

## ARTS COMMISSION MEETING MINUTES

June 12, 2019

1812 Main Street, Lake Stevens

CALL TO ORDER: 6:36 p.m.

COMMISSIONERS PRESENT: Linda Ehmen, John Vicente, Bridget Scott (6:40 p.m.), Kathy Kruse

COMMISSIONERS ABSENT: Navid Nikoo

OTHERS PRESENT: Councilmember Todd Welch, Community Development Director Russ Wright, Events/Volunteer Coordinator Jim Haugen, Clerk Teresa Meyers

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Chair Ehmen called the meeting to order at 6:36 p.m.

Due to lack of a quorum, there was agreement to move forward with discussion only.

Chair Ehmen introduced Reshal Ploeger, who actively volunteers within the city including Rotary, Boy Scouts, and as a member of the Arts and Parks Foundation. Chair Ehmen commented Ms. Ploeger would like to participate on the Arts Commission, but does not meet the residency requirements.

**Approval of Agenda:** (8:45 p.m.) Moved by Commissioner Scott, seconded by Commissioner Vicente to approve the agenda. On vote the motion carried (4-0-0-1).

**Approval of Minutes:** (8:45 p.m.) Moved by Commissioner Scott, seconded by Commissioner Vicente, to approve the May 8, 2019 and May 22, 2019 meeting minutes as presented. On vote the motion carried (4-0-0-1).

**Guest Business:** None.

### **Discussion/Action Items:**

**North Cove Park:** Director Wright shared a handout and provided an overview of the North Cove Park Pavilion project. He said the building will house the Council chambers, will have a mezzanine area upstairs, and will be open and available for community events on the first floor beginning next year. He added there will be an outdoor plaza as well. He then responded to commissioners' questions. Director Wright commented on the design features and color palette for the building, and said the front elevation facing Main Street will have a decorative piece that will be integrated into the structure.

Director Wright next thanked Commissioners Ehmen and Kruse and Ms. Ploeger for participating with the War Memorial citizens advisory committee and shared the concepts that were agreed to. He said the City Council approved the concept drawings at their meeting last night. This piece of the project will be paid for through the next grant funding allocation and likely installed next spring.

Director Wright then turned to ideas for art in the new pavilion. He commented there is interest in doing history boards on the long blank interior wall. He said the Historical Society is working on content ideas they would like to see, and the Arts Commission is being asked to assist with the form of the finished pieces. Once that is worked out, a decision will be made as to whether the pieces will need to go out for

additional artistic work, or if they can be produced, perhaps by a sign company. The intriguing idea is the map, that could include many elements of historical and current information. Director Wright also said there will be informational signs posted in the park that will tell stories of the area. This will also be a coordinated effort with the Historical Society to work on the stories that they believe are important to tell. Director Wright added that both art work and artifacts are possibilities, and all need to be representative of the history of Lake Stevens.

Director Wright continued, saying the next big lift will be a replica of a water tower for the park. He suggested this will be more like a piece of art and does not have to be exactly like the water tower. Installation is anticipated for 2020. Director Wright added that there are other forms of art that can be considered with the water tower such as replicas or sculptures of indigenous animals and nature that are also representative of the Lake Stevens area.

Director Wright concluded the first priority are the pieces to be mounted inside the Pavilion, and followed by the water tower, including a public participation plan to define what the piece will look like, and then identifying artists to bid for the project. The beginning point is working with the Historical Society on the ideas they bring forward.

Commissioner Kruse commented the board concept is good, but thinks the product looks dated in the examples provided. Director Wright agreed the final product will have a fresher look. Discussion ensued as to how a history of Lake Stevens could be presented in public facilities. Director Wright reviewed the budget for both the storyboards and the water tower.

Commissioner Ehmen suggested the water tower would be perfect for a fundraiser and requested a timeline be provided. There was further discussion regarding the budget and the cost to implement the storyboards and water tower, as well as styles, color pallet and other medium that might work for the wall panels, and Director Wright clarified the wall panel displays are intended to be static.

Director Wright reviewed the rough timeline for moving forward, and Commissioner Ehmen suggested everyone bring 5 sketches for consideration at the July meeting, together with inviting representatives of the Historical Society to attend the meeting. Director Wright shared mockups of some of the new wayfaring signs that will be installed.

Chair Ehmen noted for the record that a quorum was now present.

**MOTION:** Moved by Commissioner Ehmen, seconded by Commissioner Vicente, to hold a second meeting on July 24, 2019 to further discuss ideas for the storyboards and possibly the water tower feature. On vote the motion carried (4-0-0-1).

**Arts and Parks Foundation Update:** Coordinator Haugen updated that the Arts and Parks Foundation is working to define its goals as part of setting a strategic plan. The Foundation is looking for input from the Arts Commission as one of its “customers” in addition to both the Parks Board and the City being “customers”.

Commissioner Ehmen would like the Foundation engaged as a partner with the Arts Commission to bring art and culture into public places. She envisions that eventually public places will include sidewalks and it now includes parks.

Director Wright said other places that can be considered public places include the Police Station, possibly the Library, and City Hall.

Discussion ensued as to where art could be displayed and what and art and culture can be included and brought to the community.

Director Wright said that at the end of the year the City will be sending out an RFP to vendors for arts and community events for 2020, and the goal is to fill the downtown area.

Commissioner Ehmen said the Foundation views itself as a granting body and will target grant writing and fundraising. In this capacity, the Arts Commission could bring forward proposals to the Foundation, who will in turn see how they can assist. The Parks Board will do the same thing. Commissioner Ehmen encouraged thinking about how proposals can be developed and proposed to the Foundation.

**Standing Committee Reports:**

**Music by the Lake:** Coordinator Haugen updated that everything is just about ready; he shared posters and requested they be distributed. A-boards will also be set out.

Commissioner Ehmen shared some ideas for handouts to children under 13 that she found on Amazon and suggested that a combination of the handouts be ordered.

Commissioner Ehmen added that the recipient of the Gisela Hinchcliffe Art Award will be recognized at the first music event.

**Movies in the Park:** Coordinator Haugen said the permit application needs to be submitted for both Movies and Shakespeare.

Commissioner Ehmen said that Coordinator Haugen is leaving the City and this is his last meeting.

Director Wright complimented Coordinator Haugen's work for the City and said that Parks Coordinator Jill Meis will be stepping in until the Coordinator position is filled.

Regarding executing the planned events, Coordinator Haugen said he is planning to be available to assist with the events.

**Theater in the Park:** See Movies in the Park.

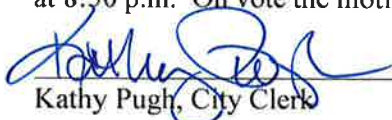
**Yoga by the Lake:** Coordinator Haugen said Yoga by the Lake was a big success with thirty-two participants on a beautiful day.

**Marketing/Promotional:** Commissioner Kruse said she will be finishing the last poster this week, at which point she is stepping down. She shared that this evening is her last meeting. Commissioners thanked her for her work and participation with the Arts Commission.

**Community Outreach:** No update.

**New Business:** None.

**Adjourn:** Moved by Commissioner Vicente, seconded by Commissioner Kruse, to adjourn the meeting at 8:50 p.m. On vote the motion carried (4-0-0-1).

  
Kathy Pugh, City Clerk