

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES**

Lake Stevens Community Center  
1812 Main Street  
Lake Stevens, WA 98258

Monday, September 11, 2017

CALL TO ORDER: 6:05 PM by Chris Jones, Board President

MEMBERS PRESENT: Chris Jones, Carl Johnson, Marlene Sweet, Terry Van Wyck, Tina Decker, and City Council Liaison Kathy Holder. Susan Green joined the meeting at 6:08

MEMBERS ABSENT: Roger Schollenberger

STAFF PRESENT: Russ Wright, Community Development and Planning Director, Jim Haugen, Parks and Recreation Coordinator

GUESTS PRESENT: Garrison Ostler and parents, Terri Myer and son Jack, Mason Jones and Michele Hampton

**EXCUSED ABSENCE:**

Motion by Carl, seconded by Terry, passed to excuse absence of Roger Schollenberger (5,0,0)

**ACTION ITEMS:**

Motion to approve August 14, 2017 Minutes by Carl, seconded by Tina, motion carried (5,0,0).

**GUEST BUSINESS:** Garrison Ostler, a Scout from troop #184, presented an Eagle Scout project he would like to build for the Eagle Ridge Community Garden. He would like to design and build 4 raised beds that can be used by individuals with disabilities. 2 that would be accessible in wheelchairs and 2 that would be accessible standing upright. Garrison handed out a drawing of the proposed beds and a discussion ensued about the placement site which will be by the entry, timeframe of October and bed height. It was requested for Garrison to look into suitable heights and work with Jim to determine final design height. Carl made a motion to approve the project, Chris seconded, passed (6,0,0)

**DISCUSSION ITEMS:**

Halloween event tie in with City and the Police and Fire Departments with a Truck or Treat addition similar to previous Touch a Truck events. Jim will meet with the event organizers activities to see how the City can be involved. The Arts Commission is hoping to provide

some sort of music as well. Carl made a motion to approve joining this event, Chris seconded, approved (6,0,0)

A Winterfest event is also being planned around the first part of December. It was mentioned that the Lions or Kiwanis Clubs does something every year with a tree lighting and Santa Claus coming in on a fire engine truck. Ideas of activities that could be included was a gingerbread house contest of some sort. The Dickens fair is held on the first Saturday with a Fire Fighters lunch at Ixtapa and then the tree lighting. The City is clearing out the area of the old City Hall and maybe the tree can be put up there. Jim will talk to the service club that coordinates the event and see where the City can be involved. A discussion of how to promote these events ensued.

We have added classes to the Fall & Winter Community Education 2017 Program. We have added gardening, painting, native technologies, cooking and photography classes to the program. These classes are posted on the school website. Carl made a motion to endorse the classes, Terry seconded, passed (6,0,0).

### **BOARD REPORT:**

Carl asked if he could get some bricks from the City Hall building when it's removed. Susan would like to have her email address changed.

### **STAFF REPORT:**

Jim Haugen gave a Parks and Recreation update.

**Cavelero Park** – Still working on the joint ILA (Inter Local Agreement) between the County and City for Cavelero Park and hopefully it will be presented to the City Council on October 24, 2017. The City has committed \$250,000 to the Park and paying for the building of the road on 79<sup>th</sup>. It was suggested that some type of timeline of parks activities posted on the City website would be helpful

**Eagle Ridge Park** – 36 beds have been built, gates are up and harvesting is happening. Putting down cardboard and woodchips in the garden area will happen next.

**Frontier Heights** – We are still working on the paperwork for transferring the park from the HOA to the City. Hopefully we will have all of this put together in the next few weeks.

**Catherine Creek Park** –

**Lundeen Park** – The last Movie in the Park was a huge success. Moana was there and everything went smoothly.

**North Cove Park** -

**Arts & Parks Foundation** will be meeting again on September 28<sup>th</sup> at 4:00.

Discussion was made about the paving up at the Senior Center that was completed and about paving the road and parking next to the Community Garden especially helping with the ADA garden beds.

### **COUNCIL REPORT:**

A video is on the City website talking about the North Cove Park plan. Kathy is interviewed.

### **ADDITIONAL DISCUSSION ITEMS:**

Chris is working on getting the LSJAA Presidents to attend the November 13<sup>th</sup> meeting. Trying to contact the lacrosse teams as well to give an update on their activities.

**ADJOURN:**

Motion to adjourn the meeting moved by Carl, seconded by Terry. Motion carried (6,0,0). Meeting adjourned 7:22 PM.

**FUTURE AGENDA ITEMS:** Park improvements including playground equipment. LSJAA meeting with the Parks & Recreation Planning Board.

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Chris Jones, Chair

A handwritten signature in blue ink, appearing to read "Jim Haugen", written over a horizontal line.

Jim Haugen, Parks & Recreation Coordinator