

ARTS COMMISSION MEETING MINUTES

Regular Meeting: October 10, 2018
1812 Main Street, Lake Stevens

CALL TO ORDER: 6:41 p.m.

COMMISSIONERS PRESENT: Steve Apodaca, Kathy Kruse, Navid Nikoo, John Vicente

COMMISSIONERS ABSENT: Linda Ehmen, Bridget Scott

OTHERS PRESENT: Councilmember Todd Welch, Jim Haugen, Parks & Recreation Coordinator, Teresa Meyers, Clerk,

Roll Call: Moved by Commissioner Vicente, seconded by Commissioner Nikoo, to excuse Commissioners Ehmen and Scott from the meeting. On vote the motion carried (4-0-0-2).

Approval of Minutes: The September 26, 2018 minutes were reviewed and discussed. It was requested that the vote counts be corrected. Regarding the Draft Work Program, the following sentence be corrected to read: "There was discussion about how the work program will be utilized, and Commissioner Apodaca envisioned for summer events and programming, that much of the work of identifying entertainment for Music by the Lake and Theater in the Park will take place in the fall and winter months." Regarding discussion of Meeting Schedule and Location, Commissioner Apodaca requested the following sentence be removed: "Both the Planning Commission and Parks Board hold one meeting a month with an option for a second meeting and this model works very well." In the paragraph following Special Committee Reports, Commissioner Apodaca requested "Music in the Park" be corrected to Music By the Lake" and that in the final line of the paragraph the word "programs" be changed to "events".

MOTION: Moved by Commissioner Kruse, seconded by Commissioner Vicente, to approve the September 26, 2018 meeting minutes with the noted corrections. On vote the motion carried (4-0-0-2).

Guest Business: None.

Discussion/Action Items:

Arts and Parks Foundation Representatives: Coordinator Haugen reviewed the role of the Arts and Parks Foundation and said that the Foundation board is comprised of two members from both the Arts Commission and Parks Board, the Mayor and up to ten additional people. Currently there are eight members on the Foundation. Former Commissioner Holly Forbis was one of the appointed members to the Foundation from the Arts Commission, and since she has resigned, this Commission needs to appoint a second Commissioner to the Arts and Parks Foundation.

There was further discussion of the role of the Arts and Parks Foundation, and Coordinator Haugen explained its primary role is to raise donated funds for improving city parks and supporting arts programming and events. Commissioner Kruse said she and Commissioner Scott have talked about a possible black tie fundraising event, and maybe this is something the Foundation could assist with. She would like to defer the discussion until Commissioner Scott is present. This will be revisited at the November 14th meeting.

Downtown Halloween Festival: Commissioner Apodaca provided an update on the Arts Commission's exhibit and booth for the Halloween Festival. Coordinator Haugen suggested making a "save the date" card for next summer's events to hand out at the Halloween Festival. Commissioner Kruse will make up the card. There was discussion as to how many cards to make, and Coordinator Haugen will obtain cost estimates. Set up, takedown and manning of the exhibit and booth were also discussed. Coordinator Haugen said there has been discussion about having a storyteller at the festival, adjacent to the fireball. Commissioner Apodaca suggested a bard, and will look into it.

MOTION: Moved by Commissioner Kruse, seconded by Commissioner Nikoo, to continue with preparations for the Downtown Halloween Festival as discussed. On vote the motion carried (4-0-0-2).

Winterfest: Commissioner Apodaca updated on the plans for Winterfest, including that there will be Santa, a tree lighting and may be a choir, and there may be a jazz band. Also, there may be space in the Community Center for the Arts Commission to host an arts and crafts activity. Ideas for activities were discussed, including having a decoration that children could write their names on and then hang on the tree, or snowflakes that could be taped to the walls or on a garland. This will be finalized at the next meeting.

Community Garden Shed Art Project: Coordinator Haugen updated that volunteers have re-barked the garden area, the fence is up, and the parking lot has been paved. The letters still need to be installed.

Standing Committee Reports:

Community Outreach, Marketing, Publicity: Commissioner Apodaca reminded that committee chairs need to prepare a detailed schedule of their respective events, so that the events can be better prepared for and managed. He asked that committee chairs forward their schedules to Coordinator Haugen.

Movies in the Park: Coordinator Haugen has notified Marysville of the movie dates for 2019. Coordinator Haugen also said he met with D.J. Bob, who does the Aquafest movies. D.J. Bob said when he does movies for the city, he does them for free, so this might be an alternative possibility to contracting with Marysville. There was discussion about the possibility of purchasing a larger movie screen that could then be used by D.J. Bob, and how this might work.

Music By the Lake: Commissioner Apodaca created a work schedule for Music by the Lake 2019, that he distributed. He reviewed the key deadline dates in the schedule, and they were discussed. Commissioner Vicente asked how the City staff assists with these events and discussion ensued as to how to implement the plan, identifying themes and selecting bands. Commissioner Vicente said it will be important to know what City staff will be able to assist with. Commissioner Apodaca said this schedule is intended to be the playbook for each year, and requested that other committees complete their schedules so that everyone has a full picture of each year's events.

Theater in the Park: No update.

New Events/Projects: Commissioner Nikoo said he will look into creating a Yoga By the Lake event, and there was discussion on how that might work and what is necessary.

There was discussion regarding possible themes for next year's Music By the Lake, and possible music genres such as Japanese drums, flutes, Greek and belly dancers.

Special Committee Reports: No report.

Adjourn: Moved by Commissioner Nikoo, seconded by Commissioner Vicente, to adjourn the meeting at 7:50 p.m. On vote the motion carried (4-0-0-2).



Kathy Pugh, City Clerk