

**PLANNING COMMISSION REGULAR MEETING MINUTES**

Community Center  
1808 Main Street, Lake Stevens  
Wednesday, April 5, 2017

CALL TO ORDER: 7:00 pm by Commissioner Huxford

MEMBERS PRESENT: Janice Huxford, Tracey Trout, Linda Hoult, Brett Gailey

MEMBERS ABSENT: Jennifer Davis, Vicky Oslund and Karim Ali

STAFF PRESENT: Community Development Director Russ Wright and Clerk Jennie Fenrich

OTHERS PRESENT: City Administrator Gene Brazel and Councilperson McDaniel and Sally Jo Sebring

**Excused Absence:** Commissioner Hoult made a motion to excuse Commissioner Davis, Commissioner Oslund and Commissioner Ali, Commissioner Trout 2<sup>nd</sup>, Motion carried 4-0-0-3.

Commissioner Huxford welcomed our newest Commissioner Brett Gailey to the Planning Commission.

**Guest business:** None

**Action Items:** The minutes were approved for the March 15, 2017 meeting. Commissioner Trout made a motion to approve minutes and Commissioner Hoult 2<sup>nd</sup>. Motion passed 4-0-0-3.

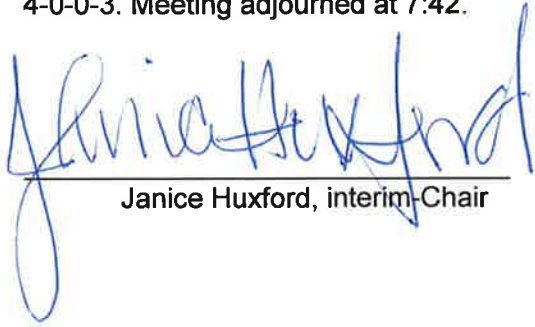
**Discussion items-** Senior Planner Pratschner gave a briefing on the required changes to the 2012 Stormwater manual. Title 14 codes that are being amended or added are reduction of lot size in Cluster developments, parking requirements, loading and unloading zones and parking outside subareas. There is an addition for electric vehicle "curtain" facility to be included in new commercial building guidelines. Included in the document are landscaping edits especially addressing screening. There is a suggestion of moving toward using Seattle Green Factor Plant List for landscaping guidelines.

**Commissioner Reports:**

Commissioner Trout reported she went to the Buoy-Line meeting and felt it was well attended. She also reported the City is looking for feedback on the topic and people left the meeting happy. She also would like to see a bus loop around the City to join the different areas in town to each other. Commission Huxford reported a new Aquafest has been crowned. She asked for some more updates on the Buoy-Line meeting. She also requested that there be more police patrol around the Transportation Center. Commissioner Hoult attended a workshop presented by Snohomish County Tomorrow. She was inspired with Bellingham/Whatcom County on their take of "moving people" rather than a car count when designing transportation ideas. Commissioner Gailey introduced himself as he is new to the Commission. He is a police officer and a reservist. He is interested in traffic issues and feels he has insight on working towards some solutions.

**Director Report:** Community Development Director Russ Wright had no comments.

**Adjourn:** Motion by Commissioner Trout to adjourn Commissioner Hoult 2<sup>nd</sup>. Motion carried 4-0-0-3. Meeting adjourned at 7:42.



Janice Huxford, interim-Chair



Jennie Ferrich, Clerk,  
Planning & Community  
Development