenrich, Planning Commission Clerk