

**CITY OF LAKE STEVENS
VETERANS COMMISSION MEETING MINUTES
Monday, April 1, 2019
Lake Stevens Fire Station 82 Conference Room
9811 Chapel Hill Road, Lake Stevens**

CALL TO ORDER: 7:00 p.m. by Vice Chair Shawn Frederick

COMMISSIONERS PRESENT: Shawn Frederick, Samara Heydon (7:05 p.m.), Dennis Ives (7:10 p.m.), Gayle McCurdy, Kim Daughtry, Kurt Hilt

COMMISSIONERS ABSENT: Marcus Tageant

STAFF MEMBERS PRESENT: Kathy Pugh, City Clerk

Call to Order: Chair Frederick called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Chair Frederick led the Pledge of Allegiance.

Roll Call:

MOTION: Moved by Commissioner Frederick, seconded by Commissioner McCurdy, to approve the absence of Commissioner Hilt from the March 4, 2019 meeting. On vote the motion carried (6-0-0-1).

MOTION: Moved by Commissioner Hilt, seconded by Commissioner Daughtry, to approve the absence of Commissioner Tageant from the meeting. On vote the motion carried (6-0-0-1).

Approval of Minutes: Chair Frederick requested that the spelling of his name be corrected from "Frederickson" to "Frederick" at page 2, Election of Officers.

Moved by Commissioner Daughtry, seconded by Commissioner McCurdy to approve the minutes of the March 4, 2019 meeting with the noted correction.

On vote the motion carried (6-0-0-1).

Discussion/Action Items:

Purple Heart City: Commissioner Heydon provided and discussed handout, "Guideline to Establish a Purple Heart City or County." She reviewed the process and said that the Mayor will need to do a proclamation. Once Lake Stevens is declared a Purple Heart City, the Purple Heart Foundation will provide a plaque, signage, pins and other memorabilia. The City can purchase additional signage, etc.,

Commissioner Daughtry wondered about the Veterans Foundation donating to the Purple Heart Foundation.

Chairman Frederick suggested the Veterans Commission write a letter of support for the proclamation and Purple Heart City designation to the Mayor. Discussion ensued and it was suggested that when the proclamation is read that the Legion be invited. There was discussion

on where signage could be placed including all entries to the City, and that perhaps the plaque could be placed at the War Memorial when it is relocated.

Commissioner Heydon requested input as to which form of sample proclamation was preferred.

MOTION: Moved by Commissioner McCurdy, seconded by Commissioner Hilt, to use Example 1 as the basis for the City's proclamation. On vote the motion carried (6-0-0-1).

Commissioner Heydon will draft the letter of support.

Standing Committee Reports: No updates. This will be removed from the agendas for the time being.

Business Recognition Certificates: Chair Frederick requested a volunteer to take the lead on this. Commissioner Daughtry said he is working with the Chamber to identify Veteran owned and friendly businesses and that he will get back on it. He has updated the Chamber application to include a prospective member as veteran owned and/or friendly.

Non-Profit/Foundation Update: Chair Frederick has still not heard back from the IRS as to the request for 501(c)(3) designation. Commissioner Daughtry suggested a telephone call would be helpful.

Chair Frederick said the Facebook page is up and running and invited everyone to post on it.

CERT Update: Commissioner Ives had no new updates. He said he needs to update the list of those interested and then build the course material. He expressed concern that Lake Stevens Fire is merging with Fire District 7 and that the Fire Conference Center may not be available for a training facility. Commissioner Hilt said he has a contact at Fire District 7 if a new location is necessary.

New Business:

The status of filling the vacancies on the commission was discussed, and commissioners will reach out to others who might be interested, as well as forwarding applications to Clerk Pugh if they receive them.

Chair Frederick requested input on what events commissioners are interested in participating in. There was discussion and consensus to participate in Aquafest and the Memorial Day events. The possibility of co-locating with the Legion, and that the Veterans Commission would pay for the booth was also discussed. Commissioner Daughtry will register the Veterans Commission.

Commissioner Daughtry also suggested the Veterans Foundation move forward with a meeting. Discussion ensued as to the need to open a Foundation bank account, the requirement for minutes and other business requirements the Foundation will need to meet.

Other upcoming events that were discussed included the Business Fair, which has been put over to the fall.

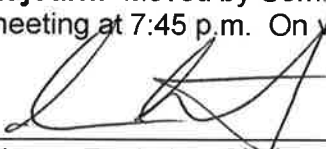
Commissioner Ives said that Boy Scout Troop 42 is having a flag retirement ceremony on either June 2 or June 9, and invited commissioners to participate.

Commissioner Daughtry described the flag retirement ceremony at the War Memorial and commented the temporary War Memorial will have a flag raising ceremony, anticipated to coincide with Memorial Day.

Upcoming Agenda Items: Aquafest, Purple Heart City/Proclamation, Memorial Day, Business Expo (fall) and Troop 42 Flag Retirement (June 2 or June 9).

Public Comment: None.

Adjourn: Moved by Commissioner Hilt, seconded by Commissioner McCurdy, to adjourn the meeting at 7:45 p.m. On vote the motion carried (6-0-0-1).



Shawn Frederick, Chairman



Kathy Pugh, City Clerk