

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES
Community Center
1808 Main Street, Lake Stevens
Tuesday, February 24, 2015**

CALL TO ORDER: 6:00 pm by Chair Chris Jones

MEMBERS PRESENT: Chris Jones, Leland Adams, Carl Johnson, Terry Van Wyck, Jim Kelley, Roger Schollenberger and Marlene Sweet

MEMBERS ABSENT:

STAFF PRESENT: Lead Senior Planner Russ Wright, Senior Planner Sally Payne and Permit Specialist Casey Howell

OTHERS PRESENT:

Excused Absence None.

Guest Business None.

Action Items

Approve October 28, 2014 Minutes

Motion by Board Member Johnson, seconded by Board member Van Wyck to approve the minutes. Motion passed, 7-0-0-0.

Election of Officers

Motion by Board Member Adams, seconded by Board Member Kelley to nominate Carl Johnson for Chair. Motion passed, 7-0-0-0.

Motion by Board Member Sweet, seconded by Board Member Johnson to nominate Jim Kelley for Vice-chair. Motion passed, 7-0-0-0.

Discussion Items

2015 Work Program

Russ Wright presented the draft 2015 Park Board Work Program. The Board discussed the following projects on the work program: Cavaleto Community Park, Coordination with other groups, Hartford Trail Connection, Code Review and Trail Master Plan.

Motion by Board Member Jones, seconded by Board Member Van Wyck to add item to the 2015 work plan: continued coordination with Frontier Heights. Motion passed 7-0-0-0.

Motion by Board Member Johnson, seconded by Board Member Jones to reprioritize list of potential code amendments to highlight park impact fee amendments. Motion passed, 7-0-0-0.

Other items discussed: Capital Facilities Plan, boat launch grant, dock maintenance, community garden, adopt-a-park, art in school playgrounds.

Board Member Reports None.

Staff Reports

Cavelero Park

Sally Payne presented the Cavalero Park Master Plan that had gone to Council. The Board discussed the master plan, funding and parking area changes.

Frontier Heights Park

City did not get grant funding to acquire/renovate Frontier Heights. The City will instead concentrate existing park funds towards properties that it owns. Staff will continue to coordinate with other affected parties such for transfer of ownership and future development of Frontier Heights Park as opportunities arise.

Council Reports None.


Adjourn Motion by Board Member Jones to adjourn at 7:00 p.m., seconded by Board Member Van Wyck motion carried unanimously, 7-0-0-0.

Proposed Future Agenda Items

Adopt-a-Park Application Process and Expectations



Carl Johnson, Chair



Casey Howell, Permit Specialist