



**Lake Stevens Library Board  
April 18, 2019 – 4:30 p.m.  
Historical Society Reading Room  
1808 Main Street, Lake Stevens, WA**

Call to Order

Roll Call

Consent Agenda:

Approval of Minutes: January 17, 2019

Reports:

Managing Librarian – Lindsay Hanson

Committees:

- Facilities
- City: Mayor John Spencer
- Friends: Melissa Knaak Chairperson

New Business:

Library Board Open Positions

Board Comments

Adjournment

Next meeting: July 18, 2019 at 4:30 p.m.

**Lake Stevens Library Board**  
**January 17, 2019 4:30 p.m.**

The meeting was called to order by Shaelynn Charvet Bates at 4:31 p.m.

**Roll Call:**

**In Attendance: Board:** Shaelynn Charvet Bates, Ann Hilton-Adams, Abe Martinez, Paul Ryan, Andy Powers, Kevin Stone, Debby Ames; **Sno-Isle:** Lindsay Hanson, Acting Managing Library; **Friends:** Melissa Knaak; **City:** Mayor John Spencer

**Board Absences:** None.

**Introductions:** As this was the first meeting with our new Acting Managing Librarian, Lindsay Hanson introduced herself as did the entire board, which was fully in attendance.

**Election of Officers:** Shaelynn Charvet Bates reminded the board that we had not selected an eligible Chair at our last meeting and asked if there was anyone who wanted to place their name in nomination. There were no positive responses.

**Motion** by Abe Martinez, second by Ann Hilton Adams, to suspend the rules barring anyone from serving beyond a consecutive four-years as an officer. On vote the motion carried (7-0-0-0).

**Motion** by Kevin Stone, second by Paul Ryan, to nominate Shaelynn Charvet Bates for Chair. On vote the motion carried (7-0-0-0).

**Approval of prior meeting minutes:**

**Motion** by Andy Powers, second by Debby Ames, to approve the minutes of the October 18, 2018 meeting as submitted. On vote the motion carried (7-0-0-0).

**Reports :**

**Friends:** Melissa Knaak provided an update on activities since our last meeting. Of particular note was the fact that the group finished 2018 “in the black” \$150.00 after making all budgeted distributions for the year. She also gave a report on the 2018 Dicken’s Fair and said that the group would work to move back to a better spot this year. There are tentative plans for another Kids’ and Teens’ book sale in May and the membership drive is underway.

**Managing Librarian:** Lindsay Hanson reported that her transition to the new position has been very smooth, though she is eager to fill two positions. Interviews are underway at Sno-Isle and both should be filled soon. Special events include the 3rd Grade Reading Challenge Semi-Final, which will be March 5th at Lake Stevens Cavalero Mid-High School. Also, since the Lake Stevens Community Center is due for demolition in March, the programs that are held there are to be moved back into the library building space. To assure there is adequate room, both Little Science Lab, and Storytime will be held on mornings before the library is open to the general public.

**City:** Mayor Spencer provided a general update of ongoing capital projects within the city. (See city website for details.) Of particular note to the group is the improvement of North Cove Park, which will have a major impact on the library. At present there is not a definitive plan for where the library is to be

relocated given the timeline for the present site. However, short term alternatives have been suggested and the mayor is due to meet with the new Executive Director of Sno-Isle Libraries to discuss options.

Shaelynn Charvet Bates asked Mayor Spencer if any action has been taken with regard to cooling systems for the library this summer. This was in follow up to a discussion we had with Todd Welch at our October 18, 2018 meeting. Mayor Spencer said he would check into it and report back.

**Chair:** Shaelynn Charvet Bates reported that she had a good meeting with the Mayor to discuss issues related to the library, especially location issues, going forward.

**New Business:**

Shaelynn discussed the two current vacancies on the board. She encouraged members to recruit. At present we have no applicants.

**Board Comments:** None

The meeting was adjourned at 5:17.

**Next meeting:** April 18, 2019

Respectfully submitted,

Abraham Martinez  
Secretary