

LAKE STEVENS ARTS COMMISSION (LSAC)

Meeting Minutes: December 13, 2017

Visitor Information Center

10020 Lundeen Parkway, Lake Stevens

CALL TO ORDER: 6:33 PM

COMMISSIONERS PRESENT: Steven Apodaca, Holly Forbis, Kathy Kruse, Linda Ehmen, Bridget Scott, Sara Brown, Kate Wyant and Gisela Hinchliffe, Emeritus Member

COMMISSIONERS ABSENT: None

OTHERS PRESENT: Jim Haugen, Parks and Recreation Coordinator, Terry Myer, Chamber of Commerce Visitor's Center, Rich Hanson, Chamber of Commerce

Roll Call:

November 8, 2017:

MOTION: It was moved and seconded to excuse Commissioners Kruse, Scott and Forbis from the November 8, 2017 meeting. On vote the motion carried unanimously.

December 13, 2017: All present.

Approval of Minutes:

MOTION: Moved by Commissioner Ehmen, seconded by Commissioner Forbis, to approve the minutes of the October 11, October 25 and November 8, 2017 meetings.

Commissioner Scott requested the November 8, 2017 minutes be corrected to reflect that she attended the meeting.

VOTE: On vote the minutes for the October 11, October 25 and November 8, 2017 meetings were approved, with the noted correction to the November 8, 2017 minutes.

Guest Business: Terry Meyer discussed a method explaining the various functions of the Arts Commission and suggested utilizing Rich Hanson for photography service, on a volunteer basis, to do photos of Commission events. Also suggested was using Mr. Hanson for music involvement as he is a music teacher as well and may be helpful during events such as Music by the Lake. This will be presented to the Commission in January 2018.

Discussion/Action Items:

- **Letter/Certificate of Thanks:** Commissioner Apodaca and Jim Haugen updated that the certificates are completed and that the letter of thanks will be mailed by yearend.
- **Cavelero Skateboard Park:** Commissioner Apodaca reported that the plans are on hold due to the need to complete the permitting process. Groundbreaking is targeted for summer 2018. The Arts Commission involvement will be revisited after groundbreaking. Further discussion is tabled to April 2018.

- **Permanent Storage:** Storage remains in the building behind Jim Haugen's office. There are no new updates and this topic is now closed.
- **Arts Commission Calendar:** Commissioner Apodaca updated that the budget for 2018 has been approved and the calendar/marketing dates distributed.

Standing Committee Reports

- **Community Outreach, Marketing/Publicity:** Commissioner Kruse discussed marketing events and functions of the committee including delivery, distribution, pricing including a new logo for the commission and deadlines for marketing materials.
- **Movies in the Park:** Jim Haugen and Commissioner Scott proposed the selection of two movies by placing the voting process on Facebook, which worked well previously. This will be revisited in January.
- **Music by the Lake:** Commissioner Apodaca is planning for two bands, including a separate date for the USAF band. Councilmember Daughtry will provide confirmation of the USAF band availability within sixty days of the event. Jim Haugen reported the stage will be ready for Music on the Lake.
- **New Events/Projects:** Commissioner Ehmen updated with Terry Meyer on the Silent Dance Party. This event was proposed to the Arts and Parks Foundation Board and a response has not yet been received. Terry has a venue in mind that would be free. This event will be revisited in January.
- **Theater in the Park:** Commissioner Forbis requested this be tabled for further discussion at a future meeting.

Special Committee Reports:

- **Arts & Parks Foundation Scholarship:** Commissioners Forbis, Scott and Emeritus Commissioner Hinchcliffe said the deadline for receipt of applications has been the end of April, with the awards night being scheduled in May. Discussion ensued regarding fundraising for the scholarship.
- **Halloween Downtown and Winterfest Downtown Events:** Completed.
- **Community Garden Shed Art Project:** Commissioner Ehmen and Terry Meyer said the design for the shed requires approval and suggested the painting begin in Spring 2018, based on the weather.

New Business:

- **Email from Citizen regarding Murals in Lake Stevens:** Jim Haugen said that the City is in the early stages of putting together a Mural framework. Two areas in downtown are possible future mural locations.
- **Joint Meeting with Parks Board:** Jim Haugen said a joint meeting of the Parks Board and Arts Commission will be scheduled in February. The purpose of the meeting is for joint planning and exploring ways to bring the two bodies together.

- Commissioner Emeritus Hinchcliffe proposed revisiting the mentoring program, modeled after the Edmonds Art Group.
- Commissioner Ehmen said she attended the November Lake Stevens Beautification public meeting. She also suggested establishing a new standing committee to oversee children's activities and crafts at Arts events.

Adjourn: Moved by Commissioner Apodaca, seconded by Commissioner Ehmen, to adjourn the meeting at 8:15 p.m. On vote the motion carried (7-0-0-0).


Bridget Scott
Arts Commission Secretary