

**CITY OF LAKE STEVENS**  
**CITY COUNCIL / PARKS BOARD JOINT MEETING MINUTES**  
Tuesday, January 24, 2017  
Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 5:30 p.m. by Mayor John Spencer

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Kurt Hilt (arrived at 5:41 p.m.), Todd Welch, Rauchel McDaniel, Kathy Holder, Marcus Tageant

ELECTED OFFICIALS ABSENT: None

PARKS BOARD MEMBERS PRESENT: Chris Jones, Terry Van Wyck, Carl Johnson, Roger Schollenberg, Leland Adams

PARKS BOARD MEMBERS ABSENT: Marlene Sweet

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director/City Clerk Barb Stevens (5:58 p.m.), Community Development Director Russ Wright, Parks Coordinator Jim Haugen, Police Chief John Dyer, Human Resources Director Steve Edin, Deputy City Clerk Kathy

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Mayor Spencer called the meeting to order.

Parks & Recreation Coordinator Jim Haugen and the Parks Board members introduced themselves to Council and provided their background and a brief history of their involvement with the Parks Board members.

**2016 Accomplishments:** Community Development Director Russ Wright welcomed the Council and Parks Board and stated that the purpose of this evening's meeting is to review the accomplishments of 2016 and then review the proposed work program for 2017.

Director Wright introduced Parks & Recreation Coordinator Jim Haugen and turned the meeting over to him.

Coordinator Haugen reviewed and commented on the 2016 accomplishments of the Parks Board. He commented on the status of Cavelero Park and said it is moving towards development. A plan has been agreed upon and the County and City are working on completing the application for the permit process. The State application for funding for this park in the amount of \$500,000 has been approved, signed and received.

Director Wright added they are planning to develop the BMX portion of the park in phases, and they are planning to put in a temporary track and a pump track, with the goal to have the facility useable for competitions by late summer.

Discussion ensued and Director Wright and Coordinator Haugen responded to Councilmembers' questions regarding logistics of the coming park improvements.

Coordinator Haugen next reviewed the status of the Frontier Heights park acquisition and that he is working with the homeowner's association board. Director Wright said that staff has put together a brief sketch for the homeowners; which the board has reviewed and identified some things they like and some that they do not like. The homeowner's association board would like to see the parking strategy refined, and Coordinator Haugen is working with the utility companies to see if adjacent easements can be utilized for parking. The City will work with the homeowners association prior to a vote to address questions such as how the park will be developed and what the strategies and phases will be.

Coordinator Haugen next updated on the Eagle Ridge Community Garden. Public Works is working on designing a parking area and the Being Neighborly Group has taken on establishing the community garden.

Coordinator Haugen referenced a diagram that was distributed to Councilmembers showing some of the proposed planning for the Hartford Trailhead. He also said the Parks Board is in the process of establishing a Park Bench Memorial Program where park benches may be purchased by community members and installed by the City. The Parks Board will be reviewing this proposal.

Coordinator Haugen said that only a few trees are left to be removed from Lundeen Park; once that is completed a landscape plan will be undertaken to beautify the park. There was discussion of installing an irrigation and drainage system in Lundeen Park this year, but this improvement will be revisited next year, as it is likely North Cove Park activities will be temporarily moved to Lundeen Park while North Cove Park is improved. Coordinator Haugen also reviewed the status of the playground equipment at Lundeen Park.

Coordinator Haugen said there is not a lot to do with the Catherine Creek Disc Golf Course, but that they would like to add a port-a-potty facility for the golfers. There are back-to-back disc golf tournaments scheduled on Saturday and Sunday this coming weekend.

Coordinator Haugen updated on the 20<sup>th</sup> Street Ballfields, including installing some nice soccer fields.

Returning to Eagle Ridge Park, the Parks Board is going to investigate the possibility of developing a playground and installing play structures. Also, the play structures at Frontier Heights Park will need to be replaced, and possibly Lundeen Park.

Director Wright updated on the North Cove Master Plan, and said the City is working with the Downtown Subarea Consultant and one of their consultants, to develop a park design for this park. Major points to the plan include opening up the lake access, providing a great lawn for community events and creating a substantial plaza area for festivals, Aquafest and sporting events. A conceptual site plan has been developed, which staff is reviewing. The City is also looking for grant funding to begin this park project.

Coordinator Haugen reported that the school district has a successful recreation program in place right now and the City's goal is to piggyback with that program to help enhance it. The City wants to add to the program to include activities for children and seniors.

Coordinator Haugen said that he has worked with Human Resources Director Steve Edin to update all the forms for the adopt-a-park program. Coordinator Haugen said he is working with different groups to bring them into this program to help unify and beautify the parks.

Director Wright added they would like to broaden the program to “adopt a community” and then the various service groups can be utilized in different capacities, whether it be for a street program or a park improvement. This might also include contributions by corporate sponsors.

Coordinator Haugen turned to the Trail Master Plan and commented the community has many trails, and they can be more fully developed so that they run under the power lines all the way from 20<sup>th</sup> to the top of the city, with the goal being that the trail can at some point connect to the Centennial Trail.

Discussion ensued regarding Bonneville Playfield. Board member Jones commented a lot of money has been invested into that field over the last two years by Little League and they are concerned that the park will be lost to them. He added that Lake Stevens Little League is unique because it is the only league with three lit ballfields. Little League is concerned that the Bonneville Field will be put up for auction by the County. The Mayor and Council assured that they will work to annex that property.

Coordinator Haugen said that the sign at Lundeen Park will be installed in the next few weeks.

Director Wright returned the discussion to several of the new parks needing new play structures and said that the City wants to involve the Parks Board this year to develop playground themes so that each of the parks has its own unique characteristics.

Coordinator Haugen said he is working with Lake Stevens School District to fix up the Kids Oasis at Pilchuck Elementary. He said the structure is solid, it just needs some attention and maintenance; this will be completed as a community project.

Discussion ensued regarding the challenges that Aquafest will face this year with the construction activities around North Cove Park, and also the Arts Commission and the Music on the Lake program. Music on the Lake will likely take place in Lundeen Park this year.

Director Wright discussed the list of upcoming projects in the packet that was distributed.

Mayor Spencer commented the City will want an interlocal agreement with Snohomish County for police services as Cavelero Park becomes active.

Councilmember Welch asked about Eagle Scout projects; Coordinator Haugen responded there is a project going forward for signage at the boat launch and at Lundeen Park identifying the fish in the lake, there is another project in place that is redoing all of the disc golf signage, and there is a third project going forward at Eagle Ridge Park. There is also a fourth project going forward.

Councilmember Daughtry commented there is a request for a project to develop signage for the rain garden at Lundeen Park.

In response to Councilmember Hilt’s question, Coordinator Haugen said that the rowing clubs love the lake. They believe it is the perfect size for rowing and they would like to promote a lot of events. North Cascade Rowing Club is oriented to Wyatt Park and is moving forward with a

building design for boat storage to be located there. Lake Stevens Rowing is oriented toward downtown and would also like a boat storage area.

Responding to Councilmember Hilt's question regarding the ease of working with the power companies to use the powerline easements, which the City owns, for trails and other passive uses, Coordinator Haugen said the power companies generally do not have any objection to this type of use so long as the uses do not including anything with height, such as planting trees. Coordinator Haugen does not think the power companies will have any objections to the Master Trail Plan being implemented.

Parks Board member Chris Jones commented the City needs to identify a plan to cross SR 9 so that trail users can safely move from the trail system on the west side of the highway to downtown and the Centennial Trail. Discussion ensued regarding how a trail system could cross the highway, and Director Wright said the City is exploring the possibility with Marysville of an interlocal agreement for the intersection of SR 9 and Soper Hill Road.

Mayor Spencer commented the City needs to update its sidewalk plan, which the Parks Board could include in its work plan, and also the City needs to participate with the rowing clubs in the development of a long-term plan for the rowing clubs.

Coordinator Haugen responded that Lake Stevens Rowing would like one club, but historically the two clubs are different, with one being more casual and the other more organized

Parks Board member Johnson said having a Parks Coordinator has been a dramatic improvement and is very helpful to the board; he thanked the Council for this.

Parks Board member Schollenberg said the Parks Board's plate is full and that the Board is seeing progress, all of which makes participation as a board member more rewarding.

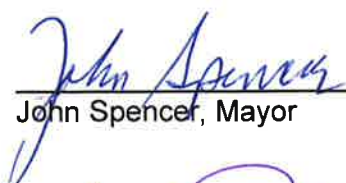
Parks Board member Jones is very excited about the community garden moving forward, and generally the increased interest in parks projects and the faster pace for Parks Board.

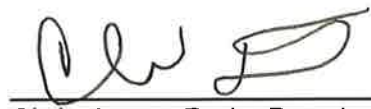
Coordinator Haugen noted the Parks Board is meeting once a month.

Councilmember Holder wondered if the neighbors to Lundeen Park will need to be notified if Music on the Lake is moved to that venue for 2017. Coordinator Haugen said yes.

**Adjourn:**

Meeting adjourned at 6:29 p.m.

  
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John Spencer, Mayor

  
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Chris Jones, Parks Board

  
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Kathy Pugh, Deputy City Clerk