

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Impact Property Management – 2nd Floor Conf Room
9506 4th St NE
Lake Stevens, WA 98258

Monday, September 9, 2019

CALL TO ORDER: 6:01 PM by Carl Johnson, Vice-Chair

MEMBERS PRESENT: Marlene Sweet, Roger Schollenberger, Chris Jones and Susan Green; Kurt Hilt

MEMBERS ABSENT: Tina Decker; Terry Van Wyck;

STAFF PRESENT: Jill Meis, Parks Planning and Development Coordinator; Teresa Meyers, Planning

GUESTS PRESENT: Mary Dickinson

EXCUSED ABSENCE:

Carl Johnson made a motion to excuse Tina Decker and Terry Van Wyck. Chris Jones seconded the motion. (5-0-0-2)

GUEST BUSINESS:

ACTION ITEMS:

1. Chris Jones moved to approve the minutes as submitted. Susan Green seconded the motion. The August 12, 2019, July 8, 2019 and April 8, 2019 minutes were approved. (5-0-0-2)
2. Parks Chapter 5 – Jill Meis presented the updated chapter noting the incorporation of updated maps and the water-skiing club. Discussion took place as to whether the private rowing club located at Wyatt Park should be included in the document. Jill Meis will follow up with the Planning Director to confirm whether the water ski slalom course and Wyatt park descriptions should be included in Chapter 5. Chris Jones noted a change required to page 25 to acknowledge Lake Stevens Little League as operators for Bonneville Field Ball Park as well as update pages 28-29 with Lake Stevens Little League. Chris Jones moved to approve the document with changes. Roger Schollenberger seconded. The motion carried (5-0-0-2)

DISCUSSION ITEMS:

Carl Johnson acknowledged Mary Dickinson, City Council candidate, who was in attendance. Ms. Dickinson thanked the Board for their direction and commitment.

1. **Trails Master Program Update** – Jill Meis provided an update from the consultants for the Board. A digital interactive web map for community input is in the works as is a trail master plan survey. Ms. Meis asked the Board for input for survey questions. Chris Jones suggested asking what do people want to use on a trail such as bike lanes or horse trails or mountain bikes versus walking trails? Carl Johnson suggested visiting Lundeen Park to ask users what they prefer.
2. **North Cove Park:** Jill Meis informed the Board of the picnic shelter concept to be located next to the playground area in the northwestern section or Phase II of the park. The design will be consistent with the pavilion building. A site plan with the location, dimensions and design will be developed and brought back to the board for review.
3. **Frontier Heights Park:** Roger Schollenberger and Mary Dickinson asked about the status of Frontier Heights Park development. Both have taken concerns from the neighborhood regarding the lack of progress and improvement in the park. Jill informed the Board progress had halted for 2019 due to lack of funding; however, staff intends to apply for full grant funding in 2020. The board suggested reaching out to the neighborhood with the status update.
4. **Eagle Ridge Park:** New signage is planned for the Community Garden.
5. **North Cove Boat Launch:** The City will install a new electronic monument sign at the boat launch comparable to the signage at Lundeen Park. Jill suggested the installation should be complete before the October board meeting.
6. **Cavelero Park:** Construction is in progress and the skate bowl should be poured by the end of the month. Discussion took place regarding a helmet rule recommendation for the skate park. While the county does not require a helmet rule it is strongly suggested. Chris Jones asked whether the municipal code for the helmet law for 18 years and younger could apply to the skate park?
7. **Park Planning and Development Coordinator Update:** Volunteers to staff the booth at the upcoming Chamber of Commerce Expo on September 27, 2019 are needed from the Park Board and Arts Commission. Jill Meis will take the naming recommendation for Oak Hill Park to council September 10, 2019. Volunteers are also encouraged to participate on the joint task committee and for Harvestfest, October 31, 2019.

BOARD MEMBER REPORTS – Kurt Hilt asked Jill for the time frame for the digital input for the Trails Master Program. Jill anticipates a draft to staff within the week and will look to the board for how to best present to the public. Chris Jones suggested using the school district site as a mechanism.

ADJOURN:

Motion to adjourn the meeting moved by Chris Jones; seconded by Marlene Sweet. Motion carried (5-0-0-2). Meeting adjourned 7:15 PM.



Tina Decker, Chair



Teresa Meyers, Secretary