

**LAKE STEVENS ARTS COMMISSION (LSAC)**

Meeting Minutes: August 9, 2017

Visitor Information Center

10020 Lundeen Parkway, Lake Stevens

CALL TO ORDER: 9:12 a.m.

COMMISSIONERS PRESENT: Steven Apodaca, Kathy Kruse (by speaker phone), Holly Forbis, Linda Ehmen

COMMISSIONERS ABSENT: Bridget Scott

OTHERS PRESENT: Jim Haugen, Parks & Recreation Coordinator

**Excused Absence:** Moved by Commissioner Forbis, seconded by Commissioner Ehmen, to excuse Commissioner Scott from the meeting. On vote the motion carried (4-0-0-1).

**Appointment of Officers:**

**Temporary Secretary:** It was agreed by consensus that Commissioner Forbis will act as secretary while Commissioner Scott is on extended leave.

**Vice President:** Moved by Commissioner Ehmen, seconded by Commissioner Forbis to wait until the Commission has a full membership before electing a new vice president. On vote the motion carried (4-0-0-1).

**Approval of Minutes:** Moved by Commissioner Forbis, seconded by Commissioner Ehmen, to approve the minutes of the June 28, 2017 and July 12, 2017 meetings. On vote the motion carried (4-0-0-1).

**Guest Business:** Tabled.

With Commissioner Scott on an extended leave, Commissioner Forbis stood in as secretary for tonight's meeting.

**Discussion/Action Items:**

**Movies at the Park:** A walk through was completed. Power is available. There will be cotton candy and two popcorn machines. Setup begins at 6:45 p.m. and with movie beginning at 9:15 p.m.

**Shakespeare at the Park:** No update.

**Subcommittee Reports:** None.

**Commissioner Reports:** None.

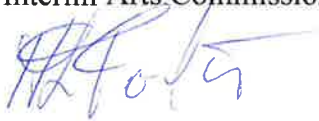
**New Business:**

**2018 Budget:** The draft 2018 budget was reviewed and discussed. The proposal includes expenditures to improve the sound including cables (\$250), stands (\$75), two speakers (approximately \$400-\$500 each) and cloth to cover the cables. There was consensus that Parks & Recreation Coordinator Jim Haugen would provide the proposed budget to the Community Development Director for consideration in the City's 2018 budget planning process.

**New Events:** Possible new events were discussed including (1) a Mt. Pilchuck event promoting the area and its history, (2) promote the Lake Stevens area as a "Go To Place" for outside events, and (3) adding cultural activities. These ideas will be further discussed at the next meeting. Also discussed was the possibility of developing a "job description" for Arts Commissioners.

**Adjourn:** Moved by Commissioner Ehmen, seconded by Commissioner Forbis, to adjourn the meeting at 10:12 a.m. On vote the motion carried (4-0-0-1).

Holly Forbis  
Interim Arts Commission Secretary

A handwritten signature in blue ink, appearing to read "H. Forbis", is written over the typed name and title.