

**PLANNING COMMISSION REGULAR MEETING MINUTES**  
Community Center  
1808 Main Street, Lake Stevens  
Wednesday, March 15, 2017

CALL TO ORDER: 7:03 pm by Chair Jennifer Davis

MEMBERS PRESENT: Chair Jennifer Davis, Vicky Oslund, Tracey Trout, Karim Ali

MEMBERS ABSENT: Linda Hoult, Janice Huxford and Brett Gailey

STAFF PRESENT: Community Development Director Russ Wright and Clerk Jennie Fenrich

OTHERS PRESENT: Sally Jo Sebring

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**Excused Absence:** Commissioner Oslund made a motion to excuse Commissioner Huxford and Commissioner Gailey, Commissioner Trout 2<sup>nd</sup>, Motion carried 3-0-0-1.

**Guest business:** None

**Action Items:** The minutes were approved for the February 15, as corrected. Commissioner Trout made a motion to approve minutes and Commissioner Oslund 2<sup>nd</sup>. Motion passed 3-0-0-1.

**Public Hearing: LUA2016-0171 Docket Ratification**

**PC Chair Opens Meeting-**Commissioner Oslund motioned to open the Public Hearing on the 2017 Docket Ratification, Commissioner Oslund seconded. The motion passed 3-0-0-1.

**Staff Presentation**

Community Development Director Russ Wright presented will be two city initiated code changes to Chapel Hill Land Use Map amendment and the Eagle Ridge Land Use Map Amendment. Secondly, he shared the proposed 2017 Comprehensive Plan Docket for capital facilities and parks project for Commission to approve.

**Commissioner's questions for staff-** Commissioner Trout asked for the definition of the term place holder. Director Russ Wright explained, that the Public Works Department and Parks will bring forward projects they want included and they whole Docket will go to Council.

**Proponent's comments-** none

**Comments from the audience-** none

**Close public comments portion of hearing by motion-** Commissioner Oslund made motion to close public portion. Commissioner Trout seconded. Motion carried 3-0-0-1.

**Close public hearing-** Commissioner Trout made a motion to close the public hearing. Commissioner Huxford seconded. The motion carried 3-0-0-1.

**Commission Action by Motion** – Commissioner Ali made motion to approve the recommendation to Council on 2017 Docket Ratification. Commissioner Trout seconded. The motion carried 3-0-0-1.

**Discussion items-** Community Development Director Russ Wright gave a report on Stormwater manual and that this year we will be looking specifically at Street codes, parking statues, bulk detentions, clearing and grading and engineering standards.

**Commissioner Reports:**

Commissioner Trout inquired if there is a time frame that floatation toys need to be removed off the lake and that she has received complaints that unsightly toys are being left year round. Commissioner Ali asked if Green Building has been emphasized in our City.

**Director Report:** Community Development Director Russ Wright shared that City is proposing a Buoy Safe Zone that will have a “No Wake Zone” that will have City provided navigational marker. There is a public meeting on March 29 at the Community Center at 6:00 and invited the commissioners to attend. The last Downtown “Big Ideas” meeting was held and there will be a presentation uploaded on the Downtown Planning Facebook page. The Commissioner asked about the Williams property. Community Development Director Russ Wright shared that the City Council has voted to take the property by Condemnation.

**Future agenda items** will be the Permit Extensions Introduction, Local Business Codes and Docket Hearing.

**Adjourn:** Motion by Commissioner Oslund to adjourn Commissioner Ali 2<sup>nd</sup>. Motion carried 3-0-0-1. Meeting adjourned at 8:42 p.m.



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Jennifer Davis, Chair



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Jennie Fenrich, Clerk,  
Planning & Community  
Development