

CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
PUBLIC MEETING MINUTES
Fire District Conference Center
10518 18th St. SE, Lake Stevens
Tuesday, September 24, 2013

CALL TO ORDER: 7:01 pm by Chair Jones

MEMBERS PRESENT: Chair Chris Jones, Roger Schollenberger and Marlene Sweet

MEMBERS ABSENT: Carl Johnson, Terry Van Wyck, and Vice Chair Adams

STAFF PRESENT: Planning Director Rebecca Ableman, Senior Planner Russ Wright and Public Works/Planning Coordinator Georgine Rosson

OTHERS PRESENT: Mayor Little, Councilmember Daughtry, representatives of stakeholder groups and the general public

Excused Absence: Board Member Sweet motioned to excuse Board Members Johnson, Van Wyck and Vice-Chair Adams, second by Board Member Schollenberger motion passed 3-0-0-3.

Guest Business: None

Action Items: No action items were considered because we did not have a quorum.

Discussion Items:

Park Plan Update – Preliminary Results of Survey: Senior Planner Wright presented a draft version of the survey results. The survey was distributed by mail to over 400 residents, and has been posted electronically on the city's website. To date, 64 mailed surveys have been completed and returned and 25 electronic surveys have been taken. Planner Wright discussed preliminary results of the survey, highlighting what types of parks and special use facilities are visited most frequently. He also mentioned what park uses are most popular and what respondents would like to see for future parks and special use facilities. Overall, respondents claim to be "somewhat satisfied" with the city's parks. The survey results will help staff determine a Level of Service and a final analysis will be included within the park plan. Board Member Schollenberger asked what percentage of surveys were returned. Planner Wright responded approximately 15%. Board Member Sweet asked about the number of surveys taken during Aquafest, Planner Wright responded only one survey was returned. The cutoff date for taking/returning the survey is October 5th.

Park Plan Update – Review Draft Goals and Policies: Senior Planner Wright presented the draft goals and policies, highlighting each goal and the supporting policies. Many of the existing goals and policies remain applicable; however, they will be organized cohesively around common themes. The new goals and policies include a Parks Vision,

to "Ensure that the city has abundant, high-quality parks and recreation areas that balance recreational activities and enjoyment of the natural environment for the community." The draft code includes nine goals, each with supporting policies to implement the goal. The preliminary survey results have played an important role in developing the new and restructured goals and policies. Chair Jones stated the goals and policies are more streamlined and better organized.

To conclude the discussion, Senior Planner Wright noted that full survey results will be presented at the next board meeting, along with a needs assessment and first draft of the park plan. The park plan will go to hearing in mid-November [as part of the annual docket] and to City Council in December for final action. The Board will look at the implementation phase, capital facilities and fees analysis in late winter or early spring of 2014. Staff and the Board discussed the possibility of scheduling a joint meeting with the Arts Commission and City Council.

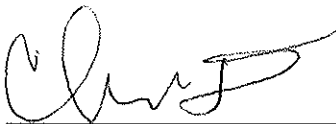
Board Member Reports:

Chair Jones mentioned how important it is for board members to attend the meetings, especially upcoming meetings as we move toward adopting a new Park Plan.

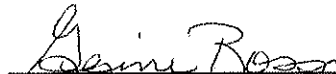
Planning Director's Reports: None

Adjourn: Board Member Sweet motioned to adjourn at 7:23 p.m., second by Board Member Schollenberger. Motion passed 3-0-0-3.

Proposed Future Agenda Items: None



Chris Jones, Chair



Georgine Rosson, Planning/Public Works Coordinator