

**PLANNING COMMISSION REGULAR MEETING MINUTES**  
Community Center  
1808 Main Street, Lake Stevens  
Wednesday, February 15, 2017

CALL TO ORDER: 7:00 pm by Chair pro-tem Vicki Oslund

MEMBERS PRESENT: Janice Huxford, Tracey Trout, Vicki Oslund, Linda Hoult

MEMBERS ABSENT: Jennifer Davis

STAFF PRESENT: Community Development Director Russ Wright, Senior Planner Stacie Pratschner, and Clerk Jennie Fenrich

OTHERS PRESENT: Sally Jo Sebring

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**Excused Absence:** Commissioner Hoult made a motion to excuse Commissioner Jennifer Davis. Commissioner Huxford seconded. Motion carried. 3-0-0-1.

**Guest business.** Sally Jo Sebring inquired if the recorded minutes could be posted to the website. Staff said they will see if we are able to.

**Action Items:**

1. *Approve Minutes of February 1, 2017 Meeting Minutes.* Commissioner Huxford requested the minutes include more details of the conversation that the Commissioners had regarding Community Development. Minutes were tabled until next meeting to include more of the discussion from the previous meeting.

**Discussion Items:**

1. Senior Planner Pratchner gave a presentation on the Amendments to the municipal code to adopt the 2012 Department of Ecology Stormwater Management Manual for Western Washington. Discussion followed. Community Development Director Wright reported this is a mandate by the State. All projects will be required to meet these requirements. Commissioner Huxford asked if any permits were in the works would they be subjected to the new regulations. The projects outstanding have until June 2020 to complete their project without having to conform to 2012 requirements.
2. Senior Planner Pratschner gave a briefing on permit extensions on subdivisions. City Council asked for provisions to be granted longer extension at the discretion of the Planning director. This is an opportunity to extend current subdivisions that were affected in the economic downturn.

**Commissioner Reports-None**

**Planning Director Report:**

Community Development Director Wright spoke to the changes around City Campus. He also reported that a team has been selected to design the Chapel Hill site that will house a library and Police Department. He also reported the next Downtown meeting will be February 7, 2017 and invited all to attend.

**Adjourn.** Motion to adjourn by Commissioner Huxford, seconded by Commissioner Trout. Motion carried 4-0-0-1. Meeting adjourned at 7:56 p.m.

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Vicki Oslund Chair-pro tem



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Jennie Fenrich, Clerk, Planning &  
Community Development