

LAKE STEVENS LIBRARY BOARD MINUTES

October 16, 2014

Attendees: Lake Stevens Library Board Members – David Tremaine, Janice Stepp, David Corwin, Debby Ames, Andy Powers, Shaelynn Charvet-Bates, Abe Martinez,

Sno-Isle: Valerie Stevens

Managing Librarian: Miriam Driss. **Friends:** Sharon Merrick. **City:** No representative

Meeting was called to order at 4:30 by Chairperson David Tremaine.

Minutes: The minutes of the July 17th were approved as corrected: **Standing Committees should read:** Facilities Committee should meet annually with Library staff prior to budget time. Library staff will meet with the city. Shaelynn, Abe and Andy were appointed by the Chair to serve on this committee.

Reports: Sno-Isle – Valerie reported on the following:

- Friends and Board Forum was a success; 4 board members attended.
- Coordinating with Work Source for Resume/Job Hunting workshops at various Sno-Isle libraries
- Generations Y (13-19 year old) and Z (20 – 35's) will be educated about the relevancy of libraries.
- Band width has been increased by 900%; accommodate the K20 Education Network

Managing Librarian – Miriam's report is included with these minutes.

City: Miriam gave verbal report from Jan Berg: Budget Hearing November 10, 2014 with Final December 8th.

Facilities: Of the items on the list from the Facilities Committee to the City, Item 2 – Exterior Visibility is a priority; Interior lighting has been addressed. 2015 budget will include replacement of heavy wooden doors with 2 aluminum doors which can be easily opened/closed; Andy Powers will check with a window company re: fixing 2 front tagged windows.

Friends: Sharon reported they have gotten a few new members;

- Membership drive currently underway;
- American Doll raffle ends December 1, 2014;
- Will be at Dickens Fair/basket raffle; Basket raffles in library generating minimal income – all items are donated.
- Friends Appreciation week October 19 – 25, 2014.
- Book Nook looks great – a group of volunteers is taking care of this.

New Business

Library focus groups - Valerie reported that the summary was presented to September 23rd City Council meeting with next steps. Valerie, Abe and Miriam

Board Elections: The following were unanimously elected to positions on the Library Board – Chairperson - Shaelynn Charvet-Bates; Secretary, Debby Ames

Discussion of day/time for library board meeting: January 15th 5 pm. At Historical Society Reading Room. Miriam to contact the city.

Meeting was adjourned at 5:45 with Next meeting January 15, 2015.

Respectfully submitted, Janice Stepp Outgoing Secretary