



**PARK BOARD AGENDA  
Community Center  
1808 Main Street, Lake Stevens  
Tuesday, April 22, 2014**

CALL TO ORDER: 6:00 pm

ROLL CALL:

GUEST BUSINESS:

ACTION ITEMS: A. Approval of February 25, 2014 Minutes\* Chair Jones

DISCUSSION ITEMS: A. Update on Boat Launch Grant Director Ableman

B. Update on Cavalero Community Park (e.g., skate park) Director Ableman

BOARD MEMBER REPORTS:

STAFF REPORTS:

COUNCIL REPORTS:

ADJOURN:

PROPOSED FUTURE AGENDA ITEMS:

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\*ITEMS ATTACHED

\*\*ITEMS PREVIOUSLY DISTRIBUTED

#ITEMS TO BE DISTRIBUTED

***THE PUBLIC IS INVITED TO ATTEND***

***Special Needs***

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**CITY OF LAKE STEVENS**  
**PARK AND RECREATION PLANNING BOARD**  
**MEETING MINUTES**  
Community Center  
1808 Main Street, Lake Stevens  
Tuesday, February 25, 2014

CALL TO ORDER: 6:10 pm by Chair Jones

MEMBERS PRESENT: Chair Chris Jones, Vice-Chair Leland Adams, Terry Van Wyck, Jim Kelley, and Carl Johnson

MEMBERS ABSENT: Roger Schollenberger, and Marlene Sweet

STAFF PRESENT: Senior Planner Russ Wright and Public Works/Planning Coordinator Georgine Rosson

OTHERS PRESENT: Councilmember Suzanne Quigley  
Debbie Siler  
Tanner Siler  
Marie Abbott  
Elaine Sykes  
Tom Sykes  
Kennan Sykes

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**Excused Absence:** Vice-Chair Adams made a motion to excuse Board Members Schollenberger and Sweet, second by Board Member Johnson, motion passed 5-0-0-2.

**Guest Business:** None

**Action Items:** *Approval of January 28, 2014 Meeting Minutes:* Board Member Kelley made a motion to approve minutes, Board Member Van Wyck second, motion passed, 5-0-0-2.

**Discussion Items (note order of presentation was reversed from agenda):**

Discussion Item A – *Eagle Scout Monument Sign Improvement Project, Eagle Ridge Park – Kennan Sykes:*

Eagle Scout candidate Kennan Sykes is proposing, as his Eagle Scout project, to relocate and re-furbish the entrance sign at Eagle Ridge Park. His proposal will include relocating the sign to the west entrance, lowering the sign so that it is more visible to motorists, cleaning and sealing the sign for preservation, and adding a circular raised planter bed around the sign. The planter bed will include low-growing, drought tolerant, native plants with seasonal colors. The project is consistent with the city's park sign plan. Park Board members asked what color the stone used in the planter bed would be, how funds will be raised to cover the project, and discussed visibility and access issues in relation to the placement of the sign. Mr. Sykes stated the stone will be a

tan/grey, and he is doing some fundraising to raise money. Senior Planner Wright stated the city may install a second sign to resolve visibility issues and access issues will be considered when placing the re-located sign.

Board Member Johnson made a motion to approve Eagle Scout Candidate Kennan Sykes' project as presented, Vice-Chair Adams second, motion passed 5-0-0-2.

*Discussion Item B – Eagle Scout Flag Pole Patio Improvement Project, Eagle Ridge Park – Tanner Siler.*

Eagle Scout candidate Tanner Siler is proposing, as his Eagle Scout project, to improve the area around the existing flagpole adjacent to the Senior Center at Eagle Ridge Park. The improvements would include enlarging the area and placing paver stones around the flagpole area, placing a bench near the flagpole, and upgrading the access path to make it wheelchair accessible. The wheelchair ramp will be cement and have a railing. The improvements will also include a plaque honoring our veterans. The city will coordinate with Mr. Siler on a new location to relocate the current bike rack. Park Board members asked about the timing of the project, railing requirements for the wheelchair ramp, funding sources for the project, and if this project is in line with the master plan for the park. Mr. Siler responded the project would be started this spring and completed by summer. He noted the city might have some railing that can be used. Funding will come from fundraising, out of pocket and the city may donate some materials. Vendors have been agreeable to offering project discounts. The proposal is in line with the master plan, the plan calls for an informal picnic area near the flagpole, this project will not encroach into that area.

Board Member Johnson made a motion to approve Eagle Scout Candidate Tanner Siler's project as presented, Board Member Van Wyck second, motion passed 5-0-0-2.

Mr. Sykes and Mr. Siler stated any extra gravel would be used to fill potholes in the entrance and exit areas of the park. Chair Jones asked if Mr. Sykes and Mr. Siler could return and do a second presentation when the projects are completed. Both seemed agreeable to this.

**Board Member Reports:** None

**Staff Reports:**

Staff has asked the Park Board to consider representative(s) to appoint to the joint task force with Snohomish County related to the master planning of Cavalero Park. The appointment will be decided at next month's meeting.

Staff informed the Park Board of recent grant opportunities for park funding including:

- North Cove Boat Launch Upgrade,
- Utility Corridor Trail System,
- North Cove Park Public Access Expansion,
- Eagle Ridge Park Open Space Park Development Plan Phase 1,
- Non-Motorized Lake Trail System, and
- Cavalero Community Park.

Board Member Johnson expressed his desire to see younger kids involved in the design

stages for the Cavalero Park improvements. Councilmember Quigley suggested possibly having a student sit in on the joint meetings with the county. Board Member Kelley stated Mr. Teigen and County Councilmember Somers both support the idea of reaching out to the youth in the community. Councilmember Quigley suggested contacting the high school; she thought there were a couple of paths to solicit some youth input and a system in place that may help promote participation.

**Council Reports:**

Councilmember Quigley discussed a desire to work with the Park Board, Planning, Public Works and Police to coordinate a non-motorized Sunday to see how the community might respond to either an afternoon or whole day of well-orchestrated road closures around the lake to encourage some form of non-motorized transportation. Board Member Johnson suggested a Sunday in August would be the best time, possibly an afternoon, and coordinating a quiet day on the lake in conjunction with the non-motorized walk around the lake.

**Adjourn:** Board Member Johnson made a motion to adjourn at 6:50 p.m., second by Board Member Van Wyck. Motion passed 5-0-0-2.

**Proposed Future Agenda Items:**

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Chris Jones, Chair

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Georgine Rosson, Planning/Public  
Works Coordinator