

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
MEETING MINUTES
Community Center
1808 Main Street, Lake Stevens
Tuesday, April 22, 2014**

CALL TO ORDER: 6:04 pm by Vice-Chair Adams

MEMBERS PRESENT: Vice-Chair Leland Adams, Terry Van Wyck, Jim Kelley, Roger Schollenberger, and Marlene Sweet

MEMBERS ABSENT: Chair Jones and Carl Johnson

STAFF PRESENT: Planning & Community Development Director Rebecca Ableman and Public Works/Planning Coordinator Georgine Rosson

OTHERS PRESENT:

Excused Absence: Board Member Van Wyck made a motion to excuse Chair Jones and Board Member Johnson, second by Board Member Kelley motion passed 4-0-0-3.

Guest Business: None

Action Items: *Approval of February 25, 2014 Meeting Minutes:* Board Member Kelley made a motion to approve minutes, Board Member Van Wyck second, motion passed, 4-0-0-3.

Board Member Schollenberger arrived at 6:10 pm.

Discussion Items:

Update on Boat Launch Grant:

Director Ableman presented an update on the boat launch grant. The city is collaborating with Department of Fish and Wildlife on the grant. Because WDFW is a state agency, the city does not have to contribute matching funds. The current launch has many maintenance and conditions issues; the two launch pads cannot be used concurrently due to their current condition. The grant will include permanent restrooms. Staff should have more information at the next meeting.

Update on Cavalero Community Park:

Planning Director Ableman gave an update on the progress at Cavalero. The county is in the process of finalizing a contract with a surveyor to survey the park. Staff are also in the process of delineating the wetlands. The makeup of the planning committee has been decided, it will consist of a county park commissioner, county council member, city council member, city park board member, a property owner in the area next to the park, a citizen at large from the area, school district representative, and a local student. The consensus among the board members was that Board Member Kelley would be the

representative with Chair Jones as the backup; no official vote was taken. City council will decide on the citizen at large position, Dr. DeLorm has expressed an interest in serving on the committee. City Council will provide direction on choosing a student for the committee, possibly Robb Stanton from the school district and Councilmember Quigley will be making the selection.

After the survey and wetland delineation are completed useable acreage will be known. The county will retain ownership of the park, the dog park will stay, and a significant play structure and trails have been discussed along with the skate park. There may be potential for a privately leased BMX bike track that would be open to the public. Vice-Chair Adams suggested picnic shelters and tables. Board Member Kelley mentioned there are nearly 500 kids on the Rotary skate park Facebook page that are showing an interest in a skate park.

Board Member Reports:

Board Member Sweet mentioned the eagle nest on Cavalero Road is active this year.

Board Member Van Wyck mentioned the baseball division of the Lake Stevens Junior Athletic Association has decided to leave the Association and start their own group. Ms. Van Wyck also asked about a property near the espresso stand on Lundeen that was for sale and offered to the city as a possible site for a skate park. Director Ableman responded the main issue with this property was the location; the city is trying to develop parks in areas that currently do not have any park facilities.

Board Member Schollenberger asked about progress on Frontier Village traffic revisions. Director Ableman responded that the state legislature did not pass a traffic package this year although the improvement remain on the State's project list.

Vice-Chair Adams asked about a water feature at one of the city parks.

Staff Reports:

Staff would like input from the board on the memorial bench program. Director Ableman distributed information on different bench options and addressed the pros and cons of each bench type. Board Member Schollenberger asked about picnic tables instead of a bench or if the city would consider a large memorial project, such as a shelter. Ms. Ableman said both a table and shelter could be considered, if something like this was already planned, but they will be more expensive. The citizen would pay the entire cost of a memorial bench. Staff has considered options, costs as well as long-term maintenance. Public Works Director Monken had stated some recycled materials can be cut up and are difficult to replace and believes metal benches would be a more sustainable long-term option. Board members asked about offering different types of benches including options that are more expensive. Ms. Ableman responded that the city should consider consistent park furniture. Staff will move forward and formulate the program. Board members suggested creating a theme for each park with furniture consistent with that theme.

Director Ableman mentioned the Run or Dye event on July 12th downtown, and Ironman coming in August.

Council Reports: None

Adjourn: Board Member Van Wyck made a motion to adjourn at 6:36 p.m., second by Board Member Schollenberger. Motion passed 5-0-0-2.

Proposed Future Agenda Items: Vice-Chair Adams asked if an update of 20th Street SE could be put on future agendas, as well as an Aquafest update.



Leland Adams, Vice-Chair

Georgine Rosson, Planning/Public
Works Coordinator