

PLANNING COMMISSION REGULAR MEETING MINUTES
Community Center
1808 Main Street, Lake Stevens
Wednesday October 3, 2018

CALL TO ORDER: 7:00 pm by Chair Janice Huxford

MEMBERS PRESENT: Chair Janice Huxford, Tracey Trout, Linda Hoult, Steve Ewing, John Cronin, Jennifer Davis and Vicki Oslund

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Wright, Planning Manager Machen, Senior Planner Place and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmember Gary Petershagen

Guest business: None

Action Items: 1. Motion made by Commissioner Davis and Seconded by Commissioner Cronin to approve September 19, 2018 minutes as corrected. Motion passed 7-0-0-0.

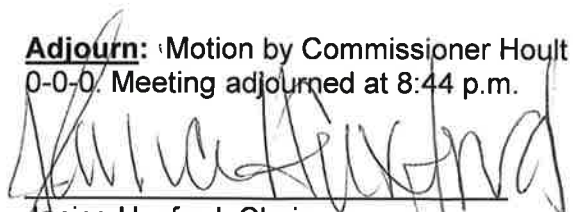
Discussion Items: Senior Planner Place gave a briefing on Code Amendment Change for Fences and Retaining Walls. Specifically, amendments for maximum heights in residential neighborhoods. The City envisions less restrictions on fence heights and more restrictions on retaining walls. Staff is also asking for direction from the Planning Commission on terracing and landscaping in new development.

Planning Manager Machen gave a briefing on Wireless Communication Facilities. Background on the Federal Law called the Spectrum Act which was adopted 2014 was given. Eligible facility modifications that would modify existing facilities. There are specific timelines that have been set to get into compliance. A presentation was given to show a variety of current, local cell towers and many examples of much smaller facilities. The goal is to use the existing site and co-locate multiple carriers on one site. The Commissioners had questions on screening of the towers. Also, timelines were discussed on how quickly the permits will need to be turned around.

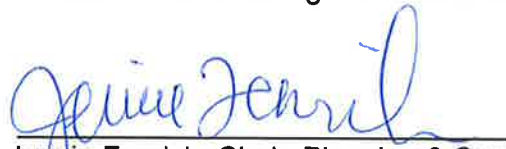
Commissioner Reports: Chair Huxford shared an invitation to a reception of appreciation for our volunteer commissioners which is October 30th at 5:30, in the Community Center. There is a State of the Lake presentation at the clubhouse at Stich Lake on Saturday October 6th. Chair Huxford extended an invitation to the commissioners to attend.

Director Report: Community Development Director Wright provided an update of the Snohomish County Tomorrow general assembly which was well attended. Richard Millard was the keynote speaker, who is the Transportation Secretary. The outlook on transportation in the Puget Sound is not promising. Director Wright's take-away from the meeting is: we should take a step back and look at all the work we, as a City, have accomplished in the last five years. Director Wright serves on the Visioning 2050 subcommittee that creates the Regional Land Use Document. The group is redirecting their focus on assigning population targets, especially in the high occupancy transit hubs. Bartell Drugs new location is holding a soft opening, October 4 at 10:00 am. Director Wright invited the Commission to attend.

Adjourn: Motion by Commissioner Hoult to adjourn Commissioner Ewing 2nd. Motion carried 7-0-0-0. Meeting adjourned at 8:44 p.m.



Janice Huxford, Chair



Jennie Fenrich, Clerk, Planning & Community Development