

**DESIGN REVIEW BOARD MEETING MINUTES**  
Lundeen Park Visitor Information Center  
10020 Lundeen Parkway  
Lake Stevens, WA 98258  
October 6, 2016

CALL TO ORDER: 6:35 pm by Chair Hale  
MEMBERS PRESENT: Diana Hale, Kelly DuByne, Jennifer Davis, Michael Lauer, Bryan Terry  
MEMBERS ABSENT: Jaime Guzman, Thomas Matlack  
STAFF PRESENT: Russ Wright, Community Development Director  
OTHERS PRESENT: Dan Carlson, Patrick McCourt, Adam Clark

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**Guest Business**           None

**Approve Minutes**       September 1, 2016, minutes presented. Board Member Lauer made the motion to approve the minutes with a spelling correction to Page 3. Board Member Terry seconded the motion. The motion passed unanimously (5-0-2).

**Action Items**

1. **Tyler Preliminary Plat** – The Design Review Board (DRB) held a public meeting to discuss the Tyler subdivision located off South Lake Stevens Road. The main point of discussion related to sidewalks, a safe crossing at 103<sup>rd</sup> and South Lake Stevens Road, house plans from Maple Rock, landscaping and on-street parking. The Board and applicant engaged in a thorough discussion of condition 4a of the Staff Report. The applicant would prefer more flexibility beyond prescribing a defined building step back between front building elements. Staff and the Board recommended a revised condition that emphasized a definition of living portions of the home. Staff also recommended that street trees along South Lake Stevens Road be alternated to provide different shapes, seasonal interest and to promote tree health.

**Motion:** Chairperson Hale made a motion to approve the proposal with the recommended amendment to Condition 4a and the addition of Condition 9.

Board Member Davis seconded the motion. The motion passed unanimously (5-0-2).

2. **Lake Stevens Boys and Girls Club Addition** – The Design Review Board (DRB) held a public meeting to discuss the addition to the existing Lake Steven Boys and Girls Club located at 1609 E. Lakeshore Drive, Lake Stevens. The main points of discussion related to the integration of the addition, the building color and upgrading the landscaping along 16<sup>th</sup>

Street NE. Discussion also included signage and parking.

Ultimately, the Board recommended the applicant comply with the conditions as stated in the Design Review staff report.

**Motion:** Chair Hale made a motion to approve the proposal.


Board Member Davis seconded the motion. The motion passed unanimously (5-0-2).

**Reports**

None

**Adjourn**

Board Member Terry motioned to adjourn the meeting. Vice-Chair DuByne seconded the motion.



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Diana Hale, Chair



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Russ Wright  
Community Development Director

