

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Community Center
1808 Main Street
Lake Stevens, WA 98258

Monday, January 14, 2019

CALL TO ORDER: 6:05 PM by Tina Decker, Chair

MEMBERS PRESENT: Tina Decker, Carl Johnson, Chris Jones, Roger Schollenberger; Marlene Sweet; Terry Van Wyck; Susan Green; Council Liaison Kurt Hilt

MEMBERS ABSENT: None

STAFF PRESENT: Russ Wright, Community Development Director; Teresa Meyers, Planning Department

GUESTS PRESENT: None

ACTION ITEMS:

Motion made to approve October 8, 2018, November 5, 2018 and December 11, 2018 meeting minutes made by Chris Jones; seconded by Carl Johnson. Motion carried (7,0,0,0)

Election of Chairperson and Vice-Chairperson – Carl Johnson nominated Tina Decker for Chair; Susan Green seconded. Tina Decker nominated Carl Johnson for Vice-Chair; Susan Green seconded. No other nominations were declared. Motion carried (7,0,0,0) in favor of Tina Decker, Chair and Carl Johnson, Vice-Chair.

GUEST BUSINESS:

None

DISCUSSION ITEMS:

Parks & Recreation update: Russ Wright informed the Board of the staff changes involving Jim Haugen's reclassification to Special Event Coordinator. The Parks Coordinator position will be advertised internally. Russ Wright will support the Board until the Parks Coordinator position is filled.

Russ will attend the Council Retreat scheduled for January 18–19, 2019. The Board asked to see the 2019 Work Plan distributed to the council.

Cavelero: Staff will touch base with Snohomish County and notify the board when bids will go out, permitting approved and construction begins. Phase 1 plans include the skate park, a basketball court and parking area.

Eagle Ridge: Picnic area to be built this year and the playground area may be possible with grant funding. Roger Schollenberger and Chris Jones inquired about the Eagle Ridge park construction drawings previously approved with the consideration for the amphitheater and educational area. Further discussion took place with a request to distribute the master plan to the Board. Carl Johnson asked about Eagle Ridge Park signage installation on Highway 92 and Lundeen Parkway.

Frontier Heights Park Update: Work is pending approval from the utilities. Drawings for the proposed renovation have been submitted for utility approval. The Board asked to receive a full-size map of the park rendering for review.

20th Street Ballfields: Russ notified the board the field is available for practice although work will continue throughout 2019 as the fields heal from the irrigation system. The parking area build up should take place this year along with signage.

North Cove Park: The park is currently closed as permits are in process for the excavation, dock replacement and demolitions. The expectation for the Community Center demolition is March 2019, so Staff will seek another meeting venue for the March Park Board meeting. Chris Jones recommended using the Boys & Girls Club for future meeting space.

Trail Master Plan: The Trail Master Plan for 2019 will be addressed. A consultant will be retained to best determine trail locations and designs. Staff is working with the City of Marysville to coordinate trail connections. Carl suggested adding trail connection to the Catherine Creek Disc Golf Course or adding another course for additional recreation. The Board requested a Trail Master Plan presentation at a later meeting.

BOARD MEMBER REPORTS

Carl Johnson asked if the Shoreline Master Program might affect recreation suggesting the Board review for input along with a status of the Adopt-A-Parks program.

Roger Schollenberger provided an update from the Arts & Parks Coordination Team's Music in the Park progress. The first music event will focus on an international theme. The second event will include music over the years from the 60's, 70's and 80's. Both events will be held at Lundeen Park.

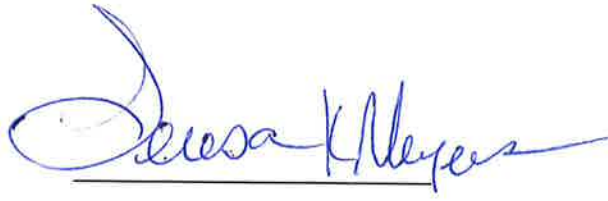
Tina Decker shared her ID badge with the group asking if the rest of the board might want to get badges for events.

ADJOURN:

Motion to adjourn the meeting moved by Chris Jones; seconded by Terry Van Wyck. Motion carried (7-0-0-0). Meeting adjourned 7:10 PM.



Tina Decker, Chair



Teresa Meyers, Secretary