



City of Lake Stevens

One Community Around the Lake

2023 Council Budget Discussion



# 2023 Budget Calendar

Council Budget Agenda <i>(Subject to Change)</i>	Date
Public Hearing No. 1 & Property Tax Levy	November 8, 2022
Public Hearing Final & Budget Adoption	November 22, 2022
Public Hearing Final (continuation) & Budget Adoption (if needed)	December 13, 2022



# Item & Project Discussion Points

- Fleet Management Program
  - Funding Amount 2023 - \$140,000?
  - Ongoing Program
- Decant Facility & Material Covers
  - Calhoun Decant Cover \$127,680
  - VersaTube \$45,600
- Other Item or Project Discussion

Item Requests					General Fund - Departments - Additions					Street Ops	SWM Capital	Computer Equip	PW Equip	Pandemic Recovery
Department	PN	Item Description	Requested Amount	Mayor Yes/No	HR	PI/BL	LE	Park	GG	101	411	510	530	004
Finance		Financial Software Transition (Placeholder)	\$100,000	Yes										\$100,000
Sewer		Sewer Assumption (Placeholder)	\$300,000	Yes										\$300,000
HR	2	Community Emergency Response Team Equip	\$6,320	Yes	\$6,320									
ITD	1	Datacenter Hardware Update	\$100,000	Yes								\$100,000		
ITD	2	Secondary Firewall (High-Availability)	\$3,500	Yes								\$3,500		
ITD	2	ESRI Drone Mapping	\$5,000	Yes								\$5,000		
PCD	3	Consultant - Streetscape - 91st Ave SE	\$50,000	Yes		\$50,000								
Police		Bridge Mental Health	\$50,000	Yes			\$50,000							
Police		Firstwatch Wellness Program	\$15,000	No			\$0							
Police		Police Take Home Car Program	\$785,261	No			\$0							
Police		Vehicle for 2 Police Officers - Council Directive	\$81,851	No			\$0							
Public Works		Quartermaster Supplies	\$100,000	Yes				\$30,000	\$10,000	\$30,000	\$30,000			
Public Works		Enterprise Fleet Program	\$95,000	Yes									\$95,000	
Parks		Parks Equipment (Placeholder)	\$75,000	Yes				\$37,500					\$37,500	
Public Works	1	Ventilation for Public Works Shop	\$68,200	Yes				\$20,460	\$6,820	\$20,460	\$20,460			
Public Works	2	De-icer tank	\$40,522	Yes									\$40,522	
Public Works	3	Tank and sprayer for de-icer	\$16,147	Yes									\$16,147	
Public Works	4	Fuel station cover	\$7,590	Yes				\$2,277	\$759	\$2,277	\$2,277			
Public Works	6	Cover for decant	\$137,500	Yes							\$137,500			
Public Works	7	Thermoplastic applicator (TBD)	\$37,956	Yes									\$37,956	
Public Works	9	Cover for material bins	\$206,800	Yes						\$41,360	\$165,440			
Public Works	10	Catch basic camera	\$15,336	Yes							\$15,336			
Public Works	11	Project scan tool	\$14,773	No				\$0	\$0	\$0	\$0			
Public Works	12	Air Compressor	\$3,190	No				\$0	\$0	\$0	\$0			
Public Works	13	Concrete polisher	\$9,020	No						\$0				
Public Works	15	Roll off truck implement	\$60,500	No						\$0				
Public Works	16	Asphalt saw	\$3,520	No						\$0				
Public Works	17	Bobcat	\$61,588	No						\$0	\$0			
Public Works	19	Sanders (4)	\$133,485	No						\$0				
Public Works	20	Scissor lift	\$17,545	No				\$0	\$0	\$0	\$0			
Public Works	21	Equipment cover	\$183,700	No				\$0		\$0	\$0			
Public Works	24	Asphalt roller	\$20,543	No						\$0				
Public Works	25	Mini excavator	\$143,000	No							\$0		\$0	
Public Works	26	Boom lift	\$165,000	No					\$0	\$0				
<b>Totals</b>			<b>\$3,112,845.48</b>	<b>\$1,414,869.96</b>	<b>\$6,320</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$90,237</b>	<b>\$17,579</b>	<b>\$94,097</b>	<b>\$371,013</b>	<b>\$108,500</b>	<b>\$227,124</b>	<b>\$400,000</b>
									<b>\$214,136</b>					



# 2023 Capital Project Budget Summary

Capital Project Requests			
Item Description	Total Project Amount	2023	Forecasted 2024
Main Street	\$7,249,920	\$931,600	\$6,318,320
99th/20th U-turn Channelization	\$30,000	\$30,000	
91st Ave NE Commercial Revitalization	\$6,846,800	\$50,000	
<i>91st Ave SE/24th Street SE/S. Lake Stevens Road</i>	\$16,896,052	RF	
<b>South Lake Stevens Multi-Use Path Phase II &amp; III</b>	<b>\$3,050,000</b>	<b>\$3,050,000</b>	
<b>16th Street NE Multi-Use Path</b>	<b>\$1,713,024</b>	<b>\$286,520</b>	\$1,426,504
Mill Spur Downtown Parking Lot	\$160,400	\$160,400	
79th Ave SE/8th St. SE Intersection	\$906,240	\$906,240	
School Zone Improvements	Annual	\$50,000	\$50,000
Traffic Calming	Annual	\$75,000	\$75,000
<i>12th St. SE/87th Ave SE Road Realignment</i>	RF	\$50,000	
<i>79th Ave SE Access Road</i>	RF	\$54,069	
<b>ADA Ramps - Compliance Upgrades</b>	\$400,000	\$400,000	
36th Street Culvert Replacement - Fish Passable	\$762,000	\$60,000	\$702,000
Weir Replacement	\$952,500	\$85,000	\$867,000
Catherine Creek/Hartford Crossing Replacement	\$3,175,000	\$0	\$250,000
Bridge 06 Replacement - 36th Street NE	\$3,175,000	\$0	\$250,000

- Projects listed in red are not currently included in the 2023 budget as grant funding has not yet been secured. Once secured, the project will come back to Council as a budget amendment.
- Italicized projects are budgeted in 2022 and will move forward into 2023



# 2023 Capital Project Budget Summary

Capital Project Requests			
Item Description	Total Project Amount	2023	Forecasted 2024
Frontier Heights Park Phase II	\$1,905,000	\$385,000	\$1,520,000
Sunset Park Dock & Shoreline	\$250,000	\$250,000	
<b>Sunset Park Improvements</b>	<b>\$762,000</b>	<b>\$762,000</b>	
North Cove Guest Moorage	\$134,000	\$134,000	
North Cove Row Dock	\$60,000	\$60,000	
Davies Beach Pier Restoration	\$200,000	\$200,000	
Eagle Ridge Park Phase II	\$984,250	\$974,450	\$0
Cedarwood Recreation Center	\$1,651,000	\$30,000	\$1,521,000
Hartford Depot (concession building)	\$228,600	\$228,600	
20th Street Ballfields and Dog Park (Powerline Trail)	\$1,401,500	\$1,265,000	
Centennial Woods - Pump Track and Climbing	\$1,340,000	\$20,000	\$150,000
Bonneville Ballfields	\$952,500	\$75,000	
<i>North Cove Floating Dock Bulkhead Replacement</i>	RF	\$15,000	
<i>Festival Street Restroom</i>	RF	\$134,689	
<i>Festival Street</i>	RF	\$1,025,001	
<i>Cavelero (Sign)</i>	RF	\$56,000	
Additional PW Shop Building Feasibility/Preliminary Design	\$30,000	\$30,000	
Security Cameras	\$150,000	\$100,000	\$10,000
131st Ave NE Sewer Extension	\$265,176	\$265,176	
Machias Sewer Connection	\$438,912	\$0	\$34,560
Museum	\$2,400,000	\$0	\$2,400,000
Eagle Ridge Storage Building	\$127,000	\$10,000	\$117,000
Lundeen Park Recreation Building Remodel	\$127,000	\$10,000	\$117,000
1819 South Lake Stevens Road - Commercial Building	\$50,800	\$4,000	\$46,800

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# Wage Discussion Points

- Compensation Study 60<sup>th</sup> Percentile – Years in Position
  - Estimated \$470,000
  - General Fund 59% - \$276,000
  - Street Fund - \$37,000
  - SWM Fund - \$56,000
  - Other - \$98,000
- Cost of Living Adjustment
  - Non-Represented
    - 8.6% (90% CPI-W) \$515,000
    - General Fund 75% - \$385,000
  - Teamsters – In Negotiations
  - Guild Non-Commissioned 3%
  - Guild Commissioned 4%



# Staffing Discussion Points

- Park Ranger
- Park Seasonals
- Shop Quartermaster
- Other Staffing Discussions





# Staffing Recommendation

Position/Staffing Requests				General Fund - Departments - Additions					Street Ops	SWM Ops	Permit	Pandemic Recovery
Dept	Position	Requested Amount	Mayor Yes	IT	PI/BL	LE	Park	GG	101	410	003	004
All	Interns - Pay out of Savings	\$88,000	Yes									
All	Compensation Study - 60th Percentile YIP (Est)	\$467,965	Yes					\$276,099	\$37,437	\$56,156	\$98,273	
IT	Application Analyst	\$115,000	Yes	\$11,500			\$11,500		\$46,000	\$46,000		
IT	Help Desk	\$100,463	No	\$0					\$0	\$0		
PCD	Senior Planner (PT to FT)	\$71,523	Yes		\$7,152						\$64,371	
PCD	Administrative Assistant	\$94,767	No		\$0						\$0	
PCD	Principal (Lead) Planner	\$5,186	Yes		\$1,815						\$3,371	
PCD	Grant Writer (Council Directive)	\$98,000	Yes									\$98,000
Police	Records Specialist - BWC	\$102,621	No			\$0						
Police	Police Officer (Council Directive)	\$149,287	No			\$0						
Police	Police Officer (Council Directive)	\$149,287	No			\$0						
Park	Park Ranger	\$122,081	Yes				\$122,081					
Park	Seasonal Workers	\$22,000	Yes				\$22,000					
PW	Public Works Analyst	\$139,117	Yes				\$27,823		\$55,647	\$55,647		
PW	Senior Administrative Assistant	\$19,857	No				\$0	\$0	\$0	\$0		
PW	Shop Quartermaster *	\$71,464	Yes				\$21,439	\$7,146	\$21,439	\$21,439		
	<b>Totals</b>	<b>\$1,816,617</b>	<b>\$1,014,336</b>	<b>\$11,500</b>	<b>\$8,967</b>	<b>\$0</b>	<b>\$204,844</b>	<b>\$283,246</b>	<b>\$160,523</b>	<b>\$179,242</b>	<b>\$166,014</b>	<b>\$98,000</b>
All	COLA Non-Represented 8.6%	\$515,000	Yes					\$385,000	\$53,000	\$77,000		

# Next Steps



- Finalize Discussions
- Public Hearings
  - Property Tax
  - Budget Adoption