

**LAKE STEVENS ARTS COMMISSION (LSAC)**

Meeting minutes: February 28, 2018

Visitors Information Center

10020 Lundeen Park, Lake Stevens

CALL TO ORDER: 6:34 PM

COMMISSIONERS PRESENT: Steve Apodaca, Linda Ehmen, Bridget Scott, Kate Wyant

COMMISSIONERS ABSENT: Sara Brown, Holly Forbis, Kathy Kruse, Gisela Hinchcliffe

OTHERS PRESENT: Terry Meyer, Arts & Parks Foundation, Kathy Pugh,  
City Clerk, Todd Welch, City Council, Paris Apodaca, Student

**Roll Call:** Moved by Commissioner Scott, seconded by Commissioner Wyant to excuse Commissioners Brown, Forbis, and Kruse from the meeting. On vote the motion carried (4-0-0-3).

**Approval of Minutes:** Moved by Commissioner Wyant, seconded by Commissioner Scott to approve the Minutes of January 24, 2018. The motion was carried on a vote of (4-0-0-3).

**Guest Business:** None.

**Discussion / Action Items:**

**Standing Committee Reports:**

**Community Outreach:** Commissioner Wyant reported she contacted The Lake Stevens Ledger on behalf of Kathy Kruse who manages the oversight of this committee, in order to better know the requirements and submission deadlines needed for upcoming publicity. Commissioner Apodaca said that once the event schedule was determined Commissioner Ehmen would draft a press release for the Commissions' review, and thereafter submit this version to the City Clerk for final approval. Thereafter Commissioner Kruse may proceed with release and distribution. It was also decided that the 2018 Event Announcement Cards (Rack Cards) would not be finalized until the remainder of the schedule is set and additional photographs for design are produced. Commissioner Apodaca would like all events and entertainment finalized by the end of March 2018 in order to meet a publication deadline of early April.

**Movies in the Park:** Commissioner Scott reported that she and Jim Haugen determined the movie selection will be based on the procedure used last year.

**Music by the Lake:** Commissioner Apodaca developed a checklist of items that he and Commissioner Ehmen would utilize, with the assistance of other Commissioners. A theme for the first venue to be held on Saturday July 7, will be based upon the scheduling of the *Air National Guard Band of the Northwest*. The Seattle Ska band, *The Georgetown Orbits* has agreed to play for the second venue. The remaining entertainment will be scheduled and announced to the Commission at the March 14, 2018 meeting. Breakout sub-committee meetings will be held throughout the next several months as needed to satisfy evolving deadlines.

**New Projects Committee:** Commissioner Ehmen said that there are no action items to report at this time.

**Theater in the Park:** Commissioner Scott contacted Last Leaf Productions, who stated they would get back to her with dates suitable to their schedule. Commissioner Apodaca suggested the Commission offer Last Leaf a date of June 24, 2018, and that Commissioner Scott consider June to be a month the Commission dedicates to live performance, this so all Commissioners could devote time to the events. Weather was raised as a point to consider. Commissioner Scott would like to have two live performances this year. Terry Myer suggested Commissioner Scott contact Steven Ortiz of Ludus Performing Arts, a theater company that trains the area's youth in musical and performing arts. Mr. Ortiz is a Lake Stevens resident and founder of the Everett-based production company.

**Youth Activities:** Commissioner Wyant has contacted the Lake Stevens Boys and Girls Club to forge a collaboration for a Haunted House event for the Fall of 2018. She will meet with Commissioner Apodaca separately to be apprised of the protocols needed to move forward with this project.

**Special Committee Reports:**

**Community Garden Shed:** Commissioner Ehmen reported that the installation of the mural remains scheduled for May 1, 2018.

**Arts & Parks Foundation Scholarship:** Commissioner Forbis was not present to present a report but sent an email to all commissioners requesting their input on the 2018 Scholarship application form. City Clerk Pugh shared an email from Sara Brown suggesting language be added that indicates the scholarship amount, or how the amounts will be determined. Upon completion of the scholarship process, Commissioners are to forward all applications and documentation to Clerk Pugh for maintenance in accordance with the State Archivist retention schedule.

**Youth Mentoring Program:** No report.

**Adjourn:** Moved by Commissioner Scott, seconded by Commissioner Wyant, to adjourn the meeting at 7:38 p.m. On vote the motion carried (4-0-0-3).

  
\_\_\_\_\_  
Sara Brown, Secretary