

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, July 11, 2017

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor John Spencer

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Kurt Hilt, Kathy Holder, Rauchel McDaniel, Marcus Tageant

ELECTED OFFICIALS ABSENT: Councilmember Todd Welch

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director/City Clerk Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Human Resources Director Teri Wright, Deputy City Clerk Kathy Pugh, City Attorney Grant Weed, Police Commander Ron Brooks, Economic Development Coordinator Jeanie Ashe, Senior Engineer Cory Nau

OTHERS: Cameron Balazic, Shawn Frederick, Richard Russell, Stacy LaFlam, Dennis Ives, Elizabeth Stanton and Rob Stanton, Lake Stevens School District

Pledge of Allegiance: Council President Kurt Hilt introduced Elizabeth Stanton, a senior at Lake Stevens High School, who led the Pledge of Allegiance.

Roll Call: Moved by Councilmember Tageant, seconded by Councilmember Hilt, to excuse Councilmember Welch from the meeting. On vote the motion carried (6-0-0-1).

Approval of Agenda:

Council President Hilt said there is a request that Consent Agenda Items (E) Approve Purchase of 2016 Hustler Mower from the Equipment Replacement Fund, (F) Approve Purchase of Public Works Vehicle, (G) Approve Personnel Increase for Public Works and (J) Public Meeting and Acceptance of Final Plat of Stevens Ridge be moved to Action Items as Items D, E, F and G, respectively.

Moved by Councilmember Holder, seconded by Councilmember McDaniel, to approve the agenda as amended. On vote the motion carried (6-0-0-1).

Citizen Comments:

Jim Clark, 3493 111th Drive NE, which is behind Highland Elementary School, said the Boy Scouts created an outdoor classroom in 2015 that was used until spring 2016 when a fence was installed behind the school, cutting off the outdoor classroom. Mr. Clark requested the fence be unlocked for access to the outdoor classroom.

Bob Shanabarger, 2607 116th Drive NE, asked why City staff can't go through neighborhoods looking for violations such as trash and junk accumulations rather than pitting neighbor against neighbor by requiring that a code compliance complaint be filed with the city.

Guest Business: None.

City Department Report: None.

Mayor's Business: Music in the Park at Lundeen Park was extremely successful. More work has taken place with Sno-Isle Library regarding a master plan for Chapel Hill. Met with Washington State Department of Transportation (WSDOT) on the plan for SR 9/204; WSDOT is settling in on a preferred alternative and has requested a workshop with the Council on August 22. The Snohomish County Tomorrow annual assembly is scheduled for September 27.

Council Reports:

- Councilmember Hilt: Snohomish Health District has a new Health Officer.
- Councilmember Daughtry: SR 9 / SR 204 Stakeholder Advisory Group (SAG); Chapel Hill Community meeting.
- Councilmember McDaniel: Chapel Hill Community meeting.
- Councilmember Tageant: Music in the Park.
- Councilmember Holder: Recognized Public Works Director Durpos for cleaning up the restrooms at Lundeen Park.
- Councilmember Petershagen: No report.

Councilmember Hilt reminded the City Council Workshop/Retreat is rescheduled from July 20 to July 27 from 8:00 a.m. – 12:00 p.m. at the Chapel Hill Fire Station

Consent Agenda:

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Daughtry, to approve (A) 2017 Vouchers [Payroll Direct Deposits of \$171,729.00, Payroll Checks 42928-42931 totaling \$6,447.24, Tax Deposits of \$68,840.71, Electronic Funds Transfers (ACH) of \$229,371.43, Claims Check Nos. 42932-43021 totaling \$213,544.85, Void Check No. 42722 in the amount of \$833.44, Total Vouchers Approved: \$689,099.79]; (B) City Council Special Meeting Minutes of June 19, 2017; (C) City Council Regular Meeting Minutes of June 27, 2017; (D) Interlocal Agreement with State of Washington for Surplus Services; (E) (Removed); (F) (Removed); (G) (Removed); (H) Amendment No. 2 to Professional Services Agreement with Crandall Arambula; (I) Second Reading and Adoption of Ordinance No. 998 re Verizon Franchise; and (J) (Removed), with the noted changes. On vote the motion carried (6-0-0-1).

Action Items:

Award 2017 Street Pavement Overlay: Public Works Director Eric Durpos presented the staff report and said this year's overlay project includes Grade Road from 30th Street NE to 26th Street NE and 123rd Avenue NE from 36th Street NE to 22nd Street NE. Additionally, two alternative bids were included for overlays of 245 feet of Catherine Drive east of Grade Road and the driveway of the Senior Center off Soper Hill Road. Director Durpos reviewed the bid process and said that Quilceda Paving was the lowest responsive bidder. It is staff's recommendation that Council award the 2017 overlay project to Quilceda Paving in the amount

of \$288,731.00 with an administrative contingency in the amount of \$43,310. He then invited Councilmembers questions and there were none.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Petershagen, to award the 2017 Pavement Overlay project to Quilceda Paving in an amount of \$288,731.00 with an authorized administrative contingency in the amount of \$43,310.00. On vote the motion carried (6-0-0-1).

Award Bid and Authorize Mayor to Enter into Contract with Stripe Rite, Inc. for Thermoplastic Maintenance: Director Durpos presented the staff report and said that maintenance of thermoplastic lines throughout the city is a regular part of street surface preservation, and this was included in the 2017 budget. Tonight's requested action is that Council award the bid and authorize the mayor to enter into a contract with Stripe Rite, Inc. for thermoplastic repair that includes 81 intersection locations throughout the city. He commented the application will last three to five years and that it is easily patched for maintenance. Director Durpos reviewed the bid process and said that Stripe Rite is the lowest responsive bidder, and it is staff's recommendation that the City enter into a contract with Stripe Rite in the amount of \$293,850.92 with an authorized administrative contingency of \$5,000. He then invited Councilmembers' questions.

Responding to Councilmember Daughtry, Director Durpos said that the maintenance patching of thermoplastic lines can be completed by City staff.

Councilmember Holder asked why some intersections have thermoplastic markings and others are painted. Director Durpos responded the City does not own the equipment to apply the thermoplastic markings and so has painted some of the intersections.

Responding to Councilmember McDaniel, Director Durpos said this will take approximately two weeks and needs to be done when the weather is warm and dry.

MOTION: Moved by Councilmember Holder, seconded by Councilmember Hilt, to award the City-Wide Thermoplastic Maintenance Project to Stripe Rite, Inc. in an amount of \$293,850.92 with an authorized administrative contingency of \$5,000.00. On vote the motion carried (6-0-0-1).

Authorize Supplemental Agreement No. 2 to Professional Services Agreement with AquaTechnex re Milfoil Treatment: Director Durpos presented the staff report and reviewed the history of the milfoil treatment program. He commented that AquaTechnex has surveyed the lake and also completed a full inspection of the littoral zone, which found Milfoil growth has exploded in many areas of the lake which have been relatively free of milfoil since 2011. This has occurred in part because of the weather this year. Originally it was thought that 34 acres would be treated, but after conducting the additional survey, there are approximately 125 acres of lake that would benefit from treatment this year and the request is to consider a larger treatment focus for 2017. He then responded Councilmembers' questions.

Director Durpos said in response to Councilmember McDaniel's question that notifications have been completed and it will be posted on the City's web page.

Councilmember Holder asked, and Director Durpos responded that the County pays a percentage of the treatment, approximately 12%.

The goal is to review this again in 2018 and to also research new products that may be more effective. The chemicals that will be used this year also treat other invasive weeds.

Mayor Spencer commented in response to Councilmember Holder's question, that in the past there have been efforts to encourage people to wash their boats before entering the lake and also when they exit, including public notices and hiring high school students to wash boats. This is a statewide problem and efforts to have people wash their boats have failed.

In response to Councilmember Tageant's question, Director Durpos said that this year's eradication should get the City back down to the budget number for treatment in 2018.

Responding to Councilmember Petershagen's question, Director Durpos explained that the City signed a five-year contract with AquaTechnex in 2016 and it is supplemented each year. Further responding to Councilmember Petershagen's concerns, Director Durpos said the survey was correct, but next year he would like to see a two-part survey and a two-part treatment plan to better address the milfoil.

Responding to Councilmember McDaniel's question, Director Durpos said the chemicals are safe to people, pets, boats and other equipment in the water, but the key is dilution, which occurs very quickly. There are no restrictions on accessing the lake, but people should be notified.

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Petershagen, to authorize Supplement No. 2 to the current contract with AquaTechnex, LLC to perform the recommended control measures as part of the 2017 implementation of Application Strategy Plan for an amount of \$27,518.00. On vote the motion carried (6-0-0-1).

Approve Purchase of 2016 Hustler Mower from Equipment Replacement Fund: Director Durpos presented the staff report and said the Parks Department has an old Kubota mower with a bent crank shaft which is no longer fixable. The current equipment is a tractor with a mower deck and it is more for rough mowing, and not the finish mowing that the City wants to do at the parks. The proposal is to replace the mower with a new Hustler Mower off the state contract. This mower is in stock so can be quickly in service. Public Works will keep the Kubota tractor as it does have a front-end loader and is used for other work in the parks. Director Durpos then responded to Councilmembers' questions.

MOTION: Moved by Councilmember McDaniel, seconded by Councilmember Holder, to approve the purchase of a 2016 Hustler mower from the Equipment Replacement Fund. On vote the motion carried (6-0-0-1).

Approve Purchase of Public Works Vehicle: Director Durpos presented the staff report and said that Public Works is short on vehicles. They are currently using some of the old police vehicles but they really need a vehicle that can be out in the field and pull equipment. Neither the mower nor this vehicle were budgeted, but there is an equipment reserve fund which will cover this cost.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Hilt, to approve the purchase of a 2017 Dodge Ram 1500 Quad Cab from the Equipment Replacement Fund. On vote the motion carried (6-0-0-1).

Approve Personnel Increase for Public Works: Director Durpos presented the staff report and commented it is apparent when looking at the annexation areas, and in light of the recent storm events, that Public Works is very short on manpower. Additional staff would assist in addressing improvements to the City's Stormwater system and in parks maintenance. The proposal is to increase the staff by two fulltime employees who will be able to work in both maintenance and parks depending on the needs.

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Hilt, to approve the personnel increase for Public Works. On vote the motion carried (6-0-0-1).

Public Meeting and Acceptance of Final Plat of Stevens Ridge: Community Development Director Russ Wright presented the staff report, and said this is a final plat approval of Stevens Ridge, which is a twelve-lot subdivision off West Davies Loop Road. The project was originally permitted through Snohomish County and that approval will expire in July. The City has reviewed and approved the proposed construction plans, and the applicant has obtained the required financial securities which will allow recording of the project. Director Wright explained that bonds are frequently submitted at the very end of the process, immediately before final plat approval, and also that the City cannot take bonds for other agencies such as the sewer and water districts, so recording will be held until such time as the utility infrastructure is completed. Internal streets and some frontage will be dedicated to the City.

Scott Borgeson, 502 West Davies Road, is the owner of the property and spoke in favor of the Stevens Ridge plat. He reviewed some of the design elements of the project including design of the project to county standards, road design, buffers and the stormwater system.

In response to Councilmember Holder's question, Director Durpos said the roads are built to city standards.

Councilmember Petershagen asked if the Stevens Ridge Plat Map has been approved, and Director Wright responded that it has. Director Wright also explained that the City will collect its own mitigation fees, and the developer will pay County mitigation fees directly to the County, which are additional fees above and beyond standard impact fees, such as regional fees.

MOTION: Moved by Councilmember Petershagen, seconded by Councilmember Holder to accept the proposed Stevens Ridge Estates Final Plat and Road Dedication. On vote the motion carried (6-0-0-0-1).

Discussion Items:

Discuss Ordinance No. 999 Amending 2017 Budget: Finance Director Barb Stevens presented the staff report and said this will be the second budget amendment for 2017. She reviewed the proposed changes to the budget including one change to revenues and changes to the expenditures. She then responded to Councilmembers' questions. Director Stevens said this will be brought for at the next meeting for a second reading.

2017 Second Quarter Budget Update: Director Stevens presented the second quarter budget, which is through June 30, and does not include the items brought forward in the budget amended.

Special Action Item:

Appoint and Install Lake Stevens Veterans Commission: Mayor Spencer reviewed the history and thought process for creating the Veterans Commission and now appointing the first commissioners. Mayor Spencer commented the City recognizes the needs that veterans have in the community, but also that there is much in the way of skills, talent and knowledge that veterans can offer to the City and community at large. Mayor Spencer noted that one of the nominees will not be appointed this evening as all of the paperwork is not in, and also that two of the nominees are not available this evening to take the oath of office.

Councilmember Hilt read from a prepared statement and noted that each appointee to the commission has knowledge and abilities that will bring remarkable strength to the commission. He also commented the commissioners will bring a multi-generational viewpoint and additionally that the prospective commissioners unknowingly expressed a unified vision for the commission during their individual interviews. Councilmember Hilt welcomed each commissioner and said that this is a great day in Lake Stevens.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Tageant, to appoint Cameron Balazic, Shawn Frederick, Richard Russell, Leif Hamar, Stacy LaFlam, Mellissa Ballou and Dennis Ives to the Veterans Commission. On vote the motion carried (6-0-0-1).

Mayor Spencer then invited the new commissioners forward and administered the oath of office to Cameron Balazic, Shawn Frederick, Richard Russell, Stacy LaFlam and Dennis Ives.

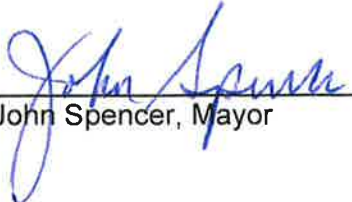
Mayor Spencer then invited everyone to attend a reception in recognition of the new commission.

Executive Session: None.

Study Session: None.

Adjourn:

Moved by Councilmember Tageant, seconded by Councilmember Daughtry, to adjourn the meeting at 8:08 p.m. On vote the motion carried (6-0-0-1).



John Spencer, Mayor



Kathy Pugh, Deputy City Clerk