

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES
Community/Senior Center
1808 Main Street, Lake Stevens
Tuesday, August 26, 2014**

CALL TO ORDER: 6:10 pm by Commissioner Kelley

MEMBERS PRESENT: Roger Schollenberger, Terry Van Wyck, Jim Kelley

MEMBERS ABSENT: Leland Adams, Carl Johnson, Chris Jones, Marlene Sweet

STAFF PRESENT: Planning & Community Development Director Rebecca Ableman

OTHERS PRESENT:

Excused absence. Board member Van Wyck moved to excuse Adams, Johnson, Jones, and Sweet, seconded by Board member Schollenberger Motion passed, 3-0-0-4. Chair Pro Tem Kelley noted the lack of a quorum so the Board would be receiving updates but not making decisions.

Guest business. None

Discussion items.

Completion of Eagle Scout Projects

Director Ableman showed pictures of the completed signage and flag pole projects.

Update on Cavalero Community Park

Director Ableman provided background to the Board and answered questions on the joint planning committee for the new park and the public meeting which is scheduled for Tuesday, September 9, at 7 pm at Cavelero Mid High Commons. Committee members include: City of Lake Stevens Park Board - Jim Kelley, Chris Jones, alternate; Councilmember John Spencer, alternate; Snohomish County Councilman - Dave Somers (not yet confirmed); school district - Rob Stanton; Snohomish County Parks Commissioner - Bob Johnson; Tourism Bureau - Tammy Dunn; a representative from the BMX Bike Park at McCollum; park neighbor - Gary Peterson; Lyons Club - Steve Strong. Staff is working with Kevin Teague of Snohomish County Parks and Recreation.

The Board expressed interest in the following uses: skate park, dog park, playground, basketball court, and a flat grassy area suitable for Frisbee. Director Ableman noted more detailed information would be available at the public meeting and that if Board members planned to attend she would note it as a Park Board meeting. The Board will be invited to the City Council meeting when the plan is approaching a recommendation.

Update on boat launch grant

Director Ableman noted the city was working in partnership with Fish & Wildlife and had put together a grant proposal for a boating facilities program to the state's Recreation and Conservation Office. Because it is state-owned land, the grant will come from the state pool. She reviewed the grant information, noting the city gave a presentation on July 31 to the technical review board. They have given suggestions on the application and presentation, which will be incorporated into the final presentation on September 25. She presented the maps and photos, which were focused on the needs: trailer parking, boat ramp, especially replacement of the concrete planks which have exposed rebar; ridges in parking lot which do not allow wheelchair usage; restroom facilities; dumpster areas; uncoordinated and worn signage.

Board member Marlene Sweet arrived at this point in the meeting, 6:30 p.m., which gave the Board a quorum.

Action Items.

Approve June 24, 2014 minutes

Motion by Board member Van Wyck, second by Board member Schollenberger to approve the minutes. Motion passed (4-0-0-3).

Park Board Reports. None.

Planning Director's Report.

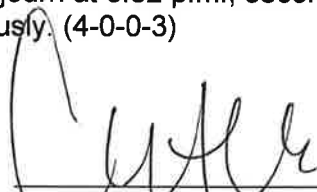
- The Planning Department is advertising for an Associate Planner and two Permit Specialists. The former Permit Specialist position had been shared between Public Works and Planning; Council recently authorized full-time positions for each department.
- Two new commercial projects have filed for permits: a small convenience store on the SE corner of 99th and 20th SE; the La Hacienda building is being demolished and replaced with a new three-tenant building. Two of the spaces will be restaurants.
- The city has been contacted by consultants for Dairy Queen, which is interested in the old Blockbuster building, but no permit application has been received.

Future Agenda items. At the October 28 meeting there will be a report on the Cavalero open house.

Adjourn. Board Member Van Wyck moved to adjourn at 6:32 p.m., seconded by Board Member Schollenberger; motion carried unanimously. (4-0-0-3)



Jim Kelley, Chair



Georgine Rosson, Planning/Public
Works Coordinator Casey Howell,
Permit Specialist