

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
SPECIAL MEETING MINUTES**

Lake Stevens Policy Department
Training Center
10518 18th Street SE
Lake Stevens, WA 98258

Monday, February 10, 2020

CALL TO ORDER: 6:03 PM by Chris Jones, Chair

MEMBERS PRESENT: Chair Jones, Marlene Sweet, Roger Schollenberger, Carl Johnson, Tina Decker

MEMBERS ABSENT: Terry Van Wyck, Susan Green

STAFF PRESENT: Jill Meis, Parks Planning and Development Coordinator;
Teresa Meyers, Planning

GUESTS PRESENT:

EXCUSED ABSENCE:

Carl Johnson moved to excuse Terry Van Wyck and Susan Green. Tina seconded the motion. Motion carried (5-0-0-2)

ACTION ITEMS:

1. Tina Decker made the motion to approve the January 13, 2020 regular minutes and December 10, 2019 joint meeting minutes as submitted. Carl Johnson seconded. Motion carried (5-0-0-2)

2. Chris Jones called the Public Hearing for Park Naming Solicitation for Wyatt Park to order at 6:07pm. The Chair opened the meeting to public comments. With no public comments presented, Parks Planning and Development Coordinator, Jill Meis provided the staff report. Most of the public comment response received was overwhelmingly in support of naming the park Davies Beach. Roger Schollenberger asked if the county approved the name change. Ms. Meis confirmed the county did not have any issues with the proposed name change. Carl Johnson moved to close the public meeting. Tina Decker seconded the motion. The public hearing closed at 6:15 pm.

Carl Johnson moved to recommend the name change to Davies Beach to the council. Chris Jones seconded. The motion carried (5-0-0-2)

DISCUSSION ITEMS:

1. **Frontier Heights Playground and Master Plan:** Jill Meis introduced the item detailing what the revised master plan modification captures: 1) Scaled back parking. Additional parking to be phased; 2.) Restrooms will be constructed; 3.) Playground; 4.) Basketball court; 5.) Picnic shelters; 6.) Pedestrian path. Most amenities to bring renovations under budget amount of \$450,000. Donations from Snohomish County and the Rotary are possible. Roger Schollenberger asked if the crosswalk can be lighted. Jill Meis volunteered to research the option. Chris Jones also inquired whether parking to the south of Frontier Circle is an option since the City may own the right-of-way? Jill Meis agreed to research that option as well. Ms. Meis also reported the features which may be phased and or achieved through donations and volunteer projects include the labyrinth, sensory garden and athletic fields. Chair Jones stated he would like to see a wheelchair swing as part of the playground equipment. Councilmember Tageant suggested the board reach out the Kiwanis or other clubs for possible funding raising options for accessibility equipment. The Board recommended adding a wheelchair swing to the playground plan. Jill Meis to follow-up and respond.

2. **Parks Update:** Jill Meis continued with the parks update report in the packet.
 - Planning work on North Cove Phase II development for picnic shelters, playground equipment and parking is under way. Jill confirmed a wheelchair swing and accessibility playground equipment will be installed at North Cove Park. Conceptual site plans for Phase II to come before the board for review.
 - Wyatt Park – The City is working with the County on the transfer of ownership and will prepare for a grand opening celebration for the end of March.
 - Oak Hill Park – Planning to schedule a ribbon cutting grand opening ceremony in March or April.
 - Cavelero Park – Roger Schollenberger expressed concern over kids using the park while under construction. Jill reported the County Sheriff's Department has been busy at the park to police the violators. Additionally, the County plans to install security measures.

3. **Eagle Scout Project** – Due to Frontier Park construction, the eagle scout Ga-Ga pit project request is to relocate to Eagle Ridge Park. The board consensus agrees to allow the relocation. Chris Jones recommended staff look at the Master Plan for Eagle Ridge Park for ultimate location for gaga pit location. Roger Schollenberger would like to see the master park plans the board worked on over the years as a refresher considering all the new development.

Board Member Reports: Tina Decker provided an Arts and Parks Foundation report. The group met to discuss fund raising goals with much focus on Frontier Heights fundraising and would like to collaborate with Jill Meis and the City to determine missing elements at Frontier Heights. Carl Johnson suggested the disc golf course gravel pit area could be

expanded for an additional course. Chris Jones inquired as to why the City does not have a Parks Department. He asked if the board might consider how to see the City start a parks department and provide support. Discussion ensued. Councilmember Tageant confirmed the council supports hiring more seasonal workers to help maintain the parks. The council also believe a parks department to schedule maintenance and develop programs would be beneficial. Jill Meis informed the members Council has set a course for a Parks Department and Jill will bring a status update back to the Board. Jill also reported an RFP draft for recreation programming will come back to the board for review. The Farmers Market RFP closes February 14, 2020 with one response received to date. Chris Jones asked Jill Meis to investigate the history for the trail at Lundeen Park to have the signs which he believes were originally donated by the United Way or Dolly Parton Imagination funding program reinstalled. Chris Jones also inquired about the castle playground at Mt. Pilchuk Elementary to see if the City might be able to reach out to someone to determine the status of the updated playground equipment.

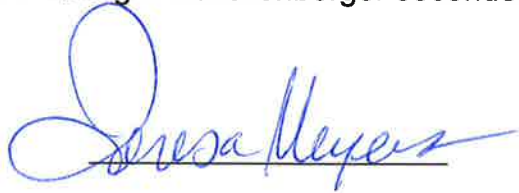
Council Report: Councilmember Tageant reported the budget ask was made in Olympia for Frontier Park funding. Representatives Mead and Lovick are supportive pushing the budget request for social equity project funding.

ADJOURN:

Carl Johnson moved to adjourn. Roger Schollenberger seconded. The meeting adjourned at 7:25pm.



Chris Jones, Chair



Teresa Meyers, Secretary