

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Impact Property Management – 2nd Floor Conf Room
9506 4th St NE
Lake Stevens, WA 98258

Monday, April 8, 2019

CALL TO ORDER: 6:00 PM by Carl Johnson, Vice-Chair

MEMBERS PRESENT: Carl Johnson, Roger Schollenberger; Terry Van Wyck;
Marlene Sweet;

MEMBERS ABSENT: Tina Decker; Susan Green; Chris Jones

STAFF PRESENT: Russ Wright, Community Development Director; Jill Meis,
Parks Planning and Development Coordinator; Teresa
Meyers, Planning Department

GUESTS PRESENT: None

EXCUSED ABSENCE:

Terry Van Wyck made a motion to excuse Tina Decker, Susan Green and Chris Jones. Marlene Sweet seconded the motion. Motion carried (4-0-0-3).

ACTION ITEMS:

Roger Schollenberger made a motion to approve the March 11, 2019, Regular Meeting Minutes. Seconded by Terry Van Wyck. Motion carried (4-0-0-3).

DISCUSSION ITEMS:

Parks Planning and Development Coordinator: Russ Wright introduced Jill Meis as the Parks Planning and Development Coordinator. Her role will serve as the Board's liaison for park related activity and development. The Board unanimously welcomed Ms. Meis. Roger Schollenberger inquired about recreation development and programs specifically wondering if more programs will be initiated and what will entail Board involvement. In response, Russ Wright stated staff does have future plans to develop additional programs in the coming year and will keep the board apprised.

Parks & Recreation Survey Results & Re-Launch: Jill Meis addressed the Board. A survey link for review and comment was sent to the Board March 15, 2019. Staff is seeking Board input and suggestions to update the survey. Ms. Meis reminded members how survey participation and input contributes to grant funding options and city certification for grant funding. In addition, she proposed the question to the Board, "What does the Board want to glean from the Public moving forward?"

Russ Wright added the survey focus will likely change to reflect accomplishments in Parks and focus on what will or does the public and Board want to move forward? The survey will be launched via Survey Monkey on the City website as well as with a hard copy available at City Hall for a 30-day period. August 2019 shall be the target date for adoption of the Parks Element.

2019 Work Program: Russ Wright also proposed bringing the park naming item back to the council. Both, the park area known as the "20th Street Ballfields" and the private development to be donated to the City through "The Timbers" subdivision will require official naming through council adoption. The private park donation from D.R. Horton for The Timbers is mostly located adjacent to Oak Road so a proposed name suggestion might be "Oak Hill Park".

Roger Schollenberger asked for past park naming suggestions to be distributed to the board for consideration. Teresa Meyers will distribute past results to board members for review.

North Cove Park Update: Russ Wright provided an update of the park. Phase 1 is under current construction: the community center is demolished; the dock is being resurfaced; grading is taking place; the retaining wall with an ADA accessible ramp is in process and the "Williams Property" units are to be vacant by April 30, 2019 with a demolition target date of August 2019 if not sooner. Phase 1 of the redevelopment should include paved trails and the completion of the pavilion building by October. The budget cycle will determine future development for Phase 2.

Frontier Heights Update: Russ Wright reviewed Phase I of the plan which includes parking, a walking path and grading for 2019. Staff also hopes to obtain funding for new play equipment within the park.

Eagle Ridge Park Update: The parking lot will be finished before summer and there is interest for a scout project for a sign for the Community Garden.

BOARD MEMBER REPORTS

Roger Schollenberger provided an update from the Coordination Team:

- All 2019 summer event planning is ahead of schedule
- The Arts Commission has created the Gisella Art Award for high school seniors to create posters for Lundeen Park or Eagle Ridge Park. Roger asked for Park Board volunteers to judge the submissions. The selected winner will receive a \$500 award.

- The Arts Commission is proposing a food orchard for Eagle Ridge Park. Also seeking suggestions for tag lines for the Park such as "Eagle Ridge Conservation Park"

Kurt Hilt announced Jill Meis' position as the Council's commitment to Parks and for the establishment of a Parks Department.

With the demolition of the Community Center, the temporary meeting location for the remainder of the Park Board meetings in 2019 will be at Impact Properties, 2nd Floor Conference Room, 9506 4th ST NE. The next meeting is scheduled for May 13th at 6:00 pm.

ADJOURN:

Motion to adjourn the meeting moved by Terry Van Wyck; seconded by Marlene Sweet. Motion carried (4-0-0-3). Meeting adjourned 6:45 PM.



Tina Decker, Chair



Teresa Meyers, Secretary