

LIBRARY BOARD MEETING

October 18, 2012

Location: Lake Stevens Community Center, 1808 Main Street, Lake Stevens

DRAFT

Board Attendees: David Tremaine – Board Chairman, Janice Stepp – Secretary, Abe Martinez, Shaelynn Charvet Bates, Diana Borges, Dave Corvin, Darren Sylte, Debby Ames.

Gloria Davis – excused.

Sno-Isle: Chy Ross

Friends: Sharon Merrick

City: Jan Berg

The meeting was called to order by Chair David Tremaine at 4:10 p.m.

Two new board members were introduced: Abe Martinez and Dave Corvin have recently been appointed to serve on the library board.

Minutes from the July 19, 2012 meeting were accepted with the addition of Debby Ames as interim secretary.

Reports

Facility Committee: Shaelynn and David along with Chy Ross, Managing Librarian, compiled a list of facility requests which have been presented to the city. A new Front Entry door to improve accessibility has been included in the 2013 budget proposal as was the painting and repair of interior walls which did not receive fresh paint this last year. Other items requested included upgrading of interior lighting, replace carpeting and HVAC System; outside projects include defining the entrance at the sidewalk/south parking lot at the main entrance; restriping, resurfacing and repair of south parking lot where tree roots are pronounced as well as an evaluation and trimming of trees and bushes around parking lot. (Complete List attached to these minutes)

By consensus it was determined that a 2-3 member ad-hoc committee will be formed at winter meeting to review and add to the facilities needs of the library. This list will be presented at the Spring board meeting then forwarded to the city – their deadline for budget requests is August.

City—Jan Berg reported that the budgeted amount for the door is \$12,000 and the painting \$600.00. She reminded us that such things as outside lights should be reported immediately so they can be taken care of immediately. The City Council retreat will be October 27 from 9 – 1 p.m. at the Fire District offices.

Sno-Isle—No formal report from Sno-Isle.

Branch Manager—Chy reported that the number of participants in the children's programs has nearly doubled in the past year. A teen patron from Lake Stevens was one of the system-wide grand prize winners in this year's Teen Summer Reading Program. A book review she had written was selected. Complete report is a part of archived minutes.

Friends - Sharon Merrick newly elected President of the Lake Stevens Friends. She reminded us of the following upcoming events: November 17: American Doll raffle and doll clothing

sales; 50th anniversary time capsule will be filled and sealed by the end of 2012 or early 2013; Membership drive is currently in progress.

New Business

Meeting minutes - A motion was made by David Corbin, 2nd by Debby Ames, to direct minutes of meetings in draft form to City Clerk as soon as possible following the meeting for publication on the city website. Formal adoption will take place at next regularly scheduled meeting of the Library Board. Motion passed.

Meetings for 2013 – the 3rd Thursday at 4 p.m.: January 17, April 18, July 18, October 17.
Dates/time subject to change.

Meeting adjourned at 5:40 p.m.

Submitted by,

Janice Stepp
Secretary

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