

**PLANNING COMMISSION REGULAR MEETING MINUTES**

Community Center  
1808 Main Street, Lake Stevens  
Wednesday, February 18 2015

CALL TO ORDER: 7:00 pm by Chair Tom Matlack

MEMBERS PRESENT: Tom Matlack, Chairman, Jennifer Davis, Vice Chair, Janice Huxford, Pamela Barnet, Mirza Avdic, Gary Petershagen

MEMBERS ABSENT: Linda Hoult

STAFF PRESENT: Lead Senior Planner Russ Wright, Senior Planner Sally Payne, and Clerk Jill Meis

OTHERS PRESENT: None

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**Excused Absence:** Commissioner Huxford made a motion to excuse Commissioner Hoult, Commissioner Barnett 2<sup>nd</sup>, motion carried 6-0-0-1.

**Guest business:** None.

**Special Presentation:** None.

**Action Items:**

1. *Approve February 04, 2015 Meeting Minutes.* Commissioner Petershagen made a motion to approve February 04, 2015 minutes, Commissioner Avdic 2<sup>nd</sup>. Motion carried 6-0-0-1.

**Discussion Items:** *Comp Plan Update (Land Use and Transportation)*

Staff provided an overview of the revisions to the Land Use element of the Comprehensive Plan including a state, regional and countywide planning policies, updated statistical data and analysis along with revised updated goals and policies. Commissioner Barnett and Chairman Matlack gave feedback about typos and grammatical errors.

Commissioner Huxford asked about the coordination of the sewer district comprehensive plan with ours. Staff answered questions about timelines and coordination.

Staff presented an overview of the Transportation element of the Comprehensive Plan Update and the street inventory. Staff answered questions regarding the trails and maintenance as well as definitions of traffic calming measures. Commissioner Huxford expressed concern specifically regarding pedestrians and traffic directly around the lake.

**Commissioner Reports:** None

Commissioner Barnett asked if a PR campaign would be prudent to involve the community in the BMX bike park.

Commissioner Huxford said she met with both Lake Stevens newspapers and they would like current stories to run. She suggested a press release for the papers to run.

**Planning Director Report:** Lead Senior Planner Wright announced Senior Planner Payne will be leaving the City of Lake Stevens Planning Department and thanked her for her service.

**Adjourn:** Motion by Commissioner Avdic, Commissioner Huxford 2<sup>nd</sup>, meeting adjourned at 7:42 p.m. Motion carried 6-0-0-1.

  
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Tom Matlack, Chair

  
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Jill Meis, Clerk, Planning &  
Community Development