

**CITY OF LAKE STEVENS  
CITY COUNCIL SPECIAL MEETING MINUTES**

Tuesday, December 18, 2018

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:15 p.m. by Mayor Pro Tem Marcus Tageant

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Kurt Hilt, Todd Welch, Rauchel McDaniel, Brett Gailey and Marcus Tageant

ELECTED OFFICIALS ABSENT: Mayor John Spencer; Councilmember Gary Petershagen

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Human Resources Director Teri Smith, City Clerk Kathy Pugh, Deputy City Clerk Adri Crim, City Attorney Greg Rubstello

OTHERS:

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**Pledge of Allegiance:** Mayor Pro Tem Tageant led the pledge of allegiance.

**Roll Call:** Moved by Councilmember Welch, seconded by Councilmember Daughtry, to excuse Councilmember Petershagen from the meeting. On vote the motion carried (6-0-0-1).

**Approval of Agenda:**

**MOTION:** Moved by Councilmember Daughtry, seconded by Councilmember Hilt to move Action Items (G) Approve Ordinance 1046 Adopting Lake Stevens School District Capital Facilities Plan, (H) Adopt Resolution 2018-035 Setting Rates, Fees and Deposits, and (I) Approve Professional Services Agreement with Epic Land Solutions re Williams Property Relocations to the Consent Agenda. On vote the motion carried (6-0-0-1).

**MOTION:** Moved by Councilmember Hilt, seconded by Councilmember McDaniel, to approve the agenda as amended. On vote the motion carried (6-0-0-1).

**Citizen Comments:** None.

**Council Business:**

- Councilmember Daughtry: Snohomish County Cities for Improved Transportation (SCCIT)
- Councilmember Hilt: Rewire Washington Conference

**City Department Report:**

- City Administrator Gene Brazel: Year's Wrap Up

- Community Development Director Russ Wright: Buildable Lands Reporting, Cavelero Park, Complete Streets Grant

### **Consent Agenda:**

**MOTION:** Moved by Councilmember Daughtry, seconded by Councilmember Welch, to approve (A) 2018 Vouchers [Payroll Direct Deposits of \$213,172.23, Payroll Check No. 46692 totaling \$1,721.82, Tax Deposits of \$74,647.79, Electronic Funds Transfers (ACH) of \$193,044.85, Claims Check Nos. 46693-46762 totaling \$293,454.20, Total Vouchers Approved: \$776,040.89], (B) Contract with Trans Tech re Bridge Certifications, (C) Contract with Kenyon Disend re Attorney Services, (D) Appointments of Council Representatives to Snohomish Health District and Snohomish Community Transit, (G) Ordinance 1046 Adopting Lake Stevens School District Capital Facilities Plan, (H) Resolution 2018-035 Setting Rates, Fees and Deposits, and (I) Professional Services Agreement with Epic Land Solutions re Williams Property Relocations. On vote the motion carried (6-0-0-1).

### **Public Hearing:**

**Ordinance 1043 Establishing a Transportation Benefit District:** Mayor Pro Tem Tageant opened the public hearing.

Finance Director Stevens presented the staff report and summarized the steps for creating a Transportation Benefit District (TBD). She said the proposed ordinance is the first step in creating an additional funding mechanism for necessary transportation preservation and improvements. She explained Ordinance 1043 only establishes the TBD, its authority, and boundaries and legislative authorities; it does not impose any fees or taxes. The recommendation is that the TBD boundaries be the same as the City's boundaries. Director Stevens then reviewed what the authority of the TBD would be as a taxing district. She further explained should the TBD be formed, the funds would be used for several transportation projects including annual street overlays, pavement preservation programs, sidewalk extension and preservation, road improvements, guardrail maintenance, and road striping. Director Stevens reviewed the advertising for tonight's public hearing and commented there is one change to the ordinance, changing the effective date to January 1, 2019. Director Stevens also reviewed possible next steps and then invited questions from Council.

Responding to Councilmember Hilt's question regarding a robust process, City Administrator Brazel said the Mayor was speaking more to the sales tax than to imposition of the \$20 tab fee.

Mayor Pro Tem Tageant then opened the public comment portion of the public hearing.

Bruce Morton, 11222 Vernon Road, Lake Stevens, does not support a new taxing authority and urged the Council to vote against a Transportation Benefit District.

Steve Himmel, 121 101<sup>st</sup> Street NE, Lake Stevens, agrees with much of Mr. Morton's comments; he wondered how money is being spent now and why a TBD is necessary. He believes people should be able to vote on a TBD.

Sally Jo Sebring, 1023 99<sup>th</sup> Avenue SE, Lake Stevens, does not support a Transportation Benefit District, and believes the timing is poor. She also does not support the list of possible projects that might be funded through a TBD.

Mayor Pro Tem Tageant closed the public comment portion of the public hearing, and invited additional questions and comments of Council.

Councilmember Daughtry confirmed that TBD funds can only be used for transportation.

Director Stevens added there is also an annual reporting requirement showing what money has come in and what has been spent out of the TBD funds.

Mayor Pro Tem Tageant commented having a TBD would be a nice catalyst to review projects and receive community input.

Councilmember Gailey expressed some concerns with the TBD not capturing that much money in comparison to what a project costs, and said this is a regressive tax which should go to a vote.

Mayor Pro Tem Tageant commented on the people in South Lake Stevens who are concerned about failing roads. He also commented that the state may not be willing to provide funding if the City is not using tools such as a TBD to help fund projects. It will help the City to obtain matching grants and to access other funding sources. He would like an understanding and plan on how any funds will be spent.

Councilmember Hilt agreed that it is important to have a plan on how any TBD funds will be spent. He commented the idea is to improve infrastructure, and sales tax is not enough to pay for it.

Mayor Pro Tem Tageant closed the public hearing.

MOTION: Moved by Councilmember Welch, seconded by Councilmember Gailey, to adopt Ordinance 1043, Establishing the Lake Stevens Transportation Benefit District and adding a new chapter 3.80 Transportation Benefit District to the Lake Stevens Municipal Code, to be effective January 1, 2019. On vote the motion carried (6-0-0-1).

**Action Items:**

**Resolution 2018-34 Setting a Date for a Public Hearing re Transportation Benefit District:**

Finance Director Stevens presented the staff report and explained since the City Council adopted Ordinance 1043 creating the Lake Stevens Transportation Benefit District the City may assume the TBD and all of its authority by ordinance following a public hearing. She said the proposed Resolution 2018-34 sets the Public Hearing concerning the City Council's intent to assume the TBD for January 8, 2019 at 7:00 pm at the Lake Stevens School District Educational Service Center. She then invited questions from Council.

Councilmember Daughtry is concerned about assuming the TBD. He believes on one hand the City Council needs to assume the TBD to preserve funds, but on the other hand he believes the TBD should be separate to be more responsive to citizen concerns. He proposed, as a compromise, that when action is to be taken on a TBD item it be clear to constituents that an item is a TBD-funded item. Administrator Brazel suggested the concern could be addressed in the agenda.

**MOTION:** Moved by Councilmember Welch, seconded by Councilmember Hilt, to adopt Resolution 2018-34 Setting a Public Hearing Date of January 8, 2019 at 7:00 pm concerning the City Council's Intent to Assume the Rights, Powers, Functions and Obligations of the Lake Stevens Transportation Benefit District. On vote the motion carried (6-0-0-1).

**2019 Senior Center Committee Representatives:** Administrator Brazel presented the staff report and summarized the Senior Center and City's desire to work together to maximize and improve services provided by the Senior Center to seniors in the community and greater Snohomish County. He said the Mayor is currently the City representative to the Senior Center and he recommended appointing two representatives to provide additional interfacing and communication between the City and the Senior Center for calendar year 2019. He then invited questions from Council.

Councilmember Hilt is interested in being appointed as the Senior Center liaison.

Councilmember Gailey is also interested in being appointed as a Senior Center liaison.

**MOTION:** Moved by Councilmember Welch, seconded by Councilmember Daughtry, to appoint Councilmembers Hilt and Gailey as Senior Center Committee liaisons for calendar year 2019. On vote the motion carried (6-0-0-1).

**Discussion Items:**

**Senior Center Facility Rental:** Administrator Brazel said he and Director Smith met with representatives of the Senior Center at the facility and said they are doing a phenomenal job of maintaining the facilities. Administrator Brazel added it is clear the agreement needs to be updated, particularly as to event leasing and insurance, which Director Smith is currently working on. Administrator Brazel said they are exploring whether the Senior Center could become a regional facility with Snohomish County to be eligible to receive County funding, which could help move the Senior Center toward being able to hire a director. Administrator Brazel's recommendation is to enter an ILA so that the Senior Center can utilize the City's dollars and then assist the Senior Center until a director position can be established.

Mayor Pro Tem Tageant supports this approach.

There was discussion as to which County division supports Senior Centers.

There was consensus to move forward with an ILA.

**2019 Retreat Details:** City Administrator Brazel said the retreat is scheduled for January 18-19, 2019 and he would like to confirm which Councilmembers will be able to attend.

Councilmember Tageant will not be attending the 2019 retreat.

Council then discussed the meal plan for the retreat.

Councilmember Hilt suggested solidifying the retreat agenda at the next Council meeting.

**Adjourn:**

Moved by Councilmember Daughtry, seconded by Councilmember Hilt, to adjourn the meeting at 8:03 p.m. On vote the motion carried (6-0-0-1).

  
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John Spencer Mayor

  
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Kathy Pugh, City Clerk