

PLANNING COMMISSION REGULAR MEETING MINUTES

Community Center
1808 Main Street, Lake Stevens
Wednesday, January 16, 2019

CALL TO ORDER: 7:00 pm by Chair Janice Huxford

MEMBERS PRESENT: Janice Huxford, Jennifer Davis, Tracey Trout, Vicki Oslund, Linda Hoult and Steve Ewing

MEMBERS ABSENT: John Cronin

STAFF PRESENT: Community Development Director Russ Wright, Planning Manager Josh Machen and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmember Petershagen

Excused Absence: Commissioner Hoult made a motion and Commissioner Ewing seconded to excuse Commissioner Cronin for his absence. Motion approved 6-0-0-1.

Guest business: None

Action Items:

1. Commissioner Hoult made a motion Commissioner Trout seconded to approve the December 5, 2018 minutes as amended. Approved 6-0-0-1.
2. Commissioner Hoult moved and Commissioner Ewing seconded to approve the January 9, 2019 minutes. Motion passed 6-0-0-1.

Public Hearing:

Chair Janice Huxford asked for a motion to open the public hearing on Wireless Facilities Amendment. Commissioner Hoult made the motion and Commissioner Ewing seconded. Motion passed 6-0-0-1.

Staff Presentation- Planning Manager Machen gave a Staff Report on new Wireless Facilities and presented the final draft. He noted there were comments from AT& T and Verizon received late in the afternoon. He suggested the Commission hear from the audience first and then have some dialog after we hear what the comments are. Chair Huxford agreed and asked for comments from the audience.

Comments from the audience: Gregory Bush from AT & T does agree with the new regulations but asked for additional time before the vote was made. His suggested changes stipulations to size. The current regulations would not allow some of AT & T equipment to fit with the proposed guidelines.

Carlie Marino from Verizon Wireless reported the proposed limit of 20" for small cell facilities will not work for their equipment as their minimum size is 22". The need for small cell equipment has grown exponentially in the last several years and will continue to grow so the need to keep up with demand for data usage will be necessary. She also stated our new antennae code is not compliant with FCC regulations.

Finally, a letter from Greg Torgeson was received and entered into the record. He has some safety concerns. Planning Manager Machen had responded to his concern and informed him that the FCC is the regulator of his concern and advised him to contact them as a concerned citizen.

Comments from the Commission:

Commissioner Ewing asked if micro facilities projections have been made at this time? Community Development Director Wright replied that the carriers would have these numbers. Chair Huxford asked if our goal was to lead the charge in implementing these regulations or if we were only meaning to become compliant with FCC. Planning Manager Machen replied that we were becoming compliant with the FCC. Commissioner Davis stated she believed the best use of the Commissioners' time was to table this discussion until there is time to digest the new redlines. Commissioner Hoult made a motion to Continue the hearing, Commissioner Ewing seconded. Motion passed 6-0-0-1.


Discussion items:

Planning Manager Machen gave a briefing on Shoreline Master Program. These are Comprehensive Plan policies that will dovetail for consistency.

Commissioner Reports: none

Planning Director Report: Community Development Director Wright gave an overview of the North Cove Park development with the goal of the park Phase I done by summer. He also reported the City Council retreat will be this weekend. Commissioner Davis made a suggestion that a Planning Commission retreat would be beneficial as a training opportunity.

Adjourn. Motion to adjourn by Commissioner Hoult, seconded by Commissioner Ewing. Motion carried 6-0-0-1. Meeting adjourned 8:01pm.



Janice Huxford, Chair



Jennie Fenrich, Clerk, Planning &
Community Development