

# PLANNING COMMISSION MEETING MINUTES



**REMOTE PARTICIPATION**  
09-18-2021

- CALL TO ORDER:** 6:00 pm by Vice Chair Todd Welch
- MEMBERS PRESENT:** Mike Duerr, Janice Huxford, Vicki Oslund, Jennifer Davis, Linda Hoult
- MEMBERS ABSENT:** John Cronin
- STAFF PRESENT:** Community Development Director Wright, Planning Manager David Levitan, Senior Planner Melissa Place, Assistant Planner Jill Needham and Clerk Jennie Fenrich
- OTHERS PRESENT:** Councilmembers Gary Petershagen and Steve Ewing

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Chair Cronin called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Roll Call:** All present except Chair John Cronin. Commissioner Huxford moved and Linda Hoult seconded to excuse his absence. Motion approved. 6-0-0-1.

**Guest business:** None.

**Approval of Minutes:** Minutes of 07/07/2021 were approved 6-0-0-1.

**Public Hearing on Impact Fees (LUA20201-0133):** Planning Manager Levitan gave a PowerPoint presentation on proposed code amendments related to school and traffic mitigation impact fees, which had been introduced during a June 16 work session. There were no comments from the public. After a brief discussion, Commissioner Huxford moved to forward to City Council to approve the amendment as presented, with the changes to the traffic impact zones map proposed by staff during the hearing. Motion seconded by Commissioner Davis. Motion approved. (6-0-0-1).

**Discussion Items**

**Permissible Use Table:** The Commission held a seventh work session to discuss proposed amendments to LSMC Chapter 14.40 (Permissible Uses) and other related chapters. The discussion focused primarily on questions that had been included in the staff report, including regulations regarding storage facilities; restaurant and retail uses in industrial areas; single family residences and accessory dwelling units in multifamily residential zones; and home occupations in non-residential zones. At the conclusion of the

work session, commissioners directed staff to schedule a public hearing for the proposal on September 15, 2021.

**Nonconformities:** The Commission held a second work session to discuss proposed amendments to LSMC Chapter 14.32 (Nonconforming Situations). Commissioners discussed a number of topics addressed in the staff report, including how to treat subareas; whether to include an amortization clause; and the appropriate threshold for allowing the replacement of destroyed structures. Commissioners requested a number of changes to the code language and requested an additional work session on September 15, 2021.

**Commissioner Reports:** Commissioner Hoult inquired as to when the Commission may return to in person or hybrid meetings. Commissioner Huxford asked when a briefing on the updated Buildable Lands report would be provided. She also asked about the status of updating the speed limit to 25 mph along the lake in the SE interlocal annexation area, and requested that LSPD start enforcement of the new speed limits. Commissioner Welch reminded the group that the Veterans Coffee Klatch was scheduled for August 21 and invited any veterans to attend. Commissioner Davis noted he had heard reports that Covid booster shots will soon be available those who are immunocompromised.

**Planning Manager Report:** Community Development Director Russ Wright responded to the question of in person meetings. He said the City Council is continuing online meetings for at least the next month due to the recent surge in Covid cases. He reported that virtual meetings have provided more opportunity for public engagement as reflected in number of participants in virtual meetings with City Council, Park Board, and public meetings for development projects. He reported the Southeast Interlocal Annexation had been completed and there will be a census taking place for the new residents. Public Works and Police are working together to get the speed signs and speed limits posted and enforced. Director Wright also reported there would be a City Council summer retreat later in August, and that topics would include Capital Project updates, the proposed City Hall Campus, and park improvements. He noted that the County is finalizing the updated Buildable Lands Report and that staff will present the findings at a future meeting.

Council member Petershagen invited commissioners and members of the public to attend the Council retreat via Zoom.

**Adjourn:** Moved by Commissioner Hoult, seconded by Commissioner Welch to adjourn the meeting at 7:22 p.m. On vote the motion carried (6-0-0-1).



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Jennie Fenrich, Planning Commission Clerk