

PLANNING COMMISSION REGULAR MEETING MINUTES
Community/Senior Center
1808 Main Street, Lake Stevens
Wednesday, July 15, 2015

CALL TO ORDER: 7:04 pm by Chairman Matlack

MEMBERS PRESENT: Tom Matlack, Jennifer Davis, Janice Huxford, Mirza Avdic,
Linda Hoult, Vicki Oslund

MEMBERS ABSENT: Gary Petershagen

STAFF PRESENT: Planning & Community Development Director Becky
Ableman, Lead Senior Planner Russ Wright, Clerk Planning
and Community Development Jill Meis

OTHERS PRESENT:

Excused absence. Commissioner Hoult made a motion to excuse Commissioner Petershagen. Commissioner Huxford 2nd, motion carried 6-0-0-1

Guest business.

Special Presentation. Commissioner Vicki Oslund was introduced and she gave a description of her qualifications and her eagerness to serve on the Planning Commission.

Approve Minutes. Commissioner Avdic made a motion to approve minutes dated 06.03.15. Commissioner Oslund 2nd, motion carried 6-0-0-2.

Action Items.

Discussion Items. 2015 Comprehensive Plan update

Lead Senior Planner Wright gave a review of the chapters that have been completed. He handed out a summary of the chapter changes and highlights.

Commissioner Hoult gave compliments on readability and content. Commissioners provided input on editing and content. The Planning Commission had the following specific comments:

- Update format of Parks chapter to match Planning Context Section as shown in other chapters.
- Clarify context for annexations, commissioners would like the UGA defined and the necessity due to the regulations of GMA (Growth Management Act).
- Rural Urban transition section- suggested stating that the county is in charge of this area until it is annexed.
- Clarification on what infrastructure was lacking in Hartford.

- Housing chapter -County income levels table needed editing.
- Transportation chapter - lists the sidewalk connectivity but lacks the amount of miles missing of sidewalks.
- Capital facilities chapter mentions that Lake Stevens is unique, but suggested the reasons that the city is unique is not listed.
- Also in this chapter the IAC is mentioned in error, needs to be changed RCO (Recreation and Conservation Office).

Director Ableman McCrary asked if there was any suggestions on what the city booth at Aquafest should contain. Commissioners gave suggestions of having calendars of public meetings, marketing materials, economic development materials, sub-area plans and artist renderings. Commissioner Huxford suggested approaching the public at various events.

The schedule was discussed for the upcoming public meetings for the Comprehensive Plan, and the High Urban Residential impervious surface code amendment. It was decided to schedule the public hearing for July 29, 2015, and the August meeting would be cancelled.

Commissioner Reports. Commissioner Huxford announced that the fireworks for Aquafest will be dedicated to Robert Marshall and the light on Cavalero is generating some complaints. She also asked if the commission would be open to considering regulating the speed limit around the lake citing safety concerns regarding the variation in speed. Commissioner Matlack announced the Design Review Board was looking for members. He also attended the Sewer District Open House and gave an overview. Commissioner Matlack also stated he was not in favor of the private fireworks and encouraged people to attend the professional displays. Commissioner Hoult is coordinating the corn dog booth at Aquafest and encouraged everyone to throw away their garbage to keep litter at a minimum.

Planning Director's Report. Director Ableman McCrary reported WSDOT approved the transportation package for work on SR9 and SR204 and funding was approved for the Cavalero Park. Council approved funding for the downtown sub area planning. Training program certificates were distributed to Planning Commissioners that attended continuing education training on open records.

Adjourn. Commissioner Hoult moved to adjourn at 8:13 p.m., seconded by Commissioner Avdic; motion carried 6-0-0-1.



 Tom Matlack, Chair



 Jill Meis, Clerk, Planning and
 Community Development