



**Lake Stevens Library Board
October 17, 2019 – 4:30 p.m.
Historical Society Reading Room
1808 Main Street, Lake Stevens, WA**

Call to Order

Roll Call

Consent Agenda:

Approval of Minutes: April 18, 2019
July 18, 2019

Reports:

Managing Librarian – Lindsay Hanson

Committees:

- Facilities
- City: Mayor John Spencer
- Friends: Melissa Knaak Chairperson

New Business:

Library Board Interviews

Board Comments

Adjournment

Next meeting: January 16, 2020 at 4:30 p.m.

Lake Stevens Library Board
April 18, 2019 4:30 p.m.

The meeting was called to order by Shaelynn Charvet Bates at 4:32 p.m.

Roll Call:

In Attendance: Board: Shaelynn Charvet Bates, Ann Hilton-Adams, Abe Martinez, Debby Ames; **Sno-Isle Board of Trustees:** Paul Ryan, **Sno-Isle:** Chy Ross, Lindsay Hanson; **Friends:** Melissa Knaak, Mary Dickinson; **City:** Councilman Todd Welch, Mayor John Spencer

Excused board absences: Kevin Stone

Unexcused board absences: Andy Powers

Paul Ryan gave an update of his being chosen to serve on the Sno-Isle Board of Trustees. While this means he will no longer serve on the local library board, our city is now represented at the highest level within the library district.

Approval of prior meeting minutes:

Motion by Debby Ames, second by Ann Hilton-Adams, to approve the minutes of the January 17, 2019 meeting as submitted. On vote the motion carried (4-0-0-2).

Reports:

Managing Librarian: Lindsay Hanson reported on two new hires since January. Jannah Minnix is filling a new role as a shared librarian with the Granite Falls library. Jannah's job is primarily outreach focused on helping students and organizations that serve students and families. Alicia Wilkinson is the new 15-hour Library Assistant.

Lake Stevens' own Hillcrest Elementary "Read Hawks" won Sno-Isle District's Annual Third Grade Reading Challenge with a perfect score.

Melanie, the children's programmer, put on a successful program with the Sarvey Wildlife Care Center at the Boys and Girls Club. This is the first time we haven't had to turn away customers from a program since it was held in the gym at the Boys and Girls Club.

Lake Stevens is hosting a Tween STEAM Club on Fridays (April 12th, May 3rd and May 10th) all at the Boys and Girls Club. This is a system wide initiative and a partnership with the Pacific Science Center.

Sno-Isle Libraries is hosting Issues that Matter programs again this year at a handful of libraries. Themes are centered around the growing population of our region. For more information visit: <https://www.sno-isle.org/issues-that-matter>.

Sno-Isle's new Executive Director Lois Langer Thompson has met with both Shaelynn and Mayor Spencer about the future of the Lake Stevens Library. Right now all of the options are still on the table, but active discussions have begun.

Sno-Isle Libraries Deputy Director Kendra Trachta is leaving Sno-Isle. Her last day will be Friday April 26th.

Friends: Melissa Knaak provided information about increased memberships in the Friends group which is now at 40. Additionally, the Friends are partnering with Lake Stevens Education Foundation on the Eric Ode “Literacy Concert” on April 26th, and they will have a booth at the city Health and Safety Fair. Plans for the Kids’ and Teens’ book sale were cancelled as it was determined that this would cut into the supply of books needed for Aquafest.

City: Mayor Spencer provided information about the North Cove Park expansion and how it may be affecting the library building in the coming months. He also spoke about his meeting with Lois Langer Thompson and was encouraged that she is open to a variety of ideas for a new library location going forward.

New Business:

Shaelynn discussed the three current vacancies on the board. She encouraged members to continue to recruit.

Board Comments: None

The meeting was adjourned at 5:10.

Next meeting: July 18, 2019

Respectfully submitted,

Abraham Martinez
Secretary

Lake Stevens Library Board
July 18, 2019 4:30 p.m.

The meeting was called to order by Shaelynn Charvet Bates at 4:35 p.m.

Roll Call:

In Attendance: Board: Shaelynn Charvet Bates, Abe Martinez, Andy Powers, Debby Ames;
Sno-Isle: Chy Ross, Lindsay Hanson; **Friends:** Melissa Knaak, **City:** Councilman Todd Welch

Excused board absences: None

Unexcused board absences: Ann Hilton-Adams, Kevin Stone

Approval of April 18, 2019 Meeting Minutes: Due to a lack of a quorum the minutes were not voted.

Reports

Managing Librarian: Lindsay Hanson reported that Sno-Isle and the City of Lake Stevens are continuing to explore options for the future location of the Library.

She also gave updates on several programs. Of particular note were the story time and *Reading with Rover* for young children, both of which include children from Kid's Way Daycare. Another partnership is with the Boys and Girls Club which hosts summer reading programs twice a week.

Lindsay, together with Sno-Isle District Manager, Chy Ross, reported on the installation of new computer and print management software. In addition, the Lake Stevens library is getting all new computers with public PCs moved above the desk to improve access.

Lindsay also share some library statistics. In particular note the rise in use of digital resources that more than offset the decrease in physical items.

- 67,805 items checked out this year (3% decrease from last year)
- 35,374 holds placed this year (2% decrease from last year)
- 43,908 visits to the library this year (11.5% decrease from last year)
 - June has been our busiest month this year!
- 1,765,049 digital items have circulated from OverDrive this year across Sno-Isle (**27% increase from last year**)

Friends: Melissa Knaak provided information about several successes so far this year including the sign-up of 105 children for the summer reading program at the Health and Safety Fair, planning for Aquafest and creative thinking on finances. This year the group should earn more through higher yields of certificates of deposit.

City: Todd Welch provided information about the North Cove Park expansion. He also spoke about ideas for a new library location going forward including the possibility of repurposing the

current police station once it is empty. Both he and Sno-Isle representatives in attendance stress the fact that there is much more to be discussed and decided.

New Business:

Shaelynn discussed the three continued vacancies on the board. There are some possible nominees, but she encouraged members to continue to recruit.

She also asked about facilities issues. Lindsay told us that so far there have been none of note and that, unlike last summer, there have been no closures necessary due to the heat and lack of air conditioning. Currently the board does not have a standing facilities committee. Shaelynn asked that the board be kept informed should we need to reform that committee to make recommendations to the city in the future.

Board Comments: None

The meeting was adjourned at 5:23 p.m.

Next meeting: October 17, 2019

Respectfully submitted,

Abraham Martinez
Secretary