

PLANNING COMMISSION REGULAR MEETING MINUTES
Remote Participation
Wednesday, June 17, 2020

CALL TO ORDER: 7:05 pm by Chair Jennifer Davis

MEMBERS PRESENT: Janice Huxford, Vicki Oslund, Jennifer Davis, Linda Hoult, John Cronin, Todd Welch and Mike Duerr

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Russ Wright, Senior Planner Dave Levitan, Assistant Planner Jill Needham and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmember Gary Petershagen and Steve Ewing

Chair Davis called the meeting to order at 7:05 p.m. and led the Pledge of Allegiance.

Roll Call: All present.

Guest business: None.

Approval of Minutes: Motion by Commission Hoult, seconded by Commissioner Cronin, to approve the minutes of the 05-20-2020 meeting as amended. The motion carried (7-0-0-0).

Discussion Items:

Community Development Director Russ Wright gave an update on the revised work program for the year, as items had to be re-assessed due to COVID-19. He stated that annexations will move forward as planned. The capital facilities update and minor land use update for Comprehensive Plans will continue. City Council has directed staff to move forward with forming a lakefront task force.

Senior Planner Dave Levitan was introduced to the Commission. He then gave an overview of the purpose of the Waterfront residential task force. The City is accepting applications from the community. There will be a representative from the Planning Commission and City Council on the task force. Jennifer Davis nominated Commissioner Huxford and John Cronin seconded. There was a unanimous vote for Commissioner Huxford to be the representative from the Planning Commission.

Assistant Planner Jill Needham gave an update on the mobile food vendor ordinance proposal. Key items researched were what zones are Mobile Vendors allowed in, locations near existing businesses, insurance requirements, hours and licensing. Commissioner Welch inquired about licensing fees and stated this would be one of the highest in the state. Commissioner Duerr asked about the hours allowed and if they are not allowed to sell during PM peak hours, they would be missing the dinner window. Assistant Planner Needham said this was only in City right-of-way, especially on 20th Street NE and SE as it could potentially impede traffic. Commissioner Cronin asked

about funds being generated and how much tax/revenue would be generated. Assistant Planner Needham said at this time it will be the permit fee only. Commissioner Huxford asked if there were provisions for noise generated from the units. She asked that the City be sensitive to current brick and mortar businesses that could be affected. Assistant Planner Needham replied physical separation is intended to address this concern.

Commissioner Reports:

Commissioner Hoult thanked Commissioner Huxford for representing the Planning Commission on the Waterfront Zoning task force. She hopes everyone is healthy.

Commissioner Oslund reported her family walked down to the new Lake Stevens Farmers' Market and says this is a good thing for the community.

Commissioner Cronin welcomed new staff to the Planning Commission meeting. He reported that the Bert Cronin scholarships were awarded to four recipients this year.

Commissioner Huxford reported she has had multiple calls about the lake level. She gave an update on the Miss Aquafest pageant, 13 girls competed, and Trinity Martinez was awarded the title of Miss Aquafest. The Aquafest court completed over 2,700 hours of customer service this last year.

Chair Davis has had many inquiries on the work being done on 20th St SE and asked Director Wright if he knows what the timeline for completion is, in which he said he didn't have a specific time but believes it will be several months.

Planning Director's Report:

Director Wright opened for questions. Commissioner Huxford asked if Director Wright will be sitting on the task force. He stated he will be involved with it.

Adjourn:

MOTION: Moved by Commissioner Welch, seconded by Commissioner Hoult to adjourn the meeting at 7:49 p.m. On vote the motion carried (7-0-0-0).



Jennie Fenrich, Planning Commission Clerk