

LAKE STEVENS ARTS COMMISSION (LSAC)

Meeting Minutes: September 13, 2017

Visitor Information Center

10020 Lundeen Parkway, Lake Stevens

CALL TO ORDER: 6:32 p.m.

COMMISSIONERS PRESENT: Steven Apodaca, Linda Ehmen, Bridget Scott, Kathy Kruse, Holly Forbis,

COMMISSIONERS ABSENT: None

OTHERS PRESENT: Terry Myer, Chamber of Commerce Visitor's Center
Jim Haugen, Parks and Recreation Coordinator
Michele Hampton, City Council Candidate

Approval of Minutes: Moved by Commissioner Forbis, seconded by Commissioner Scott, to approve the August 23, 2017 minutes. On vote the motion carried (5-0-0).

Guest Business:

Community Garden: Linda Ehmen gave a presentation about art in the community, and discussed the prospect of art in the community garden specific to the 10x12 tool shed with ideas including but not limited to (boots in flowers hanging from shed/fence, succulent display, metal silhouettes, or mural as examples of proposed art). Mr. Haugen raised concern of exposure of wood to substances that would require maintenance or cause deterioration of wood such as soil, etc. Also proposed by Commissioner Ehmen was a possible 3D poster with demonstration of mock up at the meeting.

Discussion/Action Items:

Meeting with Safeway Manager: Commissioner Apodaca met with one of the managers at Safeway and thanked Safeway and their Management team assisting the City of Lake Stevens in promoting the summer events.

New Events/Projects: Commissioner Apodaca suggested a formal written plan proposal with cost, budget, materials, time, etc., be utilized for any new projects proposed. The plan would then be considered by the New Projects subcommittee for feasibility. There was consensus to utilize this process for presenting proposals for new projects and events. Following subcommittee approval of a proposal the Commission would then consider and vote on the proposal.

Permanent Storage for Arts Commission Equipment: Commissioner Forbis and Jim Haugen will work together to find permanent storage for the Arts Commission inventory.

New Business:

2018 Arts Commission Calendar (Events Schedule): The commission discussed the need to maintain two meetings per month on the second and fourth Wednesday of the month. Also, Commissioner Apodaca advised that Community Development Director Russ Wright requested a 2018 events calendar.

2018 U.S. Air Force Concert Event: Commissioner Apodaca mentioned the Air Force band being able to play at a future event such as Music by the Lake and he will reach out to the City Council to coordinate.

Letter/Certificate of Thanks (Summer Sponsors): The commission discussed writing a thank you letter to the respective sponsors of the summer events, including Safeway, for providing support to such events as Movies in the Park.

MOTION: Moved by Commissioner Ehmen, seconded by Commissioner Forbis, to issue a thank you letter to the respective sponsors of the events, including Safeway, for providing support to such events as Movies in the Park.

Commissioner Forbis made a friendly amendment to include a certificate with the thank you letters.

VOTE: On vote the motion, as amended, carried unanimously (5-0-0-0).

Formation of New Committees: Commissioner Ehmen discussed a plan for keeping focused and maintaining clarity and transparency by proposing the format of standing committees to which each commissioner either chairs and/or assists with. This format was unanimously agreed to by the commission and is slated to take effect immediately. This includes rotating members to various committees as well as assist new, incoming members in finding a committee to volunteer into. See below format for assigned commissioners:

Standing Committees:

- Community Outreach, Marketing/Publicity-Commissioner Kruse
- Movies in the Park-Commissioner Scott
- Music by the Lake-Commissioner Apodaca
- New Projects-Commissioner Ehmen
- Theater in the Park-Commissioner Forbis

Special Committees:

- **Art Rotation Project:** Overseen by Commissioner Ehmen who stated that this is suspended until new spaces become available by the City of Lake Stevens.
- **Arts & Parks Foundation Scholarships:** Overseen by Commissioners Forbis and Scott
- **Halloween Special Committee:** Commissioners Scott and Apodaca will work with Jim Haugen to have LSAC have presence at the annual downtown Halloween Celebration

Commissioner Ehmen requested a date for the Community Garden to do the art work and this date will be issued in conjunction with Jim Haugen through Parks and Recreation.

A reminder about the upcoming volunteer appreciation reception on October 3 at 6:00 p.m. was mentioned by Jim Haugen, who requested anyone interested in attending RSVP to Beth Braun.

Adjourn: Moved by Commissioner Kruse, seconded by Commissioner Forbis , to adjourn the meeting at 7:54 p.m. On vote the motion carried (5-0-0-0).

A handwritten signature in black ink, appearing to read "Bridget Scott". The signature is fluid and cursive, with a large initial "B" and "S".

Bridget Scott

Arts Commission Secretary