

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES  
Community Center  
1808 Main Street, Lake Stevens  
Monday, February 8, 2016**

CALL TO ORDER: 6:00 pm by Chair Carl Johnson

MEMBERS PRESENT: Chris Jones, Carl Johnson, Jim Kelley, Roger Schollenberger, Leland Adams, Marlene Sweet and Terry Van Wyck

MEMBERS ABSENT:

STAFF PRESENT: Interim Planning Director Russ Wright, Economic Development Coordinator Jeanie Ashe and Permit Specialist Casey Howell

OTHERS PRESENT: Kathy Holder

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**Excused Absence** None

**Guest Business** None

**Action Items**

*Approve December 14, 2015 Minutes*

Motion by Board Member Kelley to approve the minutes, seconded by Board Member Jones, motion passed, 7-0-0-0.

*Park Sign Standards*

Russ Wright requested a recommendation from the board for a new sign package proposed by the Public Works Department. The city is trying to develop a more cohesive brand identity and consistency in color palate for citywide signs. The proposed package consists of a blue and white color palate and would include the city's logo on signs. In addition, sign consolidation is proposed in areas where there are various signs posted in one place. Memorial sponsorship signs were discussed as an exemption from the sign package due to their special engraving characteristics. There was some concern about distinction of signs if they were to become too uniform.

Motion by Board Member Kelley recommends moving forward with blue and white color scheme and revisiting the topic of memorial signs, seconded by Board Member Van Wyck, motion carried 5-2-0-0.

**Discussion Items**

*Business Development in Parks*

Jeanie Ashe, Economic Development Coordinator, is requesting consideration from the board to change an existing city ordinance to allow for private voluntary gain in City parks. If the choice is to move forward there would need to be a variety of parameters considered and enforced. The board discussed types of concessions, parking concerns, administrative processes, traffic counts, and other cities that allow business in parks.

Motion by Board Member Adams to schedule a special meeting on March 7<sup>th</sup> to review the process of allowing business in parks, followed by public input at the regular April meeting,

seconded by Board Member Jones, motion carried 7-0-0-0.

*Park Projects*

Lundeen Park improvements are underway. The ranger house is being transformed into a Visitor Information Center that will accommodate the city's Economic Development Coordinator and the Chamber of Commerce. In addition, there will be ADA improvements at the park. Overcrowded and hazardous trees are being removed for safety and visibility; a plan for tree restoration will be put into action later in the year.

*Cavalero Park*

Park design will be completed by the middle of this year, permitting is slated for the fall, and the final plan should be ready for construction early next year. Design concepts will be coming to the Park Board for consideration.

*Hartford Trail*

City is working with a willing neighbor to do property swaps via BLA. There will be a trailhead installed and beautification of the trail.

**Board Member Reports** None

**Staff Reports**

**Council Reports** None

**Adjourn** Motion by Board Member Van Wyck to adjourn at 7:10 p.m., seconded by Board Member Adams, motion carried, 7-0-0-0.

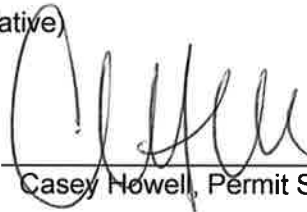
**Proposed Future Agenda Items**

Joint Meeting w/ City Council – March 15, 2016 (tentative)



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Carl Johnson, Chair



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Casey Howell, Permit Specialist