

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES
Community Center
1808 Main Street, Lake Stevens
Monday, October 12, 2015**

CALL TO ORDER: 6:00 pm by Chair Carl Johnson

MEMBERS PRESENT: Chris Jones, Carl Johnson, Jim Kelley and Terry Van Wyck

MEMBERS ABSENT: Marlene Sweet, Roger Schollenberger and Leland Adams

STAFF PRESENT: Lead Senior Planner Russ Wright and Permit Specialist Casey Howell

OTHERS PRESENT: City Council Liaison Kathy Holder, Tracey Trout and Gary O’Rielly

Excused Absence Motion by Board Member Van Wyck to excuse Marlene Sweet, Roger Schollenberger and Leland Adams, seconded by Board Member Kelley, motion carried 4-0-0-3.

Guest Business None

Action Items

Approve June 23, 2015 Minutes

Motion by Board Member Kelley to approve the minutes, seconded by Board Member Van Wyck, motion passed, 4-0-0-3.

Discussion Items

Hartford Trail Connection

Wright provided staff report and map for the proposed trail connection. As part of the Parks and Recreation Capital Facility Plan and Park Board’s current work program, the Hartford Trail Connection would create a new trail connection where Hartford Drive and the Centennial Trail intersect. The proposed intersection exists on undeveloped right-of-way and other properties that would either be dedicated to the city or would provide access through an access easement. The proposed trail connection would be paved, a fence and landscaping placed along the trail, and possible placement of a bench or picnic table at the trailhead. Phase one is to create the trailhead, phase two is to enhance the existing walkway between trail connection and downtown.

Park Board discussed the proposal and provided feedback related to the project. Topics included safety concerns related to the existing walkway to downtown, the desire to keep consistent with amenities at County parks in close proximity, proposed vegetation and placement of fencing.

Motion by Board Member Kelley to recommend to Council that staff move forward with developing proposals and start land use process to obtain right-of-way vacation, seconded by Board Member Jones, motion carried 4-0-0-3.

Cavalero Park Update

Wright provided handouts of the conceptual plans of the project. The City continues to work with Snohomish County on this project and State legislature has guaranteed funds for phase one. City and county are set to match those funds which could bring the budget to over \$1 million for phase one. The County has gone out for Request for Proposals for design work, proposals are due at the end of this month. Review and construction will probably be around 2017. Public outreach and meeting for the early design phase are slated for January.

Park Board discussed the proposal and provided feedback related to the project. Topics included classifying each phase of the project, possible rearranging of phases, wetland buffers on site, a secured skate park and permanent restrooms.

Board Member Reports None

Staff Reports None

Council Reports None

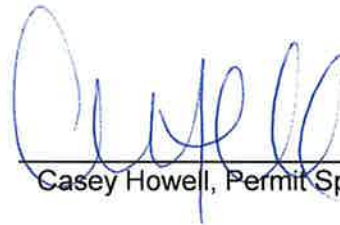
Adjourn Motion by Board Member Kelley to adjourn at 6:35 p.m., seconded by Board Member Van Wyck, motion carried, 4-0-0-3.

Proposed Future Agenda Items

Adopt-a-Park Update



Carl Johnson, Chair



Casey Howell, Permit Specialist