

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Lake Stevens Community Center
1812 Main Street
Lake Stevens, WA 98258

Monday, February 13, 2017

CALL TO ORDER: 6:04 pm by Chris Jones

MEMBERS PRESENT: Chris Jones, Carl Johnson, Marlene Sweet, Roger Schollenberger and City Council Liaison Kathy Holder

MEMBERS ABSENT: Leland Adams and Terry Van Wyck

STAFF PRESENT: Jim Haugen, Parks and Recreation Coordinator

OTHERS PRESENT: Russ Wright, Director of Planning and Development, Terry Myer, Being Neighborly and Cameron Coronado, Snohomish Conservation District

Excused Absence

Motion by Board Member Carl Johnson to excuse Leland Adams and Terry Van Wyck, seconded by Board Member Roger Schollenberger, motion carried.

Action Items

Motion to approve, January 9, 2017 Minutes. Moved by Carl Johnson, seconded by Roger Schollenberger, motion carried.

Guest Business

Terry Myer and Cameron Coronado gave a presentation of the planned Eagle Ridge Park Community Garden. They reviewed the placement in the Park of a fenced 12,000 sq.ft. Garden of 79 4x8 raised beds. Terry has contacted Home Depot for building cost quotes for materials and they have discounted prices and offered a \$5,000 grant to offset costs. The Snohomish Conservation District has helped with design and layout of the garden. Many groups such as the Navy, Boy Scouts and Home Depot employees have offered to assist with construction. Plot sign-up and rules are being put together and a committee of four Master Gardeners are meeting regularly.

Discussion Items

A Park bench program is being developed that will be part of the Arts & Parks Foundation. The current bench style used in Eagle Ridge is being proposed. The color voted on by the Board was brown.

Staff Reports

Jim Haugen gave a Parks & Recreation update.

Cavelero – The final Skatepark design has been agreed on and a meeting will take place tomorrow for final review. Design work will then begin for permitting.

Lundeen – The sign is in. Training will begin on how to operate the sign. Stumps from the cottonwood trees have been removed. The new tree cutter contract has been signed. North Cove trees are being removed first and then the remaining 16 trees in Lundeen will be cut.

Frontier Heights – Adam is updating the parking and trail layout on the proposed Frontier Heights park plan. The new layout will go back to the HOA Board for comments.

Eagle Ridge – Electrical will be moved as well as a new water line installed from the existing meter. The septic system is being evaluated. The garden layout has been designed and the parking plan will begin after the growing season.

Recreation

We will be adding 4 – 6 activities to the Lake Stevens School District Education and Recreation guide. Terry Meyer will be doing gardening lessons and Paddle Broz will be doing Stand up Board and kayak training.

Council Reports

A contract to Greenworks is being submitted to the Council for approval for \$70,000 to design North Cove Park.

Adjourn

Motion to adjourn, Moved by Carl Johnson, seconded by Roger Schollenberger, motion carried. Meeting adjourned at 7:14 PM

Proposed Future Agenda Items

Policy P-3-90



Chris Jones, Chair



Jim Haugen, Parks & Recreation Coordinator