

**DESIGN REVIEW BOARD MEETING MINUTES**

Station 82 Conference Room

9811 Chapel Hill Road

Lake Stevens, WA 98258

May 28, 2015

CALL TO ORDER: 6:05 pm by Chair Kimball  
MEMBERS PRESENT: Jennifer Davis, Diana Hale, Matthew Kimball, Tom Matlack  
MEMBERS ABSENT: Kelly Dubyne  
STAFF PRESENT: Russ Wright, Senior Planner and Casey Howell, Permit Specialist  
OTHERS PRESENT: Mark Neal, Project Architect, Patrick McCourt and Dan Carlson, Project Consultants

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**Guest Business** None

**Approve Minutes** Vice-chair Hale made the motion to approve the February 2, 2015 meeting minutes, with a minor edit. Chair Kimball seconded the motion. The motion passed unanimously (4-0).

**Action Items** **1. Trestle Station Design Review** – Staff provided an overview of the proposed design highlighting staff report findings and conclusions for the Trestle Station project. Staff advised that the project's sign package is still under review.

Mark Neal, the project architect, provided a presentation highlighting elevations, pedestrian access, tree screening, consistent design features and materials, frontage improvements, landscaping and wetland buffering.

Following the presentation, the Design Review Board had several questions. The main topics of discussion included ingress and egress, underground detention vaults, canopy structure details, pedestrian access, traffic plans for 20<sup>th</sup> ST corridor, landscaping, parking stall width, frontage improvements, exterior lighting, delivery truck access, adequate drive aisles and bike racks.

City staff and applicant were both acknowledged for addressing DRB's top priorities. Ultimately, the Board noted its approval of the project design with one modification.

**Motion:** Vice-chair Hale made the motion to approve the Trestle Station design subject to the recommended staff findings, conclusions, & conditions, with one modification:

- *Applicant shall coordinate with City staff to add additional bike racks as deemed appropriate.*

Chair Kimball seconded the motion. The motion passed unanimously (4-0).

**Reports**

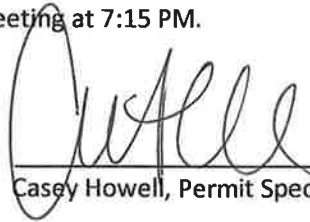
None

**Adjourn**

Chair Kimball adjourned the meeting at 7:15 PM.

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Matthew Kimball, Chairperson



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Casey Howell, Permit Specialist