



**Lake Stevens Library Board  
January 17, 2019 – 4:30 p.m.  
Historical Society Reading Room  
1808 Main Street, Lake Stevens, WA**

Call to Order

Roll Call

Election of Officers

- Chairperson
- Secretary

Approval of Minutes: October 18, 2018

Reports:

Managing Librarian – Lindsay Hanson

Committees:

- Facilities City: Mayor John Spencer
- Friends: Melissa Knaak Chairperson

New Business:

Library Board Open Position  
Board Comments

Adjournment

Next meeting: April 18, 2019 at 4:30 p.m.

# Lake Stevens Library Board

## October 18, 2018 4:30 p.m.

The meeting was called to order by Chair Shaelynn Charvet Bates at 4:30 p.m.

### Roll Call:

**In Attendance:** Board: Shaelynn Charvet Bates, Ann Hilton-Adams, Abe Martinez, Penny Dorsey, Paul Ryan; **Sno-Isle:** Chy Ross; **Friends:** Melissa Knaak; **City:** Councilman Todd Welch

Excused board absences: Andy Powers, Kevin Stone, Debby Ames

**Appreciative comments for loyal service:** Janice Stepp served on the Lake Stevens Library Board for several years in many capacities, however, a move outside of the area necessitated her leaving the board. We began the meeting with brief comments of appreciation, accompanied by a small gift for her service.

### Approval of prior meeting minutes

**Motion** by Penny Dorsey, second by Paul Ryan, to approve the minutes of the April 19, 2018 meeting as submitted. On vote the motion carried (5-0-0-3).

### Reports

**Managing Librarian:** Chy Ross reported on behalf of Sonia Gustafson, who was unable to attend. Chy spoke about the upcoming change in leadership at Sno-Isle and at the Lake Stevens community library. Sno-Isle Executive Director Jonalyn Woolf-Ivory will be retiring in December and the new Executive Director will be in place shortly after that. In addition, Sonia Gustafson will be filling a temporary position with Sno-Isle that will require her to leave her position of Managing Librarian for a period of one year. A temporary managing librarian will be announced soon. All candidates are already on staff with Sno-Isle and should be able to come up to speed quickly.

Chy spoke of a continued positive relationship that Sno-Isle is building with Imagine Children's Museum in Everett. The program, "Imagine Lab" was first held in Lake Stevens and has spread to at least seven other community libraries. He mentioned the partnership with Cocoon House in hosting classes on parenting teens. He also shared a story provided by one of the customers of the Lake Stevens library who was especially helped in her home schooling efforts.

Finally, Chy spoke about the need for the Lake Stevens library to look for alternative locations for programming that cannot be held in the library. City facilities may not be available once construction begins on the North Cove Park project. This is an ongoing issue that will be dealt with as necessary.

**City:** Todd Welch reported that the city is moving ahead with design plans for the new police station on Chapel Hill Road. The first public meetings will be happening in next week. This is next to land that Sno-Isle owns and has been designated for use as a new library.

**Friends:** Melissa Knaak provided an update on activities since our last meeting. Of particular note was the very successful book sale at Aquafest. Future events include the Dicken's Fair. Also, the Friends now have fund raising capabilities through Bartell Drugs' "B Caring Card" and Amazon Smile.

**Chair:** All chair comments were discussed under new business as these topics appeared on the agenda as such.

**New Business:** Shaelynn discussed the current vacancy on the board and the fact that the city will continue to get the word out as we have no applicants for the position at this time.

We also face the issue at this meeting we were to elect a new Chairperson. Under current bylaws Shaelynn is not supposed to be a candidate, however, no one has put forward a name for consideration. Shaelynn said she would be happy to continue to serve, but needs to ask the city to see what course of action we can take in order to remedy the situation.

As Sonia was not present, we did not have a sure number of days that the library was closed due to excessive heat during the summer of 2018. **Subsequent follow-up with library staff reveals that number to be a total of eight (8) days.**

**Board Comments:** Paul Ryan voiced concerned that the closures of the library due to heat is in opposition to the mission of the city and public institutions such as the library, especially as schools and other public facilities may not be available for vulnerable citizens. Given the fact that we will most likely stay in the present facility for the near future, Paul encouraged us to push the city to provide better air conditioning of the present facility in whatever capacity it can be accomplished.

Shaelynn asked Councilman Welch to address this matter with the city council and considered that we might task a reconstituted facilities committee with investigating the matter further.

The meeting was adjourned at 5:23 p.m.

**Next meeting:** January 17, 2019

Respectfully submitted,

Abraham Martinez  
Secretary